



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# Primary Contact Info

\*Tear off & return to front desk, have staff place in Kyle's mailbox\*

**Email will be our primary form of contact. Text will be for short notice changes.**

**Please provide at least one regularly checked email and phone number below.**

**Name #1** \_\_\_\_\_

**Email #1** \_\_\_\_\_

**Phone #1** \_\_\_\_\_

**Name #2** \_\_\_\_\_

**Email # 2** \_\_\_\_\_

**Phone #2** \_\_\_\_\_



**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

Dear Swim Team Parent(s) / Guardian(s),

We would like to thank you for joining the WC YMCA swim team for the 2025-2026 swim season! We look forward to the great season ahead! Matt Buchhop will be joining us again as our head coach, with Hope Buchhop as an assistant coach.

Email will be our primary source of communication, as well as a text alert system for last minute communications. Please ensure that the YMCA has an up-to-date email and cell number on your account. If they change during the season, please make sure to let Coach Matt know so we can update your contact information.

Swimmers must hold a Williams County YMCA membership to participate on the swim team. Team fees will remain \$190 for a swimmer, with a \$15 discount per additional swimmer (family cap: \$450). There will be no monthly payment split option available.

The swim program needs a great deal of hands to run a successful program and swim meets. We pride ourselves on having great swimmers and great meets, and we can't do that without your help. This year we will be requiring each family to volunteer at least once if your child is swimming in a meet. We may need you more than once, so please volunteer as often as possible. Grandparents, aunt, uncles, older siblings, etc are also welcome to volunteer. If we don't have enough volunteers to run home swim meets, then we won't be able to host home meets any longer. Instructions for how to sign up for volunteering are in this packet and will also be sent out via email.

Practices will be separated into Bronze, Silver, and Gold swim levels. Swim levels will remain the same for those returning from a previous season. Please see the Info & Registration page for swim level practice days/times. For new swimmers, Coach Matt will reach out with instructions on which swim level practice to attend. Swim levels may change as the season progresses and will be communicated with you and your swimmer.

We're looking to make some big waves in the 2025-2026 season!



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

**Head Coach: Matt Buchhop**



Matt is a 2016 graduate of Napoleon High School where he was a member of the water polo and swim teams. He continues to participate in alumni water polo games to help teach new players.

Matt is a 2021 graduate of The Ohio State University with a B.S. in Environment and Natural Resources. During college, he worked as a water ski instructor and lifeguard at a summer camp in Northern Michigan.

He looks forward to helping kids build confidence and increase their swimming skills in his second year as Head Coach.



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## Info & Registration Packet

### **Practice Times:**

Starting week of Monday, Oct. 6th

Gold & Silver Level:

Mon 5:30-7pm

Tues/Thurs 6:30-7:30pm

Bronze Level:

Tues/Thurs 5:30-6:30PM

### **Meeting & Team Apparel:**

Parent/guardian meeting: Oct 29th @ 5:30pm

Apparel deadline is Nov 7th. Store links to be sent soon.

### **Team Pictures (all levels):**

Monday, Nov. 10th @ 5:30pm

### **Mock Meet:**

No mock meet this year!

# Welcome to Our Team!

Welcome to the Williams County Family YMCA Waves Swim Team! We are glad that you have chosen to provide your children with the lifetime satisfaction that comes with competitive swimming.

This handbook is designed to answer many questions that may arise during the season. If you have additional questions or concerns that are not addressed in this book, please direct administrative questions to Kyle or swim questions to Coach Matt. Contact info can be found at the end of this handbook.

## **COMMUNICATION**

- **Email will be a primary form of communication. Please provide us with your current email address by stopping by the front desk. Please check your email regularly.**
- Check swimmer file folders weekly (on a cart just outside the office entrance in the pool area)! Awards will be placed in these folders, along with other paperwork as necessary.
- Announcements at practice
- Team Handbook
- Parent/guardian meetings

## **EXPENSES**

Payments may be made at the front desk of the Williams County Family YMCA or online during registration. Please make checks out to **Williams County Family YMCA**.

- All swim team members are required to maintain a membership in order to participate with the team. Both league and national YMCA rules state that all team members must have a full privilege, YMCA annual membership.
- **Scholarships are available for membership** to help families when a membership could present a financial burden. Please request a scholarship application from front desk or submit online with this link: [wcymca.org/people-helping-people](http://wcymca.org/people-helping-people)

### **Team Fees:**

Each swimmer must pay program fees to be on the swim team. \$190/swimmer with additional children receiving a \$15 discount and a family cap of \$450. **Financial assistance is available through the Let Me Play fund.** Applications can be requested at the front desk or printed off from this link:

[unitedwaywc.org/let-me-play-fund-application](http://unitedwaywc.org/let-me-play-fund-application)

**Invitational/Meet Fees** (Includes Y Champs):

In order to participate in Y Invitationals and Y Championship Meet, swimmers must pay entry fees for each event. The fees will be charged to your card on file on Wednesdays, which is the day after the meet participation deadline (which is the Tuesday before a meet). If you would like to pay another way, please do so at the front desk BEFORE the meet deadline. Most meet fees are between \$17-\$25. Swimmers who sign up for out of town meets will be responsible for their own expenses as needed for meals, travel, and/or motels.

**Suits/ Caps/ Goggles:**

Swimmers need to have a suit to practice. Shorts or t-shirts are not allowed. All swimmers should have goggles, and swimmers with long hair should wear a cap at practices and meets.

**Team Apparel:**

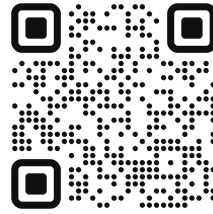
There is non-required team apparel available from Bill's Locker Room such as t-shirts, sweatshirts, etc. Team apparel order links will be emailed out as soon as possible with order deadlines.

**Practice Guidelines**

- **Practice will be closed to parents / guardians until the last 15 minutes.**
- **If you need to speak with a coach please schedule an appointment or give them a call or email.**
- Swimmers should sign in at the front desk when they enter the YMCA for practice.
- Follow all YMCA rules.
- Practices will start on time. Allow time for changing and setting up for practice.
- Swimmers should not leave the pool area without permission from a coach.
- Swimmers will learn and practice all four competitive strokes, starts, and turns.
- Swimmers misbehaving may be excused from practice.
- Swimmers should listen for announcements during practices and report those announcements to their parents.
- Swimmers should use the family locker rooms.
- Swimmers and parents must take off shoes upon entering the pool area.

### **How to Sign Up for Meets**

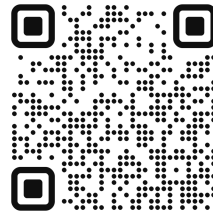
[bit.ly/y-swimmersignup](https://bit.ly/y-swimmersignup) or scan QR code



- Parents / guardians will use SignUpGenius to sign their swimmers up for meets. The bit.ly link above redirects to our SignUpGenius.
- Last minute changes can be made at dual meets. **Remember though, if your swimmer is involved in a relay, your canceling will affect 3 other swimmers who may then not be able to swim!**
- Please do not sign up after the deadline. If you would like to swim but haven't signed up, please reach out to Coach. He MAY be able to add you to the line up depending on when the host team needed the info.

### **Volunteer Requirements**

[bit.ly/y-swimmeetvolunteer](https://bit.ly/y-swimmeetvolunteer) or scan the QR code



Volunteers are essential to running a home swim meet. If we do not obtain enough volunteers for home meets, we will not be able to host them in the future. Please remember that this then means you have to travel farther to participate in meets. This year we are requiring that if your child is swimming in a home meet, you must volunteer for at least one meet. We do ask that if a call comes out needing more volunteers, you sign up to volunteer if you have a swimmer swimming. The bit.ly link above redirects to our volunteer SignUpGenius page.

**See you at the pool!**

**Questions?** feel free to reach out to any of the following contacts:

Head Coach: Matt Buchhop, [matthewb@wcymca.org](mailto:matthewb@wcymca.org)

Assistant Coach: Hope Buchhop

Administrative: Kinsey Myers, [kinseym@wcwyma.org](mailto:kinseym@wcwyma.org)



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

### **Williams County Family YMCA Meet Locations**

**11/08/25 - Williams / Van Wert @ Wapak**

Wapakoneta Family YMCA, 1100 Defiance Street, Wapakoneta, OH 45895

**11/22/25 - Lima @ Williams**

1 Faber Drive, Bryan, OH 43506

**12/06/25 - Williams @ Defiance Polar Palooza Invite**

Defiance Area YMCA, 1599 Palmer Drive, Defiance, OH 43512

**12/13/25 - Defiance / Monroe @ Williams**

1 Faber Drive, Bryan, OH 43506

**01/10/26 - Williams / Geary @ Wolf Creek**

Wolf Creek YMCA, 2100 S Holland Sylvania Road, Maumee, OH 43537

**01/24/26 - Francis / West / Geary @ Williams**

1 Faber Drive, Bryan, OH 43506

**02/14/26 - Van Wert / Wapak @ Williams**

1 Faber Drive, Bryan, OH 43506

**02/28/26 - 8U Champs @ Lima**

YMCA of Lima Ohio, 345 S Elizabeth St, Lima, OH 45801

**03/07 to 03/08 - Championships @ BG University, hosted by Putnam**

BGSU Student Recreation Center, 1411 Ridge St, Bowling Green, OH 43403

**03/20/26 to 03/22/26 - Zones**

Location TBD

**Calendar at the end of this packet is available digitally as an .ics file (standardized calendar file format) at [wcymca.org/swim-team](http://wcymca.org/swim-team).**



Photosby Michelle

Bryan, OH 419-290-0281

PAYMENTDUE DAY OF SHOOT- Cash (exact amt)/CHECKS

PAYABLE TO MICHELLE LEITCH

Late orders are not accepted.

Photosby Michelle

Bryan, OH 419-290-0281

PAYMENTDUE DAY OF SHOOT- Cash (exact amt)/CHECKS

PAYABLE TO MICHELLE LEITCH

Late orders are not accepted.

	Quantity	Total(s)
Unmounted Memory Mate (8x10print of individual & team)		
	\$12	
5x7 Individual		
	\$6	
5x7 Team		
	\$6	
8 Wallets Individual		
	\$5	
3 x 4.5" Magnet Individual		
	\$6	
3.5" Button - Individual		
	\$6	
Cash <input type="checkbox"/> Check <input type="checkbox"/> # _____	Grand Total	

Player's Name \_\_\_\_\_

Parent's Name \_\_\_\_\_

Parent Email \_\_\_\_\_ Phone # \_\_\_\_\_

Coach's Name \_\_\_\_\_ Team \_\_\_\_\_

	Quantity	Total(s)
Unmounted Memory Mate (8x10print of individual & team)		
	\$12	
5x7 Individual		
	\$6	
5x7 Team		
	\$6	
8 Wallets Individual		
	\$5	
3 x 4.5" Magnet Individual		
	\$6	
3.5" Button - Individual		
	\$6	
Cash <input type="checkbox"/> Check <input type="checkbox"/> # _____	Grand Total	

Player's Name \_\_\_\_\_

Parent's Name \_\_\_\_\_

Parent Email \_\_\_\_\_ Phone # \_\_\_\_\_

Coach's Name \_\_\_\_\_ Team \_\_\_\_\_

Photos for all swim levels:  
Nov 10th @ 5:30pm

Photos for all swim levels:  
Nov 10th @ 5:30pm