

Overnight Security Guard Position Description (Temporary)

The Overnight Security Guard will protect the property, equipment and Christmas decorations from possible criminal activity while providing a warm and welcoming environment for everyone God sends to The Crossing.

Duties & Responsibilities

- Patrol and monitor an assigned area while actively observing and greeting any guests.
 - Smile!
 - Make eye contact.
 - Learn names when possible.
 - Be sensitive to individual needs and preferences of guests.
 - Enjoy conversation, but remain vigilant.
- At all times prioritize personal & public safety over property
- Report suspicious activities to The Crossing leadership and/or local authorities.
- Contact law enforcement or fire department in case of an emergency.
- Investigate reports of suspicious activity on the property.
- Escort trespassers off the premises as needed.
- After business hours, checks outside equipment, Christmas decor, doors, windows, and gates to ensure the property is secure.
- Fill out and catalog status reports of the grounds, equipment and others as needed.
- Complete a status update and debrief the Facilities team at the end of every shift.
- Perform other related duties as identified.

Schedule

- Security coverage will be required for the following windows:
 - Sunday - Thursday nights from 10 pm - 7 am
 - Friday - Saturday nights from 6:30 pm - 8 am
- Schedules for overnight shifts will vary and may include a combination of single and split shifts for each night.
- Weekly hours may vary from 18 - 40 hours

Required Skills & Abilities

- Excellent observational skills and attention to detail.
- Authoritative verbal communication skills.
- Ability to remain calm in high-pressure situations.
- Ability to learn the layout of the property and buildings.
- Ability to operate computer-based interface for security cameras.

Education & Experience

- High school diploma or equivalent required.
- Must pass a criminal background check.
- Security guard training certification preferred.
- Previous experience a plus, but not required.
- Certification in first aid and CPR highly desired.

Physical Requirements

- Ability to physically patrol the property on foot and access areas quickly.
- May be exposed to illness-causing bacteria and viruses.

Crossing Staff Values

Doing Ministry Together

- Respect and respond to each other's thinking wavelength
- Invest in Relational skills
- Begin with grace
- Pursue cross departmental conversations and collaborations
- Seek the greater win (The Crossing) over the personal win (my ministry)

Live in the Tension

- Between the need for change and the desire for consistency
- Between being engaging in the present and planning for the future
- Between creativity and structure
- Own myself and my responsibilities

Be Self Aware

- Set healthy boundaries
- Be hungry to heal, learn and grow
- Be solution focused