

New Vision Church Emergency Assistance Program Procedures and Guidelines



1. Purpose

The Emergency Assistance Program (EAP) of New Vision Church exists to provide short-term financial or material support to individuals and families in crisis within the church and surrounding community. The goal is to demonstrate Christian compassion and stewardship while helping recipients move toward stability and self-sufficiency.

2. Eligibility Criteria

To qualify for emergency assistance, applicants must:

- Be a member or regular attendee of New Vision Church or a verified community resident in need.
- Provide documentation or explanation of the emergency (e.g., job loss, illness, eviction notice, utility shutoff, etc.).
- Have not received prior assistance from the EAP within the past 12 months, unless approved by the ministry leader.

3. Types of Assistance Available

The program may offer the following forms of help:

- Food Assistance: grocery gift cards or food pantry support.
- Transportation: limited Lyft or gas assistance for medical, work, or essential appointments.
- Housing or Utility Aid: Partial payment support to prevent eviction or disconnection.
- Medical/Prescription: Emergency co-pays or short-term aid for medical needs.
- Other Critical Needs: Evaluated on a case-by-case basis with ministry approval.

4. Application Procedure

1. Request Submission:

Applicants must complete an *Emergency Assistance Request Form* @ www.Nvision.org

2. Documentation:

Applicants must provide supporting documents (ID, bill statement, or written explanation of need).

3. Notification of Distribution:

- Applicants will be notified within 3-5 business days of the decision.
- Assistance will be distributed directly to the vendor or service provider when possible.

4. Confidentiality

All personal and financial information shared by applicants will remain confidential and used only for determining eligibility and providing support. Records are stored securely by the ministry administrator.

5. Follow-Up

Recipients may be contacted by a ministry representative to:

- Confirm that assistance met the immediate need.
- Other: Prayer, counseling, or referrals to long-term support resources.

6. Limitations

- Funds are limited and distributed as resources allow.
- Assistance is intended for short-term emergencies.
- The church reserves the right to deny or limit requests based on available funds and program discretion.

7. Contact Information

New Vision Church - Emergency Assistance Ministry
2100 Crain Highway, Bowie, Maryland 20716
301.218.1555 (www.Nvision.org)