

# MINISTRY GOVERNING BOARD NOMINATION FORM



St. Mark Ministries  
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De Pere, WI 54115  
(920) 336-2485  
[www.stmarkministries.com](http://www.stmarkministries.com)



At St. Mark, we believe that recognition of the people who serve the Lord is very important.

Just by considering someone for nomination to the Ministry Governing Board is your recognition of their special gifts and talents. Thank you.

Keep in mind that the Nominee must be willing to follow the nomination process which includes additional interviews and if elected, must be willing to serve in a Leadership role. Please confirm these requirements with the potential nominee before beginning the nomination process.

## **INSTRUCTIONS**

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Please follow the appropriate section for **either** the person nominating, or the person being nominated.

### **I'm nominating an individual**

1. Fill out **Section 1** on pages 4 – 7
2. Place in sealed envelope marked “**Confidential – Ministry Governing Board Member Recommendation Form**”
3. Deliver to church office for Pastoral review

Or

### **I'm applying for nomination**

1. Skip to **Section 2** and fill out pages 8 – 12
2. Place in sealed envelope marked “**Confidential – Ministry Governing Board Member Recommendation Form**”
3. Deliver to church office
4. The Senior Pastor will be in contact to schedule a review

These forms need to be completely filled out and signed.

All nominations, received by the date due, will be considered by the nominating committee. *(The due date changes annually so watch for this information or contact the Church Office.)*

*If you have any questions or if we can be of any assistance, please contact us.*



# Section 1

(To be filled out by the person making the nomination)

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Name of the Nominee for the Ministry Governing Board

Thank you for taking time to complete this Ministry Governing Board Member Recommendation Form. This is an important position for our church, one that is not to be taken lightly. As such, we ask that you prayerfully complete this form, evaluating each question honestly based on your knowledge of the nominee's qualifications for the office of Ministry Governing Board Member for St. Mark Lutheran Church. Please take time to read 1 Timothy 3:1-11 and Titus 1:5-9 which describe the qualifications for Ministry Governing Board Members.

*If you feel that clarifications or additional comments are needed, attach a separate sheet.*

Your Name (the Nominator): _____
Date: _____
E-mail address: _____
Home Phone: _____
Your signature: _____

Are you currently a partner of St. Mark Lutheran Church?  Yes  No

Do you believe the Nominee would uphold St. Mark's Constitution and Bylaws, as well as its Mission, Vision, Core Beliefs, and Philosophy of Ministry?  Yes  No  I'm not sure

# Ministry Governing Board Member Qualifications

Please review the following Biblical qualifications for Ministry Governing Board Membership. Do you believe the nominee meets these qualifications?

Please indicate your feelings about the Nominee by writing in your response using the following scale.

1. Strongly disagree
2. Disagree
3. Neither agree nor disagree
4. Agree
5. Strongly agree

**Above reproach** (consistent, mature Christian living that gives outsiders no chance for reproach) 1 Timothy 3:2; Titus 1:7

**The husband of one wife** - (the man must be living a sexually pure life) 1 Timothy 3:2; Titus 1:6, Ephesians 5:25; 1 Peter 3:7

**Temperate** - (moderate, not given to excess) 1 Timothy 3:2

**Self-controlled** - (a sensible, serious person, not acting by impulse) 1 Timothy 3:2; Titus 1:8

**Respectable** - (civility, orderly) 1 Timothy 3:2

**Hospitable** - (one who shows genuine kindness and hospitality to strangers) 1 Timothy 3:2; Titus 1:8

**A lover of what is good** - (one who is inclined to do good) Titus 1:8

**Able to teach** - (an able teacher of others, defender of the truth, biblically knowledgeable) 1 Timothy 3:2; Titus 1:9, 2 Timothy 2:2, 24; 2:15; Titus 2:7-8

**Not given to drunkenness** - (moderation) 1 Timothy 3:3; Titus 1:7; Romans 14; 1 Corinthians 8.

- Not violent** - (solves problems and settles disputes peacefully) 1 Timothy 3:3; Titus 1:7
- Gentle** - (patient, gracious, forgiving) 1 Timothy 3:3; 2 Timothy 2:24
- Not quick-tempered** - (he must be slow to anger) Titus 1:7; James 1:19-20
- Not quarrelsome** - (not argumentative) 1 Timothy 3:3; 2 Timothy 2:24-26; James 3:13-18
- Just** - (righteous or upright, known for doing what is right) Titus 1:8
- Holy** - ("devout" or "set apart to God") Titus 1:8
- Self-controlled** - (self-disciplined) Titus 1:8
- Not covetous** - (not a lover of money) 1 Timothy 3:3; Titus 1:7; 1 Peter 5:2
- One who rules his own house well** - (a good manager and leader of his family) 1 Timothy 3:4; 2 Titus 1:6
- Having his children in submission with all reverence** - (having obedient, respectful, faithful children) 1 Timothy 3:4-5; Titus 1:6
- Not a new or immature believer** - 1 Timothy 3:6

**He must have a good testimony among those who are outside** (well respected even by unbelievers in the community) - 1 Timothy 3:7

**He must serve, not by compulsion, but willingly . . . eagerly** - (he must desire to serve) 1 Peter 5:2; 1 Timothy 3:1

**Not self-willed** - (not anxious to control others or to have his own way) Titus 1:7; 1 Peter 5:3

**An example to the flock** - 1 Peter 5:3; Titus 2:7



## Section 2

### (Nominee Portion)

*Thank you for taking time to complete this Ministry Governing Board Member Application. This is an important position for our church, one that is not to be taken lightly. As such, we ask that you prayerfully complete this form, answering each question honestly before the Lord. Before completing this form, please take time to read 1 Timothy 3:1-11 and Titus 1:5-9 which describe the qualifications for Ministry Governing Board Members. Place these forms in a sealed envelope marked "Confidential - Ministry Governing Board Member Application" and return it to the church office in De Pere.*

### Personal Information

Your Name: \_\_\_\_\_

Address (City, State, Zip Code): \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Date of Birth: (\_\_\_ / \_\_\_ / \_\_\_\_\_)

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Have you been a partner of St. Mark Lutheran for at least one year? .....  Yes  No

Have you ever taken a Spiritual Gifts analysis? .....  Yes  No

What do you feel your Spiritual Gifts are?

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## Family Information

Marital Status: Single Married Widowed Divorced

Date of Marriage: \_\_\_\_\_

Have you or your wife been previously divorced? Yes No

Wife's Name: \_\_\_\_\_

Is she a partner of St. Mark? Yes No

Children's Names and are they currently partners of St. Mark?

\_\_\_\_\_ Yes No

\_\_\_\_\_ Yes No

\_\_\_\_\_ Yes No

\_\_\_\_\_ Yes No

\_\_\_\_\_ Yes No

## Church Service Information

Previous church memberships and areas of service:

Church: \_\_\_\_\_

Areas of service: \_\_\_\_\_

\_\_\_\_\_

Church: \_\_\_\_\_

Areas of service: \_\_\_\_\_

\_\_\_\_\_

St. Mark Lutheran past and current areas of service

Past: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Current: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Ministry Governing Board Member Qualifications

Please review the following Biblical qualifications for Ministry Governing Board Membership. Knowing we have been provided gifts to grow the kingdom of God, do you believe you meet these qualifications?

How would you rate yourself using the following scale?

1. Strongly disagree
2. Disagree
3. Neither agree nor disagree
4. Agree
5. Strongly agree

**Above reproach** (consistent, mature Christian living that gives outsiders no chance for reproach) 1 Timothy 3:2; Titus 1:7

**The husband of one wife** - (the man must be living a sexually pure life) 1 Timothy 3:2; Titus 1:6, Ephesians 5:25; 1 Peter 3:7

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**A lover of what is good** - (one who is inclined to do good) Titus 1:8

**Able to teach** - (an able teacher of others, defender of the truth, biblically knowledgeable) 1 Timothy 3:2; Titus 1:9, 2 Timothy 2:2, 24; 2:15; Titus 2:7-8

**Not given to drunkenness** - (moderation) 1 Timothy 3:3; Titus 1:7; Romans 14; 1 Corinthians 8.

- Not violent** - (solves problems and settles disputes peacefully) 1 Timothy 3:3; Titus 1:7
- Gentle** - (patient, gracious, forgiving) 1 Timothy 3:3; 2 Timothy 2:24
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**He must have a good testimony among those who are outside** (well respected even by unbelievers in the community) - 1 Timothy 3:7

**He must serve, not by compulsion, but willingly . . . eagerly** - (he must desire to serve) 1 Peter 5:2; 1 Timothy 3:1

**Not self-willed** - (not anxious to control others or to have his own way) Titus 1:7; 1 Peter 5:3

**An example to the flock** - 1 Peter 5:3; Titus 2:7

## Additional Ministry Governing Board Member Qualifications

Do you regularly give a percentage of your budget to support...

Christ's ministry at St. Mark?

Yes  No

Christ's ministry outside of St. Mark?

Yes  No

Have you read the St. Mark's Constitution & Bylaws?

Yes  No

If you have, are you in full agreement with it?

Yes  No

Have you read the St. Mark Lutheran Mission statement, Vision statement, Core Beliefs, and Philosophy of Ministry (*located on our website*)?

Yes  No

If you have, are you in full agreement with it?

Yes  No

Add any additional comments or clarifications about your qualifications or St. Mark's Ministry Governing Board Member requirements.

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Nominee's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Wife of Nominee

Do you, as the nominee's wife, believe that your husband is scripturally qualified to be a Ministry Governing Board Member of St. Mark Lutheran and do you fully support him in this decision?

Yes  No

Do you understand the responsibilities and time commitments of this office for which your husband is being nominated?

Yes  No

Your Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Pastoral Interview

Upon nomination to the Ministry Governing Board, you will be asked to sit with a Pastor or Called Worker. The following list of questions on the following 2 pages will be used during the interview process.

## MINISTRY GOVERNING BOARD MEMBER RESPONSIBILITIES

*Please include comments below to explain and support your nomination (Acts 6:3).*

Evidence of his ability to lead the Church under the authority of Christ

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Evidence of his ability to care for or serve the body of Christ

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Evidence of his ability to teach the Word of Christ

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Evidence of his ability to model the character of Christ

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## Doctrinal Questions

What is your understanding of the doctrine and work of the following?

- God the Father
- Jesus Christ
- The Holy Spirit
- Satan

Explain what you believe the Bible teaches about the following:

- Salvation
- Mankind's condition
- The Bible
- Justification
- Sanctification
- The Virgin Birth
- Baptism
- Holy Communion
- Giving
- Christ's mission for the church
- The local church's purpose
- Your Mission as a Christian
- Worship
- Christian Education

## Roles and Responsibilities

What do you feel the roles and responsibilities should be for the following people at St. Mark?

- The Pastors
- The Staff Ministers
- The Lutheran Elementary Teachers
- The Ministry Governing Board Members
- What do you feel your roles and responsibilities are within your family

## Ministry Governing Board Member Qualifications

Please read 1 Timothy 3:1-11, Titus 1:5-9, and 1 Peter 5:1-7 prior to answering the following questions.

- Why do you desire to be a Ministry Governing Board Member?
- Are there any of the qualifications in these passages that you do not understand? If so, what areas?
- Are there any of the qualifications that you feel you may not meet? If so, which areas?
- Is there anything in your life that causes you concern in holding the office of Ministry Governing Board Member?
- Is there anything about your lifestyle that would potentially bring reproach on yourself, your family, St. Mark Lutheran or the name of Christ?
- List some specific ways you lead your family.
- How would you describe the condition of your marriage?
- Describe your current walk with the Lord, what He is teaching you in your life today, and evidences you see of His work in your life.