



92 Lifespring Way, St. Johns, FL. 32259
www.creeksidechristian.com

POSITION DESCRIPTION: Preschool Teacher (26-27 school year)

Date Prepared: 4/7/26

STATUS: Part-time, \$/hourly

HOURS: 8:45am to 2:00pm Monday through Friday during Preschool school year.
(August-May) (some days vary depending on position)

GENERAL PURPOSE OF POSITION:

To be part of a team of educators that are committed to a quality Christian developmentally appropriate program to the children and families in our community.

RESPONSIBILITIES:

- Supervise and ensure the safety and well-being of the children at all times.
- Responsible for implementing age-appropriate daily lesson plans.
- Accurate assessment and documentation of children's learning and development.
- Strong communication skills with other staff and families.
- Work as part of a team.
- Respond to the needs of children and families in a caring and timely manner.
- Maintain current and updated licensing and training requirements.
- Display and teach Christian core values to children, families and others.
- Attend monthly staff meetings, team meeting and educational trainings.

BEHAVIOR STANDARDS:

- Perform all work in accordance with governmental laws, State mandates and school and church policies.
- Assure contact with parents, other staff and children will be conducted in a courteous manner and demonstrating concern for the emotional needs of all contacts.
- Guard and protect all information in a confidential manner.
- Conduct all programs and activities within the safety standards and policies of the church and preschool.
- Above all, maintain a heart and attitude for the mission of the Church and Preschool with the children and families.

EDUCATION REQUIREMENTS/WORK EXPERIENCE:

- Experience in childcare, teaching, or other related fields.
- 45 DCF hours and staff credential (for Lead VPK teacher)
- Associates or higher in Early Education or related fields preferred