

KIDSPACE Leader Position Description (Temporary)

The KIDSPACE Leader will perform a variety of tasks to support the overall smooth functioning of Kidspace learning environments in alignment with the Kids Crossing vision: Make it Fun, Make it Safe, Make it Last.

Duties & Responsibilities

- General oversight and care of children in a Kidspace environment.
- Attend to the distance learning support needs of children, including; help logging into and maintaining connection to online distance learning systems, monitoring individual school schedules and activities.
- Able to adjust and be flexible to adhere to the individual class schedules of children.
- Maintain accurate daily counts of children in a Kidspace learning environment throughout a scheduled shift.
- General cleaning and sanitizing of tables, chairs and classroom equipment as identified on the daily cleaning checklist.
- Maintain and manage daily curriculum and associated Kidspace environment tasks.
- Coordinate with appropriate Kids Ministry staff to work through any issues that may arise.
- Encourage children's emotional, social development and positive self-concept.
- Monitor signs of emotional and developmental issues in children and notify church staff of concerns when necessary.
- Other related duties as identified.

Required Skills & Abilities

- Working general knowledge of how to operate and use PC laptops and Google Chromebooks.
- Ability to learn and help children with Class DOJO, Canvas learning system, FACES learning system and others needed to support distance learning as identified.
- Excellent communication skills with parents, teachers, other Kidspace Leaders and the general public.
- Ability to be patient and understanding when working with children and interacting with parents and teachers.
- Knowledge of childcare principles and procedures.
- Ability to relate to children and make the Kidspace environment enjoyable.

Education & Experience

- High school diploma or equivalent required.
- At least one year of related experience required.
- Must pass a criminal background check.
- Certification in first aid and CPR highly desired.

Physical Requirements

- Prolonged periods of standing and frequent bending.
- Must be able to lift up to 50 pounds at a time.
- May be exposed to illness-causing bacteria and viruses.

Crossing Staff Values

Doing Ministry Together

- Respect and respond to each other's thinking wavelength
- Invest in Relational skills
- Begin with grace
- Pursue cross departmental conversations and collaborations
- Seek the greater win (The Crossing) over the personal win (my ministry)

Live in the Tension

- Between the need for change and the desire for consistency
- Between being engaging in the present and planning for the future
- Between creativity and structure
- Own myself and my responsibilities

Be Self Aware

- Set healthy boundaries
- Be hungry to heal, learn and grow
- Be solution focused