



Church Facility Reservation Request and Agreement

Personal Info:

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Group/Organization You Represent: _____

Indicate whether you are a:

MVCC Member/Attender

Non-Member Individual

Non-Member Group/Organization

Homeowner's Insurance Provider: _____

Homeowner's Policy #: _____

If the requested use is by a group/organization not affiliated with the church, please briefly state the organization's purpose and mission:

Group/Organization Website: _____

Please list the names of the organization's office-holders and leaders:

Event Info:

List the date(s) and time(s) are you requesting use of facilities: Date: _____

Setup @ ___:___ Event Time: ___:___ - ___:___ Leave @ ___:___

Type of Event: For-Profit Not-For-Profit

Approximately how many people will attend (or your target attendance)? _____

Indicate which facilities you are requesting use of and write the intended purpose for their use (*for Classrooms – include the number needed*):

Worship Center - _____

Kitchen - _____

Student Center - _____

Classroom(s) - _____

Audio/Video/Lighting Support:

Please indicate whether you will use MVCC A/V/L equipment for this event:

Yes, I need MVCC audio equipment for this event

Yes, I need MVCC video equipment for this event

Yes, I need MVCC theatrical lighting for this event

No, I do not need MVCC A/V/L equipment for this event

No, I will bring outside A/V/L equipment for this event

In the scope of the entire event, when do you need an MVCC A/V/L Tech?

Tech Setup ____:____ During Event ____:____ - ____:____ Tech Teardown ____:____

Note: Only MVCC A/V Techs are permitted to run MVCC A/V equipment unless approved beforehand by MVCC staff or elders. The fee to use an MVCC Tech is \$25 per hour. The availability of the church facility will, in part, be determined by the availability of an A/V Tech should one be needed for this event.

Weddings:

If you are requesting use of the church's facilities for a wedding and/or wedding reception, please the following information:

Bride (name & phone #):

Groom (name & phone #):

Please list the name, contact information, and religious affiliation of the person officiating the wedding:

Please describe the marriage preparation counseling or training undertaken by the bride and groom:

The following is MVCC's beliefs about marriage. All marriages performed in MVCC facilities must stand in agreement with these beliefs. Please read and check the appropriate box below:

We believe that Marriage unites one man and one woman in a lifetime commitment to each other (Gen. 2:23-24; Matt. 19:4-6). Marriage provides for intimate companionship, pure sexual expression (Gen. 2:25; Eph. 5:31-33), procreation, and reflects the relationship of Christ and the church (Gen. 1:28; Prov. 5:15-19; 1Cor. 7:1-5).

We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between one man and one woman. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are sinful perversions of God's gift of sex. We believe that God disapproves of and forbids any attempt to alter one's gender by surgery or appearance (Gen. 2:24; 19:5, 13; 26:8-9; Lev. 18:1-30; Rom. 1:26-29; 1 Cor. 5:1; 6:9; 1 Thes. 4:1-8; Heb. 13:4).

We have read and agree with MVCC beliefs on marriage.
We have read and disagree with MVCC beliefs on marriage

I Affirm That:

1. I understand that the church does not allow its facilities to be used in a way that contradicts its faith or by persons or groups holding beliefs that contradict the church's faith.
2. To the best of my knowledge the purpose for which I am requesting use of church facilities will not contradict the church's faith, and I commit to promptly disclose any potential conflict for which I am aware or become aware to church staff.
3. I am not aware of any beliefs that are professed by me or the ministry I represent and which is requesting use of the church's facilities that contradict the beliefs of the church. I agree to promptly disclose any potential conflicts in belief to church staff.
4. I understand that upon approval of my facilities use request, I will need to provide a security deposit in the amount of \$50, a certificate of insurance for at least **\$1 Million (if applicable)** of coverage, and any other fees required by the church.
5. I understand that the church does not allow its facilities to be generally available to the public, and that my use of these facilities is subject to Pastor/Elder approval, which is conditioned in part on my agreement to the requirements in the "Church Facility Use Policy," a copy of which I have read and understood.
6. I understand that I will be responsible for any damages to the church facilities resulting from this proposed use of facilities.
7. The church believes disputes are to be worked out between parties without recourse to the courts. See, generally, Matthew Chapter 18 and 1 Corinthians Chapter 6. Accordingly, users of the facility agree to attempt resolution through Christian mediation, and failing that to submit to binding arbitration through the American Arbitration Association, or any other mutually acceptable arbitration service.

Signature

Printed Name

Date