

**“Fall Festival”**  
**Bacon Memorial Presbyterian Church**  
**166 – 59th Street**  
**Niagara Falls, New York 14304**  
**716-283-5744**

**RENTAL POLICIES AND AGREEMENT**

*Bacon Memorial Presbyterian Church is pleased to share its facilities with you during our “Fall Festival” on  
October 4, 2025*

The following policies outline renters responsibilities while on the premises.

1. Fees for space are to be paid at time of reservation. Once fee is paid space will be reserved for you.
2. There will be a \$20 Security deposit in the form of a check, made payable to Bacon Memorial, when reservation is made. \*This check will be held (not deposited) and returned after the function, provided space is left in acceptable condition.
3. Fees are Non- Refundable
4. The space provided should be left in the condition it was in prior to rental. Trash, recyclables and debris are to be removed and placed in trash cans or recycling bins located at the rear of the parking lot. Area should be litter free upon leaving.
5. Children under the age of 16 must be supervised at all times.
6. Any damage done to the area rented will be billed to renter.
7. No items belonging to the renter shall remain on premises after event.
8. Renters are asked to act in a Responsible and Christian manner. Remember this is being held at the House of the Lord.
9. Restroom usage is included in the rental of the space.
10. A representative from “Bacon Memorial Presbyterian Church” will meet you and show you to your rental space. A representative will also meet you upon completion of function to inspect area, and return deposit.
11. There is **NO SMOKING** in the building or entrance ways.
12. No fundraising will be allowed without prior approval of session or Event Coordinator.

**CONTACT NAMES AND PHONE NUMBERS FOR QUESTIONS AND EMERGENCIES**

**Bacon Memorial Presbyterian Church      716-283-5744**

**Sandy Quinn:      716-425-6218**

## **\*\*Craft Fair Booth Rental Application and Contract\*\***

Return this form to **Bacon Memorial Presbyterian Church, 166 59<sup>th</sup> Street, Niagara Falls, New York 14304** NO LATER than September 29, 2025 .

Mark envelope "**Footprints on the Future Community Fair.**"

No. of Booths: (\$25 ea. 8 X 10) \_\_\_\_\_ (INSIDE) (\$20 ea. 10x10) \_\_\_\_\_ (OUTSIDE)

Deposit: (\$20) Yes \_\_\_\_\_ No \_\_\_\_\_

Amount enclosed: \_\_\_\_\_

Make checks payable to: **Bacon Memorial Presbyterian Church**

**\*\* (Please note on the check for "FALL FESTIVAL") \*\***

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone: \_\_\_\_\_

Please describe or send photo of crafts. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**\*\*THIS MUST BE INCLUDED\*\***

**\*\*I** \_\_\_\_\_, AUTHORIZED BY MY ORGANIZATION \_\_\_\_\_  
take full responsibility for using the facilities and grounds of Bacon Memorial Presbyterian Church will abide by the rules and guidelines contained in this form and release the church of any liability for accidents which might occur on the church premises by any member or guest at this event. **\*\***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***For further information or any questions please contact Sandy at 283-4475 or sandyq1969@yahoo.com, or Bacon Memorial Church at 283-5744.***

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Date & Initials _____	Initials for Deposit Return: Church _____	Renter _____
Security Received _____	Cash/Check _____	Security Returned _____
Total Fee \$ _____	Received _____	Deposit Made _____