



## 2024 Rate Sheet

LOCATION	SIZE	CAPACITY	RATE
Classroom	Small	1-15 People	\$25.00
Classroom	Medium	1-40 People	\$50.00
Cafe	Medium	1-75 People	\$75.00
Lobby	Medium	1-100 People	\$100.00
Sanctuary	Large	1-250 People	\$200.00
Parking Lot	N/A	N/A	\$100.00

LOGISTICS	SIZE	ATTENDEES	RATE
None (Use as currently set up)	Small/Med/Large	N/A	N/A
Minimal (Small layout adjustments)	Medium	1-75 people	\$100.00
Reset (Completely altering layout)	Medium	1-100 People	\$150.00
Minimal (Small layout adjustments)	Large	1-250 people	\$150.00
Reset (Completely altering layout)	Large	1-250 people	\$300.00
Support Services (eg. Electrical Access)	Parking Lot	N/A	\$50.00

STAFFING	LOCATION	ALLOTMENT	RATE
Unlock/Relock Fee	External Entry	N/A	\$50.00
Media Technician	All Rooms	3 Hours	\$100.00
Sound Technician	All Rooms	3 Hours	\$100.00
Video Technician (Recorded Events)	All Rooms	3 Hours	\$100.00
Broadcast Technician (Recorded Events)	Sanctuary	3 Hours	\$100.00

OTHER	DETAILS	RATE
Administrative Fee	Calculated at 15% of Personnel Costs	TBA
Custodial Fee	If additional Janitorial service is required	\$250.00
Dumpster Rental	Required for Parking Lot events	\$200.00
Facility Access Fee	Calculated at \$20 per hour	TBA
Stage Fee	For complete reset of stage	\$50.00
Summer Utility Surcharge	Indoor Bookings of 2+ hours (Jun - Sept)	\$25.00
Winter Utility Surcharge	Indoor Bookings of 2+ hours (Dec - Feb)	\$25.00



## 2024 Memorial Rate Sheet

LOCATION	SIZE	CAPACITY	RATE
Small Room (Chapel)	Medium	1-40 People	\$50.00
Large Room (Sanctuary)	Medium	1-250 People	\$200.00
Lobby	Medium	1-100 People	\$100.00

Please note that the rental fees listed above are waived for Ministry Partners of Cucamonga Christian Fellowship.

LOGISTICS	SIZE	ATTENDEES	RATE
Minimal Adjustments to Room Layout/s	Small / Medium	1-75 people	\$50.00
Medium Adjustments to Room Layout/s	Medium / Large	1-250 People	\$100.00

STAFFING	LOCATION	ALLOTMENT	RATE
Memorial Coordinator	N/A	Advance of Service	\$150.00
Media Technician	All Rooms	3 Hours	\$100.00
Sound Technician	All Rooms	3 Hours	\$100.00
Video Technician (Recorded Events)	All Rooms	3 Hours	\$100.00
Broadcast Technician (Recorded Events)	Sanctuary	3 Hours	\$100.00

A monetary gift for your Officiant is not included in this rate sheet or your quote, but is suggested. This gift typically ranges from \$100 - \$300 depending on the needs of your Memorial Service. It can be given directly to the Officiant.

OTHER	DETAILS	RATE
Administrative Processing Fee	Calculated at 15% of Staffing Costs	TBA
Reception Fee	Calculated at \$20 per hour	TBA
Custodial Fee	If additional Janitorial service is required	\$250.00

<b>Total Cost</b>	<b>\$</b>	<b>-</b>	<b>Discounted Cost</b>	<b>\$</b>	<b>-</b>
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IF APPLICABLE