



## ***Audio Visual Director Job Description*** **PART-TIME**

### **GENERAL DESCRIPTION:**

The primary responsibility of the A/V Director is to provide technical expertise and team leadership for the church's sound, media, video, and stage lighting. The A/V Director is also responsible for audio/video technical and creative development, production, and training related to the live/post-production audio/visual needs of MVCC.

The A/V Director ensures that the worship and A/V ministries continue to grow in effectiveness and quality of excellence in alignment with the church's vision, mission, and strategic objectives.

### **GENERAL EXPECTATIONS & OTHER REQUIRED SKILLS:**

- Love God, have a personal relationship with Jesus Christ, have been baptized as a new believer, and model a mature spiritual life.
- Desire to see people come to know Christ and for them to become fully devoted followers of Jesus Christ.
- Be a member of MVCC.
- Spend time in prayer and study of God's Word on a daily basis.
- Practice personal discipleship through a life group.
- Commit to weekly worship at and tithing to MVCC.
- Understands, champions, and is able to clearly and passionately communicate the MVCC mission and vision.
- Be willing to have and to receive "last 10% conversations."
- Be a team player who can both lead a team of leaders as well as be on a team of leaders.
- Discern needs and respond appropriately, sensitively, and proactively.
- Act as a catalytic leader and self-starter who not only gets things done but makes things happen.
- Multi-tasks with a high capacity to juggle a lot of things simultaneously.
- Dependable and reliable.

### **SPECIFIC RESPONSIBILITIES:**

- Skilled in creating and mixing quality sound in large venues using digital mixing equipment (Midas M32 and M32R).
- Comfortable and proficient in working with a variety of audio, video, media, and lighting equipment.

- Strong communication and leadership skills. Holds a ‘problem solver’ attitude.
- Proficient (or willing to become proficient) in ProPresenter, Lightkey, Tricaster, Planning Center, Mac OS, Windows OS, etc.
- Skilled in all levels of video production (pre-production, production, postproduction, camera operation, editing, motion graphics, sound design, color correction, etc.).
- Able to work in a rapidly changing environment with multiple priorities.
- High capacity individual who thrives in a “work hard, play hard” environment and is consistently striving to learn and grow.
- Able to carry out and add to all of the responsibilities as described on our current AVL checklist.
- Able to maintain and ensure that all of the AVL equipment is in working order on a weekly basis.
- Be able to troubleshoot issues that arise either during the week or on Sunday mornings.
- Be passionate in teaching others about AVL and the importance of the equipment used on Sunday mornings that help to create the worship services.
- Be able to create and cast the vision of the AVL ministry.
- Be able to help create and maintain the budget for the AVL ministry on a yearly basis.
- Work to train up volunteer AVL coordinators that can be available on Sunday mornings at all campuses.
- Be able to create and refine Ministry Descriptions for each of the different Ministry Partner positions that are available currently and might be needed in the future of the AVL ministry.

#### **SKILLS/QUALIFICATIONS:**

- Possess a high level of technical skill and proficiency.
- Be familiar with current technology in lighting, audio, graphics, and video; stay on top of trends in technology.

#### **SUPERVISOR: Worship Pastor**

#### **EXPECTATIONS:**

- Reports weekly to the Worship Pastor.
- Available to assist staff as AVL needs arise.
- As a part-time staff person at MVCC, the Audio Visual Director agrees to abide by all the provisions of the Employee Handbook. (To review handbook, please request a copy at [nancy.mattison@mountainviewcc.net](mailto:nancy.mattison@mountainviewcc.net).)

**SALARY AND BENEFITS:** See hire letter and Employee Handbook.

**INTERESTED?** If you are interested in this position, please send your resume to [resumes@mountainviewcc.net](mailto:resumes@mountainviewcc.net).