

WVC DIRECTOR OF KIDS UPTOWN MINISTRY

JOB DESCRIPTION

Reports to: Charlotte Rico

Ages: Kindergarten Through 5th grade

Our Mission– why our church exists:

Is to help people experience God's love, truth and purposes—to become fully devoted followers of Jesus. We accomplish our mission by helping people **BELONG** in God's Family through connection and groups, helping them **GROW** in their faith through preaching, teaching, spiritual habits & classes, equipping them to **SERVE** others in Jesus' name and **REACH** unchurched people through the 'Reach Strategy', ultimately to **CELEBRATE** God through corporate worship and a lifestyle that honors God.

Lead Staff Commitment (Attached Sheet)

- That you wholeheartedly agree with and commit to the Lead Staff Commitments: Basic Beliefs, Lead Staff Commitment, Mission And Values, West Valley Staff Values, Staff 10 Commandments.

General Responsibilities:

- To filter all ministry through the Biblical Mission, Vision And Five Biblical Purposes of West Valley Church
 - **Five Purposes:** BELONG, GROW, SERVE, REACH, WORSHIP
 - To Be A Church For The Family
 - **Value:** Excellence Honors God And Inspires People
 - **Vision:** To be a church unchurched people love to attend, because they're loved.
- To facilitate and build the BEST KIDS Ministry in the Northwest. That's the goal. This includes KIDS Church, Groups and Special Events that reflect the biblical direction, philosophy and mission of the Lead Pastor and West Valley Church.
- To teach God's word.
- Challenge KIDS with the Friendship Evangelism Challenge: PRAY for unchurched kids, Be their FRIEND, and INVITE them to church.
- To recruit and equip KID'S volunteers.
- To provide an environment where children feel safe, loved, important, where kids build Christian relationships and where they have fun growing in God's word and becoming more like Jesus.

Specific Responsibilities

1. Sunday KIDS Church- To facilitate and direct an active and age-appropriate KIDS Worship Experience. A basic order of service and important elements will include:

- Staff to welcome children into Kids church, checking them in and ensuring each student has a name tag
 - Activities to do before church starts
 - Song Time: 2-3 worship songs with motions and lyrics
 - Games and Active Learning
 - Kids Message
 - Small Group Time
2. To Keep A Bible Based Curriculum, That Is Not Influenced By Our Woke Culture.
 3. Directors are expected to attend the 9am service and serve the other two services.
 4. To keep children in groups of age-appropriate learning.
 5. Call/reach out to church children that are not attending.
 6. Quarterly Outreach and Social engagement - Easter Egg Hunt, VBS, Camps, Biblical Walk Thru The Bible (Trunk or Treat) and Kids Christmas Musical.
 7. Build and recruit a staff that will love our KIDS and be able to cover with excellence when you are gone.
 8. Develop a second in charge to help and oversee things when you need to be gone.
 9. Work in partnership with the youth director for an effective transfer and graduation to youth.
 10. Partner with the Charlotte and the Downtown Director in communicating, encouraging and equipping parents.
 11. Effectively budget funds to last the entire fiscal year.
 12. Inform the pastor of facility and equipment needs for KIDS ministries.
 13. Comply with all security guidelines.
 14. Provide information on KIDS ministry and activities to Amy by the 15th of the month.
 15. Attend Lead Staff Meetings the last Sunday of each month after 3rd service.
 16. KIDS Staff- Training Meetings at least twice a year.
 17. Clean up after yourself and your activities.

Other Information

- Vacation- 4 Weeks (Make sure you have a second and all areas covered with excellence when you're gone.)