

**Financial Contract  
2020-2021**

- 1.) Registration, curriculum, and all fees are non-refundable.
- 2.) The tuition is to be paid in one the following payment plan choices. If you are unsure of your plans, please choose the default option of 10 monthly payments (Choice 3).  
Please choose one of the following:
  - Choice 1: Pay annual tuition in one payment with a 5% discount off tuition only if paid on or before August 15th.
  - Choice 2: Pay annual tuition in two payments with a 3% discount off tuition only. ½ of annual tuition is due on or before August 15<sup>th</sup> with remaining balance due on or before January 15<sup>th</sup>,
  - Choice 3: Pay annual tuition in 10 monthly payments of equal amount (August thru May). I understand that if I choose this option, I must sign up for automatic tuition withdrawal in which tuition, before and after care charges, and all other fees are automatically deducted from a checking or savings account.
- 3.) Prepaid monthly tuition, early bird and after care fees are not subject to prorating or refund.
- 4.) Yearly prepaid tuition is refundable subject to a 25% cost if date of cancellation occurs on or before the last day of the 1<sup>st</sup> semester and 35% cost if date of cancellation is on or after the first day of the 2<sup>nd</sup> semester.
- 5.) Payments are due on the 1st of each month. A late fee of \$30.00 will be assessed on the 16th. If payment is not received by the 15th of the month, a letter will be sent home requesting payment in full by the end of the month or the child will not be permitted to return to school on the 1<sup>st</sup> of the following month.
- 6.) All payments returned for non-sufficient funds will be subject to a \$35.00 fee.
- 7.) The school reserves the right to charge for field trips and other incidentals that are not included in the tuition, such as: extended care, early bird, pizza lunch, class and school pictures, etc.
- 8.) Fees are not eligible for discounts. Scholarship recipients may not be eligible for additional discounts.
- 9.) The school reserves the right to pursue collection efforts if the balance of unpaid tuition remains delinquent after several attempts at collection.

**Scholarship Families Only:** Additional clarification for the Scholarship Programs of the State of Florida:

- 1.) Hope Preparatory Academy accepts Step Up for Students income based scholarships, McKay Scholarships, Step Up for Student's Gardiner Scholarship and AAA Scholarship.
- 2.) The awarded scholarship will be assigned as a tentative credit to your student's account.
- 3.) The Parent is responsible to pay the difference (via any choice above) after all tentative aides, fees, and credits have been entered.
- 4.) The school reserves the right to charge for field trips and other incidentals that are not included in the tuition, such as: extended care, early bird, pizza lunch, class and school pictures, after school enrichments, etc.
- 5.) Parents are responsible to come into the office within 5 days of scholarship checks arrival. The parent further agrees to endorse each check and keep up with the proper documentation to keep their student's scholarship active.
- 6.) The parent also agrees to approve invoices for the Gardiner Scholarship within 3 days of submission.

**PARENT PAYMENT AGREEMENT**

We understand that enrollment at Hope Preparatory Academy may be terminated for non-payment of any tuition and/or fees. We agree that we will be fully responsible for the required payments of all amounts as detailed on the Financial Contract found in this package and submitted at the time of registration.

We understand that if one or more of our children leave the school, we remain responsible to pay any outstanding fees in full, before our child's departure, in accordance with the Tuition Refund Policy outlined in the Financial Contract.

We agree that enrollment for the 2020-2021 year is confirmed only upon receipt by Hope Preparatory Academy of the completed application forms and all payment options documents. Registration packages will be returned to parents if not fully completed.

We hereby agree to make the required payments to Hope Preparatory Academy as noted above.

\_\_\_\_\_  
Father/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mother/Guardian's Signature

\_\_\_\_\_  
Date

**STATEMENT OF FAITH**

1. We believe in Salvation through confession of Jesus Christ as Lord and Savior. (Acts 4:12; Romans 10:9-10; John 14:6)
2. There is only one living and true God. There are three persons in the Godhead: the Father, the Son and the Holy Spirit. (Genesis 1:2,27; Matthew 28:19; I John 5:7)
3. We believe the Holy Bible to be the inspired Word of God. (II Timothy 3:16; II Peter 1:20,21)
4. We believe Jesus Christ, conceived of the Virgin Mary, is the only begotten Son of the Father. Jesus was crucified, buried and rose from the dead. He ascended to heaven and is today at the right hand of the Father as the Intercessor. (Luke 1:26-33; Hebrews 7:25)
5. We believe we are justified (declared righteous under the blood of Jesus) when we repent of our sins and believe in Jesus Christ. (Acts 13:38,39; Romans 5:1; I Corinthians 6:11; Mark 1:5)
6. We believe in Baptism of the Holy Spirit. We believe in the operation of the nine Gifts of the Spirit and encourage our people to live so that these gifts may be manifest in their lives. (Acts 2:4; Acts 10:44-46; Acts 19:6; I Corinthians 12:4-11)
7. We believe in water baptism by immersion in water in the name of the Father, the Son and the Holy Ghost. (Matthew 3:11; Matthew 28:18-19; John 14:6)
8. We believe in divine healing for the body. However, we encourage and do not condemn medical science. (Acts 3:2-12; Acts 5:15, 16; James 5:14-15)
9. We believe every blessing we receive from God comes through the merits of The Atonement (Jesus' complete sacrifice for us on Calvary). (Romans 5:11; James 1:16,17)
10. We believe in the Second Coming of our Lord, Jesus Christ. (Acts 1:10,11; I Thessalonians 4:13-18; Revelation 1:7)

**Statement of Faith**

I have read Hope Preparatory Academy Statement of Faith, and consent to my child(ren) being taught using materials based on these statements.

\_\_\_\_\_  
Father/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mother /Guardian's Signature

\_\_\_\_\_  
Date

**PARENT CODE OF CONDUCT**

- I agree to support the Administration in any disciplinary action necessary for our children.
- I agree to have our child(ren)'s previous school record transferred to Hope Preparatory Academy.
- I agree to allow our child(ren) to participate in any school activities/class or sporting trips at or away from school. We will not hold the school responsible for any accidents, illness or injuries of any nature.
- I agree and understand that most communication will be made via email through the school work portal. I agree to check my email daily and report immediately if I am unable to access the portal.
- I will strive to build up the school in my discussions and interactions with persons in the school, community, and any forms of social media.
- If I become dissatisfied with the school in any respect, I will seek to resolve the matter with the person or persons involved and will bring the matter to the attention of the assigned school Principal.
- I will show an active interest in my child's schoolwork and progress.
- I will help my child be neat, appropriately dressed and prepared for school.
- I will ensure that my child attends school regularly and on time.
- I will promptly report to the school my child's absence or late arrival.
- I will assist school staff in dealing with disciplinary issues.
- I accept that the school reserves the right, at the discretion of the administrator(s), to remove a student from the school whose parents continually fail to support the administrator(s), teachers and staff.
- If my child is removed from the Academy, I will not slander the school's name or any of its employees.
- My child(ren) will make restitution for any damage they cause to property.
- I will fulfill all of my financial obligations to the school on or before the dates due.
- I will uphold in prayer all efforts of Hope Preparatory Academy.

**Parent Code of Conduct**

I have read the policies referred to and I agree to abide by the following school policies/guidelines which are detailed in the Parent Handbook. I also understand that our child(ren) may be assigned a school login, password and/or email account and that they will be held accountable for using these in a manner appropriate for Hope Preparatory Academy.

\_\_\_\_\_  
Father/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mother/Guardian's Signature

\_\_\_\_\_  
Date

**STUDENT CODE OF CONDUCT**

- I will obey, be respectful, cooperative, and polite to all students and adults in a position of authority at Hope Preparatory Academy.
- I will respect school property and the property of others at all times.
- I will comply with the school Uniform Policy/Dress Code.
- I will come to school prepared, on time and ready to learn.
- I will refrain from bringing anything to school that may compromise the safety of others.
- I will follow the established rules and take responsibility for my own actions.
- I will remain on school property at all times, unless arrangements have been made through the office.
- I will not bring to school, or use any illegal substances, weapons (including knives), alcohol, tobacco products, firecrackers (any explosives), lighters or matches while I am at school or on any school trip or event. In doing so and caught, I understand I can be removed from the Academy.
- I will not make obscene gestures, take part in any sexual misconduct, lie, curse, use foul language or use the name of God inappropriately while I am at school or on any school trip or event.
- I will refrain from bullying, fighting, rough play, and any other inappropriate physical contact while I am at school or on any school trip or event.
- I will refrain from listening to music that sends a bad message and or use of foul language while at school.
- I understand that the school reserves the right to suspend or expel any student who fails to abide by the Student Code of Conduct.
- I will abide by the Internet Usage Policies set forth by Hope Preparatory Academy.

**Student Code of Conduct** *\*Please note ALL students must sign this Policy.*

I/We have reviewed the Student Code of Conduct with my child(ren) and he/she/they agree to abide by it.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal/Administrator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Father/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mother/Guardian's Signature

\_\_\_\_\_  
Date

**INTERNET ACCEPTABLE USE POLICY**

It is the goal of Hope Preparatory Academy to provide a world-class education to all students. The Internet is one of the many **information resources available to students as part of that process. Through the Internet students can access data from colleges and universities, scientific research facilities, government resources and many other informative sites throughout the world. While there is an enormous amount of useful and valuable information available, access brings with it the potential for misuse and abuse due to the global nature of the Internet and the lack of effective control over its content.**

Our Technical Team at Hope Preparatory Academy has made every reasonable effort to ensure the Internet is used responsibly by setting up parental controls and safety nets. This school will take every reasonable step to control access to **inappropriate material. We expect all students to use the Internet in an appropriate and responsible manner for educational purposes only.** Access to the Internet is a privilege offered to the students at the discretion of the administrators, teachers, and staff at Hope Preparatory Academy. While at school, students may only log on using a school provided account, and may not use personal or home accounts. In the event your student receives phone/tablet with cellular capabilities privileges on campus, it is understood that anything outside of the school's network, which is protected by firewall and safety nets, parents will ultimately take full responsibility for what their student can and cannot do on their personal devices. An additional area where parents will be fully responsible will be in the usage of social media. The family's choice to allow their student to have **an active social media account is a personal decision and Hope Preparatory Academy will abide by their choices. However,** students will not be allowed to post or actively engage in social media while on school campus or school event without explicit permission. Students are not allowed to take or post photos or videos while on campus or at any school event; these are strictly prohibited without explicit permission from administration.

**Hope Preparatory Academy's student account is to be used for educational purposes only, including research for school projects and intellectual inquiry. Students are not to transmit, receive, submit, publish or otherwise access information deemed inappropriate including, but not limited to, material that is defamatory, inaccurate, abusive, obscene, profane, racially, or gender offensive, unethical, sexually oriented, or illegal.** Game playing is prohibited without proper permission and may only be used in our designated area for gaming. Hacking (any attempt to gain prohibited access to or malicious attempt to harm or destroy data or to upload, download or otherwise create computer viruses) will not be tolerated. Students are expected to conform to accepted social behavior in their use of the Internet. Users shall refrain from plagiarizing the works of others obtained over the Internet and are to respect copyrighted material and to properly credit all works cited from Internet resources. Students must immediately notify a teacher if a security problem is discovered. Inappropriate behavior on the part of any student while using Hope Preparatory Academy's Internet will result in the loss of internet access privileges for that student. Additional disciplinary action may be added and under appropriate circumstances, law enforcement officials may be notified.

Hope Preparatory Academy reserves the right to log network use, monitor files and file space, thus students should not expect their use to remain private. Hope Preparatory Academy reserves the right to modify these guidelines at any time.

At Hope Preparatory Academy, we are going to offer students supervised access to the Internet. As part of our policy to allow use of the Internet, all students must now obtain parental permission. Both they and you must sign the appropriate form as evidence of your approval and their acceptance of the school rules on this matter.

We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for **collaboration, exceed the disadvantages. But ultimately, parents and guardians are responsible for setting and conveying the standards that their children should follow when using media and information sources.** To that end, the school supports and respects each family's right to decide whether or not to apply for access.

**Parent AND Student Agreement to Internet Acceptable Use Policy**

*\* Please note ALL parents and students, must sign this Policy*

**Student:** As a school user of the Internet, I have read the Internet Acceptable Use Policy and agree to comply with the school rules on its use. I will use the network in a responsible way and observe all the restrictions explained to me by the school.

_____	_____	_____	_____
Father/Guardian's Signature	Date	Mother/Guardian's Signature	Date

_____	_____	_____	_____
Student Signature	Date	Administrator's Signature	Date

**Parent:** As the parent of the pupil signing above, I have read the Internet Acceptable Use Policy and I grant permission for my son or daughter to use the Internet within school. I understand that pupils will be held accountable for their own actions. I also understand that some materials on the Internet may be objectionable and I accept a shared responsibility with the school for setting standards for my daughter or son to follow when selecting, sharing and exploring information and media.

_____	_____	_____	_____
Student Signature	Date	Administrator's Signature	Date

_____	_____	_____	_____
Father/Guardian's Signature	Date	Mother/Guardian's Signature	Date

**LITERARY POLICY**

At Hope Preparatory Academy, we believe that literature is an integral part of a well-rounded education. Through books, students can experience the world in ways they ordinarily could not, allowing them to develop a keen understanding of and appreciation for diverse cultures, perspectives, and ideas, all taught through a Biblical worldview.

In keeping with national and state standards, we teach from a diverse range of literature, including both Christian and secular titles. We are committed to teaching all literature through Biblical integration, helping our students practice discernment and develop a strong Christian worldview. We invite and encourage parents to read along with your children, so that you can become an important part of the great conversations that spring from great literature.

I/We have reviewed the Literary Policy and we agree with, and trust Hope Preparatory Academy with my child(ren)'s reading selections.

_____	_____	_____	_____
Student Signature	Date	Administrator's Signature	Date
_____	_____	_____	_____
Father/Guardian's Signature	Date	Mother/Guardian's Signature	Date

**PHOTOGRAPHY PERMISSION FORM\***

Do we have your permission to use your child(ren) for promotional imaging and media related activities to be used in, but not limited to, newspapers, website, videos, social media, and consumer displays/shows?

*\*Student's full name would not appear with their photo outside of yearbook.*      Yes    No    (Circle One)

Do we have your permission to use your child (ren)'s photo in internal products such as the Weekly Principal's Corner, Hope Preparatory Academy Newsletter, Yearbook and internal slideshows?

*\*Student's full name would not appear with their photo outside of yearbook.*      Yes    No    (Circle One)

_____	_____	_____	_____
Father/Guardian's Signature	Date	Mother/Guardian's Signature	Date