

2020-2021

**SPANISH EASTERN
SCHOOL OF
THEOLOGY**

SCHOOL CATALOG

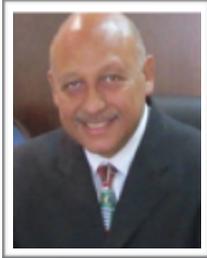
Table of Contents

General Information ...	4
The First Woman	
Executive in our	
District.....	4
More than 35 years of	
History	5
Location	6
Satellites	7
Mission	7
Association.....	7
Doctrinal Position.....	7
Admissions.....	10
Procedures for	
Admission	10
Academic Programs ..	10
Program of Study.....	11
Transfer of Credit	
Agreements	12
Academic Policies	13
Cumulative Grade-	
Point Average	14
Academic Probation &	
Dismissal	14
Policy on Academic	
Integrity	14
Academic & Graduation	
Honors	14
Supervised Ministry..	15
Adolfo Carrion Library ..	

15
Lectures and
Conferences.....15
Tuition & Fees16
Refund Policy16
Courses.....17
The SEST/GU
associates degree.....14
Course Descriptions .14

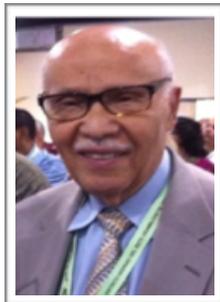
General Information

The SEST administration along with our newly elected Superintendent: **Rev. Manuel A Álvarez** would like to welcome you to our school. We pray and expect that your educational experience with us will be a long lasting, satisfying, productive and blessed one.



During the Spanish Eastern District Assemblies of God's Educational Convention of 2010, The Spanish Eastern School of Theology (SEST) celebrated its existence of more than 25 years. Recognizing that the 25th Anniversary is not only a huge milestone reached, but is evidence of God's favor, more than 300 people accepted the invitation to participate in the weekend long celebration which included a chapel ceremony and banquet.

Many of the original Educators and school officials whose dedication as well as hard work helped to maintain SEST open for so many years were present for the festivities. Recognitions and honorable mentions were given to **Rev. Dr. Adolfo Carrion, Rev. Dr. Domingo Valdez, Rev. Dr. Luis Robles, Dr. Carol Robles, Rev. Dr. Elvin Padilla, Rev. Christian Santiago, Rev. Martín Chavez, Rev. Rafael Reyes** and many others.



The First Woman Executive in our District

The very first Woman in the District's Executive Board, The Schools' President From 2009 -2017,

and also the AG Director of Education; **Rev. Virginia Maldonado**. Assisting her, Dean of Students: **Rev. Isaac Alvarez**, Academic Dean: **Rev. Denise Alvarez**, and our Financial Officer **Ms. Matilda Cancel**. From 2017-2019 SEST board members were Superintendent **Rev. Manuel Á Álvarez**, District secretary & treasurer, **Rev. Sergio A. Martinez**, Director of Education **Rev. Elly Marroquin**, Other Board members: **Rev. Dr. Hector Rodriguez, Dr. Efrain Agosto** and **Dolly Martinez**.

The Director of Education as well as President of SEST from 2017-2019 was

Rev. Elly Marroquin.

She served for two years before moving to Springfield Missouri where she is now serving at a national, educational position. **Rev. Elly C.**

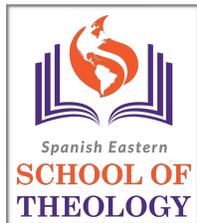
Marroquin is national director of Christian Education and Discipleship with the Assemblies of God.

El Rev. Dr. Daniel De Jesús; Director de Educación y Presidente de SEST. During his ministerial career brother Daniel has served as secretary/treasurer of the Long Island Section, Priest of the same secretario/tesorero de la Sección de Long Island, Presbyterian of the same section for six years, and for the last six years as General Presbyterian of the Spanish Eastern District, Assemblies of God.

On July 10, 2019, the Lord was once again pleased to recognize the gifts of this humble servant by giving him the



opportunity to lead the District's Department of Education. The Department has a branch of the Bible Institute in 460 different churches, of 70 sections. Besides being elected as Director of Education, Rev. De Jesús is also President of the Spanish Eastern School of Theology (SEST). Currently, SEST is a college level institution with 14 different sights.



The Spanish Eastern School of Theology is currently located in what used to be the District offices of the Spanish

Eastern District Assemblies of God. The address is still: **1260 Thieriot Avenue, Bronx N.Y. 10472 (Main Campus).**

More than 35 years of History

In the year of 1984 the Spanish Eastern District's Executive Board began to make plans for the official opening of **a School dedicated to the theological, practical, and spiritual formation of Hispanic ministers within the Evangelical and Pentecostal tradition.** SEST was founded in 1985. It's birth was the result of a long term vision on the part of Rev. Dr. Adolfo Carrión, Superintendent for more than 30 years and members of his administration; like the late Rev. Bombay. This vision grew out of the awareness that a bilingual Bible School was needed in the Northeast region of the United States, to serve the growing Hispanic Christian community.

Spanish Eastern School of Theology (SEST) opened its doors to the first ten students on September 4, 1985. Originally it was located in Swan Lake New York (Mahanaim campus), and began as a residence program.

Rev. Dr. Domingo Valdés was selected as

the School's first President and Rev. Dr. Alvin Padilla was chosen as the Academic Dean. Mrs. Cathy Padilla was selected as Dean of Students, serving along with many others who made a contribution to the beginning stages of the School.

Rev. Luis Robles became the School's second President in 1988, making also a significant contribution during his term. He became the first full-time President of SEST. Rev. Christian Santiago and Martín Chavez served in Swan Lake also as Academic Dean and Dean of Students.



In 1992, **Rev. Rafael Reyes** became the School's third President. It was during that year that the Board of Trustees made the



intentional decision to move SEST to a new location, specifically to an urban environment where the School could serve a larger population of Hispanics. As a result, SEST moved to New York City in the borough of the Bronx and the former offices of the Spanish Eastern District located at 1260 Thieriot Avenue became the main campus for the School.



Rev. Dr. Cleofe Vargás began to serve as Academic Dean in the new Bronx location. Since 1992, SEST has served the Hispanic Christian community in New York City as a commuting urban theological undergraduate School.

In May of 1996 **Rev. Eliezer Reyes**, current Spanish

Eastern District missionary in Seville Spain; began serving at SEST as Vice President of Academic Affairs.



Rev. Rafael Reyes and **Rev. Eliezer Reyes** were instrumental in establishing a **transfer of credit agreement with Global University** of the Assemblies of God in Springfield, Missouri.

In 1998, **Rev. Rafael Reyes** became Superintendent of the Spanish Eastern District and **Rev. César Rodríguez** became the School's fourth President. **Rev. Eliezer you're -Ríos** was appointed as Vice President of Academic Affairs until he was succeeded by **Rev. Cesar Rodriguez, Jr.** in 2003. **Rev. Eliezer Reyes** returned as Vice President of Academic Affairs in 2006 and became the School's President in 2007.

In October of 2008, the SEST Board nominated and elected **Rev. Giselle Rivera-Llerena** as the school's President for the next 2 years.



Spanish Eastern Theological Seminary

Another significant contribution to the stabilizing of the School in the urban setting in 1992 was the merging of the Spanish Eastern Theological Seminary. The "Seminario Teológico del Distrito Hispano del Este" was a School that was founded in 1981 providing continuing theological education for Hispanic ministers and laypersons at the undergraduate level in association with **Latin American Theological Seminary of La Puente, California**. It was also owned

and operated by the Spanish Eastern District of the Assemblies of God. This urban-based program located in the Bronx was a result of the initiative of Rev. Dr. Adolfo Carrion and Rev. Luis Robles, Director of the Spanish Eastern District Department of The The School's first President was **Rev. Gilberto Vélez, Jr.** Along with him served Anna V. Merlo as Secretary and Treasurer. The preceding President until the merge with SEST was **Rev. Luis Robles**. Dr. Carol Robles also served as Academic Dean for many years and made an important contribution to the empowerment of the Hispanic ministers in the urban setting of New York City.

In 2010 **Rev. Denise Alvarez** agreed to serve as the Academic Dean. **Rev. Isaac Alvarez** began serving as Dean of students.



Matilda Cancel is also serving in the SEST Administration as Financial Advisor. The current President is Rev. Dr. DeJesus. 10 years have gone by quickly. They began serving under the administration of Rev. Virginia Maldonado. They are grateful to each of the Directors that have worked within the Department of Education, especially Rev. Virginia for allowing herself to be used by God in opening the doors for their ministry in education.

Pastors Dindi and Joe Rodriguez served for many years before the Rev. Denise and Rev. Isaac Alvarez began.



Location

As an urban-based ministerial training

school, SEST has its main center strategically located in the borough of the Bronx in New York City. This provides students with the opportunity to easily commute by public transportation. Far more important, students have the opportunity to study in a multicultural environment and within a large Hispanic Christian community where the opportunities of mentored ministry are extensive.

Satellites

Within the last 9 years (2010-2019), SEST has changed in several ways. A few satellites were added to the school and the student population has grown significantly. Satellites are located in several states and in NYC boroughs.

Besides the **main Bronx Campus**, the following Satellites have been established and are successfully running:

Union City, N.J., Trenton, NJ, Vineland NJ, Newark, NJ, Passaic, NJ, Central Islip-Long Island NY, Nassau NY, Philadelphia, PA, New Haven CT, Hartford, CT, Columbia, Kentucky and Tennessee.

Mission

The Spanish Eastern School of Theology is committed to the following mission:

- To provide Christians the theological and biblical insights, spiritual orientation, and practical skills for ministry.
- To equip Christians for leadership within the Hispanic Pentecostal Christian community.

Association

SEST is the official undergraduate school

of the Spanish Eastern District of the Assemblies of God. The offices located at 213 Old Tappan Road, Old Tappan, New Jersey. SED oversees Hispanic Pentecostal ministry of seventeen states in the Northeast region of the United States. The Spanish Eastern District is directly affiliated with the General Council of the Assemblies of God with offices located at 1445 Boonville Avenue in Springfield, Missouri.

Doctrinal Position

SEST is committed to the Fundamental Beliefs of the General Council of the Assemblies of God. SEST also adheres to the different moral, social, spiritual and ethical positions that the General Council of the Assemblies holds to be true.

We believe in and follow Sixteen Fundamental Truth:

1) *The Scriptures, both the Old and New Testaments, are verbally inspired* of God and are the revelation of God to man, the infallible, authoritative rule of faith and conduct.

2) *The one true God* has revealed Himself as the eternally self-existent "I AM," the Creator of heaven and earth and the Redeemer of mankind. He has further revealed Himself as embodying the principles of relationship and association as Father, Son and Holy Spirit.

3) *The Deity of the Lord Jesus Christ*
The Lord Jesus Christ is the eternal Son of God. The Scriptures declare:

His virgin birth,
His sinless life,
His miracles,
His substitutionary work on the cross,
His exaltation to the right hand of God.

4) *The Fall of Man*

Man was created good and upright; for God said, "Let us make man in our own image,

after our likeness." However, man by voluntary transgression fell and thereby incurred not only physical death but also spiritual death, which is separation from God.

5) *The Salvation of Man*

Man's only hope of redemption is through the shed blood of Jesus Christ the Son of God.

6) *The Ordinances of the Church* (Baptism in Water)

The ordinance of baptism by immersion is commanded by the Scriptures. All who repent and believe on Christ as Savior and Lord are to be baptized. Thus they declare to the world that they have died with Christ and that they also have been raised with Him to walk in newness of life.

(Holy Communion)

The Lord's Supper, consisting of the elements; bread and the fruit of the vine is the symbol expressing our sharing the divine nature of our Lord Jesus Christ (2 Peter 1:4)

7) *The Baptism in the Holy Spirit*

All believers are to expect and earnestly seek the promise of the Father, the baptism in the Holy Spirit and fire, according to the command of our Lord Jesus Christ.

8) *The Initial Physical Evidence of the Baptism in the Holy Spirit*

The baptism of believers in the Holy Spirit is witnessed by the initial physical sign of speaking with other tongues as the Spirit of God gives them utterance.

9) *Sanctification*

Sanctification is an act of separation from that which is evil, and of dedication unto God.

10) *The Church and its Mission*

The Church is the Body of Christ, the habitation of God through the Spirit. Each believer, born of the Spirit, is an integral part of the General Assembly and Church

of the Firstborn, which are written in heaven.

11) *The Ministry*

A divinely called and scripturally ordained ministry has been provided by our Lord for the fourfold purpose of leading the Church in:

- 1) Evangelization of the world.
- 2) Worship of
- 3) Building a body of saints being Perfected in the image of His Son.
- 4) Meeting human need with ministries



of love and compassion.

12) *Divine Healing*

Divine healing is an integral part of the gospel. Deliverance from sickness is provided for in the atonement, and is the privilege of all believers.

13) *The Blessed Hope*

The resurrection of those who have fallen asleep in Christ and their translation together with those who are alive and remain unto the coming of the Lord is the imminent and blessed hope of the church.

14) *The Millennial Reign of Christ*

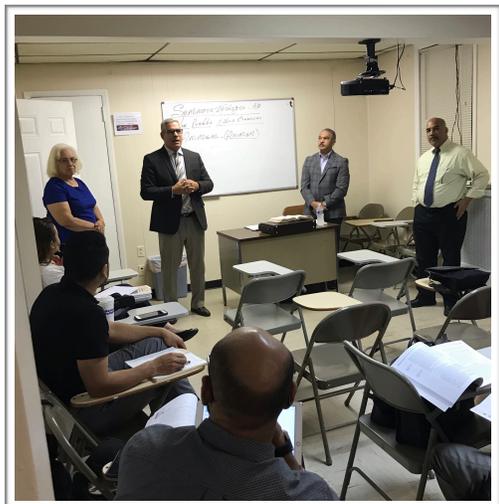
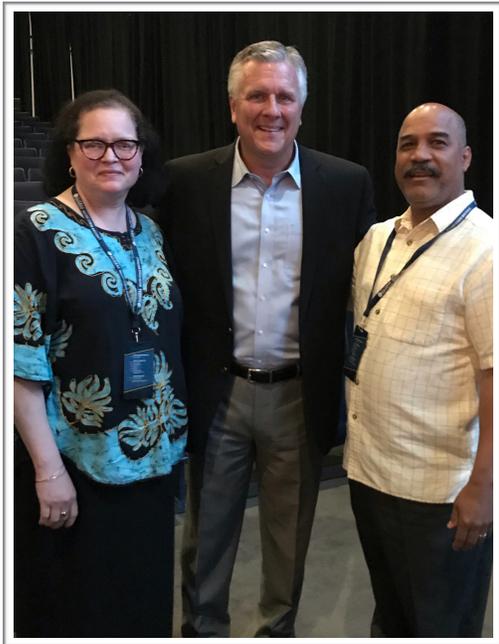
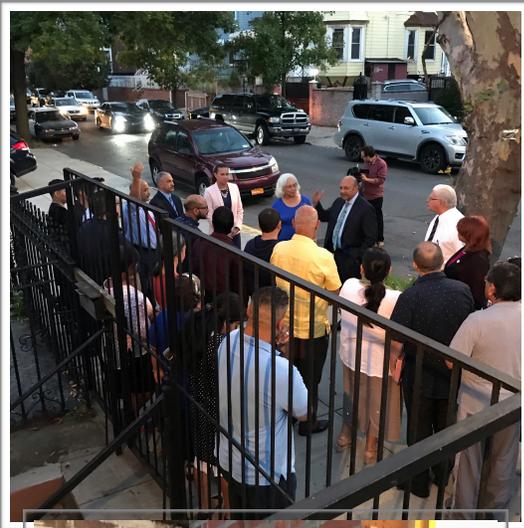
The second coming of Christ includes the rapture of the saints, which is our blessed hope, followed by the visible return of Christ with His saints to reign on earth for one thousand years.

15. *The Final Judgment*

There will be a final judgment in which the wicked dead will be raised and judged according to their works. Whosoever is not found written in the Book of Life, together with the devil and his angels, the beast and the false prophet, will be consigned to the everlasting punishment in the lake which burns with fire and brimstone, which is the second death.

16) *The New Heavens and the New Earth*

"We, according to His promise, look for new heavens and a new earth where in the righteousness dwell.



Admissions

Candidates for admission to the Spanish Eastern School of Theology must comply with the following requirements:

- Must have a High school diploma/GED certificate. (The school's Administration is willing to work with those who need HS. Certification/ GED)
- Must have graduated from a Bible Institute with a minimum of three (3) years. (GU offers an opportunity for students who have secular Associates and Undergraduate degrees.)
- Must be a committed Christian, active member of a Christian church and should be actively involved in the ministry.

Procedures for Admission

Applicants must be submit with the following credentials to the admissions office: Bronx Campus. (Potential students can take the completed applications to the satellite closes to them.)

- A completed Spanish Eastern School of Theology application form, accompanied by a nonrefundable application fee (payable to Spanish Eastern School of Theology. Payment can be made in a check or money order).
- Two (2) recent photos (passport size).
- Two copies of official transcript(s) of high school Diploma or GED certificate.
- A copy of a Bible Institute transcript. (GU has a commitment agreement with the Spanish Eastern Assemblies of God. They will offer up to 29 credits for AG Institute certificate recipients only.)
- Students who studied with other institutes will not receive the 29 credits from Global, but they should include copies of transcripts with their application.

- Two (2) letters of recommendations. One of these must be from the senior pastor of the church where the student is a member and the other from a christian leader/ Teacher.
- Two (2) official transcripts of previous studies at any institute or undergraduate institution. (Secular or Religious)

Once all of this information is obtained, the School will process the application and inform the applicant of the final decision.

Academic Programs

The Spanish Eastern School of Theology offers students the opportunity to prepare for Christian Ministry and enhance their leadership abilities to serve the Hispanic community. **While obtaining this formation, students also pursue a 120 credit undergraduate program of study leading to a Diploma in Christian Theology with an emphasis on Bible and Theology.**

Students will complete and combine credits from 3 institutions for an accredited degree from Global University

This is how the credits are added for a degree: SEBI=AG Institute, SEST=School of Theology and GU=Global University.

SEBI - 29 credits

SEST - 61 credits Total: 120

GU- 30 credits

(Students who do not have SEBI will complete 90 credits in SEST. 30 with GU.)

Program of Study

Courses are distributed in the following divisions:

1. Biblical Literature
2. Christian Theology
3. Church Ministries
4. General Education
5. General Electives

Bible Literature (27 credits)

- 3 ***GU/ Life of Christ***
- 3 Paul's Salvation letters:
Galatians and Romans
- 3 Principles of Biblical Interpretation
- 3 Genesis
- 3 The book of Acts
- 3 ***GU/ Corinthian Letters***
- 3 ***GU/ Wisdom Literature***
- 3 Bible elective
- 3 Bible elective

Christian Theology (18 credits)

- 3 Pneumatology
- 3 ***GU/ God and Angels***
- 2 Man and Sin
- 3 The Bible and the church
- 3 ***GU/ Eschatology***
- 3 Theology elective
- 3 Theology elective

Ministries of the Church (15 credits)

- 2 Church Administration
- 3 ***GU/ Principles of Teaching***
- 2 Evangelism for Today
- 2 The Work of the Pastor
- 2 Expository Preaching
- 3 ***GU/ The Church's Educational Task***
- 2 The Bible and Missions
- 3 Ministries of the Church elective
- 3 Ministries of the Church

General Education (36 credits)

- 2 Public Speaking
- 2 Journalism
- 3 ***GU/ Cross-Cultural Communication***

- 3 Physical Science
- 3 Church: Pentecost to the Reformation
- 3 Church: Reformation to the Present
- 2 Foundations for Health
- 3 Old Testament Literature
- 3 New Testament Literature
- 3 ***GU/ People and their Beliefs***
- 2 Introduction to Sociology
- 2 Spanish Grammar
- 3 Humanities and Arts elective
- 2 Social Science elective
- 3 Social Science elective
- 2 Science and Math elective
- 3 ***GU/ Science and Math elective***
- 2 General Elective

General Electives (24 credits)

The following courses are examples of Spanish Eastern Bible Institute (SEBI) transfer credits:

- 1 Christian Ethics I
- 1 Christian Ethics II
- 1 Bible Doctrines I
- 1 Bible Doctrines I
- 1 Pedagogy I
- 1 Pedagogy II
- 1 Education Orientation
- 1 Hermeneutics
- 1 Cults
- 1 Archeology
- 1 History of the Christian church I
- 1 History and Polity of the AG
- 1 Spiritual Growth
- 1 Dispensations
- 1 Tabernacle

Transfer of Credit Agreements

SEST is a private institution operated and owned by the Spanish Eastern District of the Assemblies of God. Although SEST does not have a recognized accreditation, graduates have been able to transfer credits to numerous undergraduate schools, such as, Global University and Nyack College

SEST currently has in place a Transfer of Credit Agreement with Global University. Global University (previously Berean University) is a worldwide distance education provider bringing tools for evangelism, discipleship, and training to 180 countries around the world in 152 languages.

The transfer of credit agreement has generally allowed students at SEST with the opportunity to transfer up to 96 undergraduate credits to Global University, (including a maximum of 29 credits from the Spanish Eastern Bible Institute). SEST students are enrolled concurrently with Global University and must complete the required credits via independent study to obtain a Bachelor of Arts.

Only courses with a grade of “B” or better will transfer.

Spanish Eastern Bible Institute (SEBI) has a transfer of credit agreement with the Spanish Eastern School of Theology. Graduates of SEBI (who have taken the four year program) may obtain up to 29 credits toward the Diploma. Students must have earned a “B” average or higher in each course to be transferred. Students with three years of bible institute can transfer up to 21 credits to SEST.

Through the work of Rev. Juan Carlos Morales we now have another transfer of credits. This transfer of credits is with Gordon-Conwell Theological Seminary.



Academic Policies

Grading Scale

SEST uses an alphabetical system of grades to describe the quality of the student's work. Alphabetical grades are further divided into plus and minus levels. These letter grades, which include plus and minus where applicable, are explained below.

A/A- Excellent - Indicates that the student's academic performance in achieving the objectives of the course was of honors level. Distinction in understanding of subject matter, prompt and thorough preparation of assignments, outstanding ability manifested in readings or projects, evidences of original thinking, and sustained interest in the work of the class, with constructive participation therein.

B+/B/B- Above Average - Indicates that the student's academic performance in achieving the objectives of the course was distinctly above that required by the course.

C+ Average Expected of College Students - Indicates that the student's academic performance achieved the objectives of the course.

C-/D+/D/D- Below Average - Indicates that the student's academic performance on the objectives of the course was less than required by the course but was still sufficient to permit the student to receive full credit. The course may be repeated for a higher grade but trimester hour credit is given only once.

F Failure - Indicates that the student's academic performance failed to satisfy the objectives of the course. No credit hour is received for courses with an "F" grade.

Inc Incomplete - Indicates that a student has not fulfilled course requirements within the trimester period. The instructor will permit the student to complete and submit the missing work no later than the fourth week of the following trimester. Under extreme circumstances additional time may be granted by the SEST President or his/her designee. Once this period is complete, if the student has not fulfilled the course requirement, the Incomplete converts to an "F".

FX Failure due to Incomplete - Failing grade given when students do not complete the work for an incomplete.

T Transfer - Grade given when students officially transfer a course from another institution.

WD Withdrawal - Grade given when students officially withdraw from a course before the deadline for official withdrawal indicated on the college calendar.

WF Unofficial Withdrawal - Indicates a student who has stop attending classes and has not given an official intent of withdrawal to the Registrar's Office.

AUD Audit - Indicates a student who has elected to audit a class. Students are not required to participate in any class participation, course work assignment or exams. **Only students enrolled with Global University can audit the course that they are taking. This is done as an extra help for them.**

P Pass - Indicates a student has successfully completed the supervised Ministry.

Absences: *There is no established policy on this matter at SEST. This is left to the discretion of the Professor. Keeping in mind that there are only 12 sessions for 3 credit courses and 8 sessions for 2 credit courses, the administrative staff and board of trustees believe that Professors as well as satellite coordinators will be wise in handling these situations.*

In the case of sickness or death in a family, students may be allowed to stop attending and maybe withdraw from a course without financial penalty or of grades. If enough classes were taken, the Professor can assign an extra project or give an incomplete until the student can return and finish.

Cumulative Grade-Point Average

The grade-point average is the index of academic performance used to determine whether the student will be permitted to continue and/or graduate.

The alphabetical grades, including plus (+) and minus (-), have the following grade-point value:

A = 4.00 (93-100)	C = 2.00 (73-77)
A- = 3.70 (90-92)	C- = 1.70 (70-72)
B+ = 3.30 (88-89)	D+ = 1.30 (68-69)
B = 3.00 (83-87)	D = 1.00 (63-67)
B- = 2.70 (80-82)	D- = 0.70 (60-62)
C+ = 2.30 (78-79)	F = 0.00 (0-59)

Academic Probation & Dismissal

Students will be placed on academic probation:

- If they have attempted less than 25 credit hours and have a grade-point average below 1.5.
- If they have attempted 26-57 credit hours and have a grade-point average below 1.7.

- If they have attempted 58 or more credit hours and have a grade-point average below 2.0.
- If a student has at any given time three (3) Incompletes in one trimester the student will not be permitted to continue their studies until all course requirements are fulfilled.

Students will be withdrawn for one year if academic grade-point average policies have not been achieved after one year of probation.

Policy on Academic Integrity

A student who steals work or cheats in any way is refusing the responsibility that is his/hers and so forfeits the right to remain a student of the Spanish Eastern School of

Theology unless he/she is willing and able to recognize the seriousness of his/her offense and demonstrates such recognition by no further violation a academic propriety. The student must avoid not only cheating, but the very appearance of cheating. Anyone who helps another person to cheat on an examination is considered guilty of cheating.

Plagiarism in any form, either from published works or unpublished papers of other students, is cheating. The student is responsible for acknowledging explicitly in his/her papers all sources consulted and used.

Academic & Graduation Honors

President's Honor Roll

To qualify for this award, a student must accumulate a minimum of 18 credit hours in one academic year at SEST and achieve a 4.0 grade-point average. The student

should not have had during that year an Incomplete. This student will be awarded one free course during the following academic year.

Dean's List

To qualify for the Dean's List, a student must accumulate a minimum of 18 credit hours in one academic year at SEST and achieve a minimum grade-point average between 3.5 and 4.0. The student should not have had during that year an Incomplete.



Graduation Honors

These are awarded for academic performance by the student during his/her program with SEST.

Summa Cum Laude: 3.8 GPA

Magna Cum Laude: 3.5 GPA

Cum Laude: 3.3 GPA

Supervised Ministry

All students at SEST are to be involved in four practical ministry courses related to urban practical ministry. The objective is to provide a context for integration of theory with praxis-based experience.

Students are assigned a mentor and fulfill 36 hours of christian service within an urban latino church community. Mentors will be assigned by the Vice President of

Student Ministry. The following requirements must be fulfilled for satisfactory completion of each course:

- A log of their field study participation.
- An 8-10 page typewritten research paper dealing with a certain topic related to their field experience.
- A completed Assessment Form

Adolfo Carrion Library

SEST has available a small circulating library consisting of approximately 6,000 books. The library has been named the Adolfo Carrión Library in recognition of the vision and commitment the Rev. Dr. Adolfo Carrión has had for Hispanic Theological Education, and more specifically, to the Spanish Eastern School of Theology. A periodical section with major Christian and Pentecostal periodicals is also available to the students.

Students are allowed to borrow a book for up to two weeks. No more than ten books can be borrowed at any given time. A \$.50 fee per day is charged for overdue books.

Lectures and Conferences

SEST offers the opportunity to become exposed to instructors with extensive ministry experience as part of the student's spiritual and practical formation. On a trimester basis, all students are required to attend a Student Spiritual Formation Service. A Hispanic scholar with extensive ministry experience is invited to give a lecture on Latino theology and praxis.

On an annual basis, all students are required to attend a Student Spiritual Formation Convention. In the month of May, all students will travel to Swan Lake, NY and pay a fee to attend.

Tuition & Fees

Tuition and Fees are payable as specified below. Checks and money orders should be drawn to the order of SPANISH EASTERN SCHOOL OF THEOLOGY for the exact amount of the tuition and fee payment. The privileges of the School are not available to the student until completion of registration and the payment of fees.

School policy does not permit student to register for a subsequent trimester if the student is in debt for a prior trimester. Some exceptions may be made when a student faces a special need.

SEST reserves the right to alter this schedule of charges and other fees without previous notice. Listed below are the rates for the 2014 -2018 academic years.

Nonrefundable Application Fee/Reg. **\$50**
(New Application).

AG Pastors Pay \$25

(Payable upon application for admission)

Nonrefundable Registration Fee **\$25**

Active students: (Payable every trimester)

2 credit course **\$200**

3 credit course **\$300**

SEST Tuition Fee per Credit Hour. **\$100**

(Payable every quarter)

Textbooks (fees vary). **\$45**

Graduation Fee **\$60**

(Payable upon application for graduation)

Transcript Fee **\$15**

(Payable upon written request for official or student transcript.

No transcript may be issued for a student who is in debt with SEST)

Fee for Uncollected Checks **\$25**

(Checks returned by bank due to insufficient funds)

Overdue Book Fee **\$.50(Per day)**

Readmission Fee **\$25**

(Interrupted studies for at least 18 months)

Refund Policy

Refunds will be calculated on the basis of the date of application for withdrawal in relation to the date of registration:

First Week 100%

Second Week 70%

Third Week 30%

Fourth Week 0%

Courses

A key to the interpretation of course numbers follows.

The first three letters indicate the academic content area of the course.

BIB = Bible

THE = Theology

MIN = Ministry

MIS = Missions

BUS. = Business

COM = Computer

CSC = Computer Science

EDU = Education

ENG = English

GSC = General Science

HIS = History

HSC = Health Science

LDR = Leadership and
Management

LIT = Literature

MTH = Mathematics

MUS = Music

PHL = Philosophy and Ethics

PSY = Psychology

REL = Religion

SOC = Sociology

SPN = Spanish



The SEST/GU associates degree

Global University offers 4 year Graduates of Bible Institute: 18 SEBI transferred credits. They will be responsible to complete 45 SEST credits and 15 GU credits, for a total of 60.

SEBI = 18

SEST= 45

GU = 15

60 credits AA

After receiving the associates degree, students can continue towards their Bachelor's degree.

Up to 10 more GU credits will be granted to students for the Bachelor's. In other words, up to 28 GU credits can be obtained.

Course Descriptions

Bible Division

*BIB 1032 The Life of Christ in the Synoptic Gospels (2 credits)

This course is a study of the life of Christ from the viewpoint of the Synoptic Gospels—Matthew, Mark, and Luke. The Life of Christ in the Synoptic Gospels helps the student grasp the chronological progression and the spiritual significance of important events in Christ's life. It also stresses His message and His method, including His parables and miracles. Organized around three themes—the world, the Man, and the message—this study helps students integrate their understanding of His life and work with a clear commitment to live by the principles He taught and the values He demonstrated. They are enabled to preach and teach about Christ with greater understanding and effectiveness. **Materials required:** IST: The Life of Christ in the Synoptic Gospels by Michael R. McClafflin

*formerly titled BIB 1033 The Life of Christ

*BIB 1033 The Life of Christ in the Synoptic Gospels (3 credits)

See description of BIB 1032 The Life of Christ in the Synoptic Gospels above. This course is the same as BIB 1032 The Life of Christ in the Synoptic Gospels except that a CRA must be completed. The textbook for the CRA is listed under "materials required." **Materials required:** IST: The Life of Christ in the Synoptic Gospels by Michael R. McClafflin CRA Textbook: Jesus the Messiah: A Survey of the Life of Christ by Robert H. Stein
***formerly titled BIB 1033 The Life of Christ**

BIB 1072 Paul's Salvation Letters: Galatians and Romans (2 credits)

Paul's Salvation Letters: Galatians and Romans gives the student a deep appreciation of the apostle Paul. In the midst of church planting, he explains the gospel, confronts false teachers, distinguishes between law and grace, and shows how the gospel is rooted in Old Testament Scripture. His systematic explanation of the gospel to the Romans gives the student insight into the major doctrines of sin, salvation, and sanctification. The student also learns how union with Christ and the indwelling Holy Spirit enable him or her to mature spiritually and live victoriously. (This course has replaced BIB 1063 Galatians and Romans.) **Materials required:** IST: Paul's Salvation Letters:

BIB 2042 Principles of Biblical Interpretation (2 credits)

This course is divided into four units. The first unit presents fundamental truths that must be accepted before beginning a study of the Bible. The second unit deals with general principles of interpretation that are applicable to any type of literature. Specific rules that apply to special types of literature are overviewed in the third unit. In the final unit, the student is given sample passages of Scripture to which he or she will apply the guidelines of interpretation that have been learned.

Materials required: IST: Principles of Biblical Interpretation by Carl B. Gibbs

BIB 3012 Genesis (2 credits)

How did the world come into existence? What is humanity? Why do we exist? How did evil come into the world? Paul Hoff discusses these and many other difficult questions in the interpretive Study Guide Genesis. He includes spiritual types and practical applications. He traces the thread of God's plan of redemption from its beginning promise in Eden to the formation of God's chosen people through whom this plan would be realized. **Materials required:** IST: Genesis by Paul Hoff Optional, supplemental text: Genesis, An Introduction and Commentary by Derek Kidner

BIB 3013 Genesis (3 credits)

See description of BIB 3012 Genesis above. This course is the same as BIB 3012 Genesis except that a CRA must be completed. The textbook for the CRA is listed under "materials required." **Materials required:** IST: Genesis by Paul Hoff CRA Textbook: Encountering the Book of Genesis by Bill T. Arnold Optional, supplemental text: Genesis, An Introduction and Commentary by Derek Kidner

BIB 3073 The Book of Acts (3 credits)

The author states that the approach of this IST is unapologetically Protestant, evangelical, conservative, and Pentecostal. An expansive study with eighteen lessons, this course is available only in a three-credit format, with a required collateral writing assignment (CWA). Students will learn and be able to defend evidences for the traditional dating and authorship of Acts as well as explain why these are important to the book's historical reliability and spiritual authority. They will gain new appreciation for the work of the Holy Spirit and the foundations from which Pentecostal theology and practice developed. The students' relationship with Christ and determination to be involved in building God's kingdom will be enhanced. (BIB 1053 Acts parallels this course. Students may enroll in either course, but not both.) **Materials required:** IST: The Book of Acts by Wave Nunnally

BIB 2062 The Corinthian Letters (2 credits)

(Former course code: BIB4062)

This course covers the study of 1 and 2 Corinthians and gives the student a view of life in the city of Corinth and the problems these Epistles were written to correct. Since these are in some ways the most self-revealing of Paul's letters, the course provides deeper insight into the apostle's character and ministry. Throughout The Corinthian Letters, the author emphasizes the practical application of Paul's teachings for today. The great doctrines of the Bible in these Epistles apply to contemporary Christian life and ministry. (BIB 4053 Corinthians parallels this course. Students may enroll in either course, but not both.) **Materials required:** IST: The Corinthian Letters by T. Reginald Hoover

BIB 2063 The Corinthian Letters (3 credits)

(Former course code: BIB 4063)

See description of BIB 2062 The Corinthian Letters above. This course is the same as BIB 2062 The Corinthian Letters except that a CRA must be completed. The textbook for the CRA is listed under "materials required." (BIB 4053 Corinthians parallels this course. Students may enroll in either course, but not both.) **Materials required:** IST: The Corinthian Letters by T. Reginald Hoover CRA Textbook: I & II Corinthians by Stanley M. Horton

BIB 4132 Wisdom Literature (2 credits)

This course introduces the student to the ancient pursuit of wisdom, both in Israel and among her neighbors, and the genre, content, and social context of the wisdom writings. The course examines both Old Testament wisdom books and wisdom writings produced in the period between the Testaments. Particular attention is given to themes that run throughout the wisdom tradition and the ways these themes develop and change in successive wisdom writings. The course also considers the ways wisdom writings helped shape the New Testament and continue to influence the church today. **Materials required:** IST: Wisdom Literature by Scott Ellington

BIB 4133 Wisdom Literature (3 credits)

See description of BIB 4132 Wisdom Literature above. This course is the same as BIB 4132 Wisdom Literature, except that a CRA must be completed. The textbook for the CRA is listed under "materials required." **Materials required:** IST: Wisdom Literature by Scott Ellington CRA Textbook: The Wisdom Literature by Richard J. Clifford

Theology Division

THE 1013 Pneumatology (3 credits)

The person, work, gifts, and ministry of the Holy Spirit are the topics examined in this biblical study. Among the questions discussed from both the Old and New Testaments are these: Who is the Holy Spirit? What is the baptism of the Holy Spirit? How do I live a Spirit-filled life? Students are encouraged to apply these and other related biblical teachings to their own teaching and preaching ministries. **Materials required:** SG: Pneumatology by Stanley M. Horton Textbook: What the Bible Says about the Holy Spirit (2nd ed.) by Stanley M. Horton

THE 1032 God and Angels (2 credits)

The Independent-Study Textbook attempts to present a broad biblical view to help the student better understand the nature of God and angels. The course teaches that biblical theology clearly includes all people in God's plan of redemption and that an unbeliever will be redeemed when he or she believes and accepts God's plan of salvation. The study of angels is designed to give believers a more complete knowledge of the nature, power, and activities of angels. **Materials required:** IST: God and Angels by Paul R. Martin, David Duncan, and James E. Book

THE 1042 Man and Sin (2 credits)

Man and Sin is an introductory study of the biblical doctrines of the origin and nature of humankind and of the problem of sin and its effects. Students will learn to appreciate these subjects from a biblical, systematic, and, to a lesser extent, historical perspective. The course emphasizes biblical interpretation from the view of evangelical Christians, but this position is understood against the backdrop of predominant non-Christian worldviews. **Materials required:** IST: Man and Sin by Simon Chan

THE 1043 Man and Sin (3 credits)

See description of THE 1042 Man and Sin above. This course is the same as THE 1042 Man and Sin except that a CRA must be completed. The textbook for the CRA is listed under "materials required." **Materials required:** IST: Man and Sin by Simon Chan CRA Textbook: Being Human: The Nature of Spiritual Experience by Ranald Macaulay and Jerram Barrs

THE 2013 The Bible and the Church (3 credits)

See description of THE 2012 The Bible and the Church above. This course is the same as THE 2012 The Bible and the Church except that a CRA must be completed. The textbook for the CRA is listed under “materials required.” **Materials required:** IST: The Bible and the Church by Roslim Suwandoko and David D. Duncan CRA Textbook: Theology in the Context of World Christianity by Timothy C. Tennent

THE 2033 Eschatology (3 credits)

Eschatology is a study in the area of biblical teaching that concerns last things—the final outcome of the present order. The author addresses these teachings and gives a biblical picture of the events. The second coming of Christ, the Tribulation, and the nature of predictive prophecy are among the topics discussed. As part of this course, the student also considers and analyzes a number of current eschatological systems. **Materials required:** SG: Eschatology by Andrew M. McDearmid Textbook: The End Times by Herman A. Hoyt

Church Ministries Division

BUS 2102 Church Business (2 credits)

Church Business is an introductory study of many of the principles, procedures, and techniques used in today’s business world as they apply to the local church and its leadership. In this IST, pastors, church business administrators, and other church leaders will find the problem-solving approach to these subjects of practical value. The course first introduces the student to the organizing and staffing functions of the church that enable it to operate effectively. The student then learns practical methods of raising money for the church’s expenses. Other emphases include the importance of keeping good records and ideas on better management of the church’s money, facilities, and equipment. **Materials required:** IST: Church Business by Joseph W. Kilpatrick

EDU 3102 Principles of Teaching (2 credits)

This course presents a Christian philosophy of education based on the concepts implied in Luke 2:52: “Jesus grew in wisdom and stature, and in favor with God and man.” The first unit deals primarily with the characteristics and needs of students at different ages and considers ways Christian teachers can meet these needs. The second unit looks into the fundamental responsibilities of the teacher and how to fulfill them, and the third unit provides practical help in the use of contemporary educational methods. The last unit presents the steps in preparing, presenting, and evaluating lessons. **Materials required:** IST: Principles of Teaching by Ronald Shaw and John G. Nill

EDU 3103 Principles of Teaching (3 credits)

See description of EDU 3102 Principles of Teaching above. This course is the same as EDU 3102 Principles of Teaching except that a CRA must be completed. The textbook for the CRA is listed under “materials required.” **Materials required:** IST: Principles of Teaching by Ronald Shaw and John G. Nill CRA Textbook: Design for Teaching and Training by Leroy Ford

MIN 1052 The Work of the Pastor (2 credits)

The Work of the Pastor focuses on the pastor’s call to and preparation for Christian ministry. The author examines the relationships vital to successful ministry and reviews the pastor’s primary responsibilities. Based on the books of 1 and 2 Timothy and Titus, this course enables the students to recognize and apply biblical principles to different situations they face in a local congregation. Specific principles treated relate to the selection of church leadership, the discipline of church members, and guidelines for church worship. Since the study focuses on the pastor’s call and spiritual life as well as pastoral duties, it emphasizes both being and doing. **Materials required:** IST: The Work of the Pastor by Eleazer E. Javier

MIN 1053 The Work of the Pastor (3 credits)

See description of MIN 1052 The Work of the Pastor above. This course is the same as MIN 1052 The Work of the Pastor except that a CRA must be completed. The textbook for the CRA is listed under “materials required.” **Materials required:** IST: The Work of the Pastor by Eleazer E. Javier CRA Textbook: The 21st Century Pastor by David Fisher

MIN 2032 Expository Preaching (2 credits)

Expository Preaching, a practical course in the methodology of preaching, emphasizes the step-by-step process of constructing expository sermons. The author includes a brief treatment of basic types of sermons, procedures for building expository sermons, the analysis and exposition of Scripture passages, the use of multiple sermonic processes in expository preaching, and the building of a preaching program. The students build sermons for their pulpit ministry from the Gospel of Matthew and 1 Corinthians. **Materials required:** IST: Expository Preaching by George C. Batson

MIN 3063 The Church’s Educational Task (3 credits)

See description of MIN 3062 The Church’s Educational Task above. This course is the same as MIN 3062 The Church’s Educational Task except that a CRA must be completed. The textbook for the CRA is listed under “materials required.” **Materials required:** IST: The Church’s Educational Task by William P. Kuert CRA Textbook: Creative Bible Teaching (Revised and Expanded) by Lawrence O. Richards and Gary J. Bredfeldt

MIS 3032 The Bible and Missions (2 credits)

This course is a biblical study about the missionary task of the church. The Bible and Missions focuses on world evangelism and discipleship. The author emphasizes the lost condition of humankind and God's plan of redemption. He presents the church as the agency God uses to reach the world with the gospel. The course introduces the student to the spiritual resources available to the church for this task. Biblical illustrations focus on the church's and individual's involvement in missions, emphasizing commitment and responsibility. **Materials required:** IST: The Bible and Missions by Delmer R. Guynes

MIS 3033 The Bible and Missions (3 credits)

See description of MIS 3032 The Bible and Missions above. This course is the same as MIS 3032 The Bible and Missions except that a CRA must be completed. The textbook for the CRA is listed under "materials required." **Materials required:** IST: The Bible and Missions by Delmer R. Guynes CRA Textbook: A Biblical Theology of Missions by George Peters

General Education Division

COM 1012 How to Speak in Public (2 credits)

This course is designed to increase the student's awareness of the importance of speech in all areas of life and human cultures. Its main emphasis is on the values of Christian ministry through speech. The units of the course deal successively with speech and the speaker, resources available to the speaker, the speaker and his or her audience, and intercultural aspects of speech. **Materials required:** IST: How to Speak in Public by Louise K. Harrison

COM 1013 How to Speak in Public (3 credits)

See description of COM 1012 How to Speak in Public above. This course is the same as COM 1012 How to Speak in Public except that a CRA must be completed. The textbook for the CRA is listed under "materials required." **Materials required:** IST: How to Speak in Public by Louise K. Harrison CRA Textbook: Public Speaking: A Handbook for Christians (2nd ed.) by Duane Litfin

COM 3103 Cross-Cultural Communications (3 credits)

How do cultural differences affect the way people interact? How might one improve his or her communication skills in a shrinking world? Cross-Cultural Communications attempts to help the student discover answers to these current problems. Perhaps the most important aspect of this course relates to the word mission. The course is dedicated to helping the

student become a sent one to present Christ and His kingdom in an environment other than his or her own. To do this, the course addresses how communication and culture relate, how to reach people where they are, how different people think and express ideas across cultures and subcultures, and how the thoughts and expressions of people affect their behavior. **Materials required:** SG: Cross-Cultural Communications by Delbert H. Tarr Textbook: Communicating Christ Cross-Culturally (2nd ed.) by David J. Hesselgrave

GSC 1103 Studies in Physical Science (3 credits)

In this course, the knowledge of science is built from the fundamental concepts of space, time, energy, and mass. Given these concepts, the basic principles of physics and chemistry are described and applied. The course includes surveys of astronomy and geology, with special emphasis on chemical and physical principles. Attention is also given to the scientific method and to the ways science affects the life of humanity on earth. (This course has replaced GSC 2114 General Physical Science.)

Students are encouraged to complete GSC 1121 Experiments in Physical Science: A Laboratory Manual within the same period of enrollment for a total of four credits. **Materials required:** IST: Studies in Physical Science by Robert A. Love and Franklin E. Niles

HIS 2202 The Church: From Pentecost to the Reformation (2 credits)

The Church: From Pentecost to the Reformation is an introductory study of Christianity from its birth to the beginnings of the Reformation. The course provides an introduction to history as a scientific discipline and emphasizes the importance of history in relation to the Christian faith. The course deals with the apostolic church, the early church fathers, the ecumenical councils, the emergence of medieval theology and church practice, and the beginning of the Renaissance in Europe. Course content includes a consideration of the contribution of major Christian theologians, the relationship of the church and state, and the rise of monasticism and missions. The twelve lessons enable the student to apply insights from the past to contemporary situations. **Materials required:** IST: The Church: From Pentecost to the Reformation by Donald D. Smeeton

HIS 2203 The Church: From Pentecost to the Reformation (3 credits)

See description of HIS 2202 The Church: From Pentecost to the Reformation above. This course is the same as HIS 2202 The Church: From Pentecost to the Reformation except that a CRA must be completed. The textbook for the CRA is listed under "materials required." **Materials required:** IST: The Church: From Pentecost to the Reformation by Donald D. Smeeton CRA Textbook: Christianity Through the Centuries (3rd ed.) by Earle E. Cairns

***HIS 2302 The Church: From the Reformation through the 20th Century (2 credits)**

This course provides an introductory study of the history of Christianity from the sixteenth through the twentieth centuries. The student will consider renewal periods, organizational matters, theological issues, and geographic expansion. The student will also examine the lives and contributions of significant Christian preachers, leaders, and theologians, concluding with an assessment of recent trends such as the charismatic renewal and nonwestern missionary outreach. The lessons are structured to enable the student to apply insights learned from the past to contemporary situations. **Materials required:** IST: The Church: From the Reformation through the 20th Century by Donald D. Smeeton ***formerly titled HIS 2302 The Church: From the Reformation to the Present**

HSC 2012 Foundations for Health (2 credits)

Foundations for Health is a study of the principles of health and hygiene. With the theme of illness prevention, it examines nutritional needs, immunizations, environmental hygiene, and other methods of disease control. The course focuses on practical methods for protecting health, such as safety in the home, safe care during pregnancy and childbirth, and water purification. It also stresses how to recognize symptoms of many common ailments and how to treat these problems to prevent further sickness or complications. The course concludes with instructions on basic first aid for emergency situations. **Materials required:** IST: Foundations for Health by Paul R. Williams and JoAnn E. Butrin

HSC 2013 Foundations for Health (3 credits)

See description of HSC 2012 Foundations for Health above. This course is the same as HSC 2012 Foundations for Health except that a CRA must be completed. The textbook for the CRA is listed under "materials required." **Materials required:** IST: Foundations for Health by Paul R. Williams and JoAnn E. Butrin CRA Textbook: Fitness and Wellness (10th ed.)

LIT 1213 Old Testament Literature: His Story (3 credits)

See description of LIT 1212 Old Testament Literature: His Story above. This course is the same as LIT 1212 Old Testament Literature: His Story except that a CRA must be completed. The textbook for the CRA is listed under "materials required." (This course has replaced LIT 1203 Old Testament Literature; formerly titled BIB 1013 Old Testament Survey.) **Materials required:** IST: Old Testament Literature: His Story by Steven Fettke CRA Textbook: They Spoke from God: A Survey of the Old Testament by William C. Williams

LIT 1303 New Testament Literature (3 credits)

Knowledge, change, and action: these three terms reflect the objectives of the New Testament Literature course. A panoramic view of the New Testament unifies the study of its messages, doctrines, personalities, and problems of interpretation. This course treats the cultural and historical backgrounds of the New Testament, the

life of Christ, the history of the expansion of the early church, and issues that faced the first-century Christians.. **Materials required:** SG: New Testament Literature by Jesse K. Moon Textbook: New Testament Survey (rev. ed.) by Merrill C. Tenney, revised by Walter M. Dunnett

REL 2012 People and Their Beliefs (2 credits)

After an introduction to the concept of religion, the course surveys ten of the prominent living religions of the world: animism of the Majority World and religions of India (Hinduism and Sikhism), of East Asia (Taoism, Confucianism, Buddhism, and Shintoism), and of the Middle East (Judaism, Christianity, and Islam). The course treats the origins, development, tenets, and literature of each and evaluates each in the light of Christian concepts. The course concludes with an analysis of the departure of heretical sects from orthodox Christian principles. (This course has replaced REL 2013 World Religions.) **Materials required:** IST: People and Their Beliefs by Paul C. Wright

REL 2013 People and Their Beliefs (3 credits)

See description of REL 2012 People and Their Beliefs above. This course is the same as REL 2012 People and Their Beliefs except that a CRA must be completed. The textbook for the CRA is listed under "materials required." (This course has replaced REL 2013 World Religions.) **Materials required:** IST: People and Their Beliefs by Paul C. Wright CRA Textbook: Understanding New Religious Movements (2nd ed.) by John A. Saliba

SOC 2012 Introduction to Sociology (2 credits)

It has long been recognized that humankind does not stand alone. Mutual dependency as a basic human characteristic is the central topic of this course. This view of people as social beings gives the student an appreciation of his or her need of others. The course is a general survey course about the nature and scope of sociology. Also included are basic sociological methods and concepts. **Materials required:** IST: Introduction to Sociology by Koichi Kitano

SOC2013 Introduction to Sociology (3 credits)

See description of SOC 2012 Introduction to Sociology above. This course is the same as SOC 2012 Introduction to Sociology except that a CRA must be completed. The textbook for the CRA is listed under "materials required." **Materials required:** IST: Introduction to Sociology by Koichi Kitano CRA Textbook: Society: Myths and Realities, An Introduction to Sociology by Alex Thio

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