



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Northern Branch  
908 W. Broadway, 10-W  
Louisville, KY 40203  
Phone: (502) 595-5781 Fax: (502) 595-5773

**Adam Mather**  
INSPECTOR GENERAL

April 25, 2023

Crestwood United Methodist Church Preschool  
Po Box 1296  
Crestwood, KY 40014

Re: License #L353948, Inspection #323810

Dear Provider:

Thank you for submitting your Plan of Correction regarding the deficiencies identified during the inspection conducted on February 8, 2023. The Plan of Correction was reviewed and with implementation would result in compliance with minimum requirements. Therefore, this office will recommend licensure.

Please be advised that if any of the regulatory violations within the Statement of Deficiency pose an immediate threat to the health, safety and welfare of a child, then a civil penalty may be imposed.

Sincerely,

Christy Troxell  
Human Services Program Branch Manager





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**Inspection Report**

<b>Provider Name:</b> Crestwood United Methodist Church Preschool	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L353948
<b>Provider Address:</b> 7214 Kavanaugh Road, Crestwood, KY, 40014		<b>Capacity:</b> 151
<b>Owner(s):</b> Crestwood United Methodist Church, Inc.		<b>Director(s):</b> Rose, Christina Deanne

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 323810
<b>Date Initiated:</b> 02/08/2023 10:00 AM	<b>Date Concluded:</b> 02/08/2023 1:00 PM	
	<b>No. of Children Present:</b> 81	

**Inspection Report**

**General Administration**

**Not In Compliance**

**150 - Liability Insurance**

**Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**

- (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:**  
**(d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;**

**Findings:**

**General:** Based on interview and review of documentation, the center's liability insurance on file was valid until 12/23/22. Interview determined the center had current insurance but could not provide documentation.

**Plan of Corrections:** Accepted

**(Please provide documentation to verify correction)**

**1) The specific action undertaken to correct a violation:**

While it is true that the copy of our liability insurance in our licensing binder at the time of our inspection was expired, the surveyor did not offer me an opportunity to provide them with updated documentation. Immediately after the surveyor left our center I got a copy of the current liability insurance from the church administrator. We have never been without the required insurance.  
Documentation of current liability insurance provided via portal.

**2) The date action was or is anticipated to be completed:**

03/08/23

**3) Action utilized to assure ongoing compliance:**

We will add expiration dates to our work calendar prompting us to request updated documentation in a timely manner.

355 - Staff Meeting

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(i) Conduct, manage, and document in writing recurring staff meetings;

Findings:

General: Based on observation, interview and review of documentation, the center did not have written documentation of recurring staff meetings.

Plan of Corrections: Accepted

1) The specific action undertaken to correct a violation:

The surveyor did not ask me for documentation of staff meetings. I have binders of staff meeting minutes I would have provided had they asked. Documentation of staff meetings provided via portal.

2) The date action was or is anticipated to be completed:

03/08/23

3) Action utilized to assure ongoing compliance:

We have always held regular staff meetings and kept meeting minutes and we will continue to do so.

Employee Records

Not In Compliance

Not In Compliance

415 - CPR/First Aid Required Training

922 KAR 2:120. Section 7. First Aid and Medicine.

(8) Each center shall ensure that every staff member has received training on first aid and cardiopulmonary resuscitation (CPR).

Findings:

General: Based on interview and review of documentation, a staff member hired 07/01/22, did not have first aid and CPR training.

Plan of Corrections: Accepted

(Please provide documentation to verify correction)

1) The specific action undertaken to correct a violation:

The surveyor did not ask me about this. I do not know to which staff member this is referring. All of my staff members with 7/1/22 hire dates in ECE-TRIS have first aid and CPR training. Additionally, the regulation does not specify a time period during which first aid and CPR needs to be completed. Documentation provided via portal.

2) The date action was or is anticipated to be completed:

03/08/23

3) Action utilized to assure ongoing compliance:

We will continue to have staff members complete CPR & FA as we always have.

Meal Planning/Center Does Not Provide Meals

Not In Compliance

Not In Compliance

1240 - Lunch/Dinner Requirements

922 KAR 2:120. Section 11. Meal Planning Requirements for a Center that Does Not Provide Meals.

(4) Lunch, and dinner if served, shall include:

(a) Milk;

(b) Bread or grain;

(c) Meat or meat alternative; and

(d) 1. Two (2) different vegetables; or

2. One (1) fruit and one (1) vegetable.

Findings:

General: Based on observation and interview, eleven (11) children were not served milk with the lunch meal in room 210. A child was not served milk with the lunch meal in room 205. Six (6) children were not served milk with the lunch meal in room 208 and in room 103. Five (5) children were not served milk with the lunch meal in room 102.

Plan of Corrections: Accepted

1) The specific action undertaken to correct a violation:

Milk was offered to each child in every classroom. We gave the children a choice to have milk or water. Hydration is important and children are more likely to drink what they choose. We don't want to give a child milk if they won't drink it as that is wasteful, irresponsible, and cost-prohibitive. Moving forward, we will serve the milk "family style" by putting it in a child-friendly pitcher from Lakeshore so that they can pour their own milk if they desire.

2) The date action was or is anticipated to be completed:

04/10/23

3) Action utilized to assure ongoing compliance:

Buy and use new child-sized and child-friendly milk pitchers in each class so children may pour milk for themselves if they want it. Pitchers will be washed and sanitized daily.

## 1275 - Staff Schedule

Not In Compliance

**922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:****(a) A written schedule of staff working hours;****Findings:**

General: Based on observation, interview and review of documentation, there was no written staff schedule available for review.

**Plan of Corrections:** Accepted**1) The specific action undertaken to correct a violation:**

This is not true. I provided the surveyor with our written staff schedule. A schedule was also in our licensing binder provided to the surveyor. The surveyor told me several times the staff schedule was a required posting which it is not. Documentation of staff schedule provided via portal.

**2) The date action was or is anticipated to be completed:**

03/08/23

**3) Action utilized to assure ongoing compliance:**

Our schedule was in the licensing binder for the surveyor to see. It will continue to be in the licensing binder for the next surveyor to see.

Signature of Provider/Representative

Title

Date

