

RECORD YOUR CHURCH ATTENDANCE WITH THE CHURCH CENTER APP!

Have you heard of **Church Center** - our new and improved membership, contribution, and event system? If you are an online giver, have filled out our online Communication Card, or have registered for events at Trinity, you have already used **Church Center**! If you already have a log-in and are familiar with **Church Center**, skip down to **Benefits of Church Center** for some more info on the great features.



Before we get into setting up your Church Center account, you may be thinking, why do I want to use Church Center? Well, for one, it's easy to use once you have established your log-in and it is attached to your membership profile. With Church Center, online giving, recording your church attendance, and registering for bible studies, small groups, and events is just a few easy clicks!

Get Started with Church Center

Follow these simple instructions to get started with **Church Center!**

First, access **Church Center** one of two ways:

- 1) Scan the QR code at the top of this flyer
- 2) Or download the **Church Center App** on the Apple App Store or get it on Google Play then follow these instructions:

If prompted, search for "Trinity Lutheran Utica, MI" to find our church. Next, click on "Log in" where you will be asked to enter either an email address or a cell phone number. For best results, please use the contact information that Trinity has on file for you. A few examples:

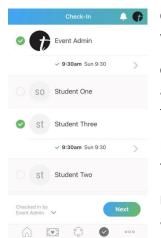
- 1) If you already receive our Weekly E-News, use that email address to sign up for Church Center.
- 2) If you receive text messages or weekly phone calls from Pastor Justin on your cell phone, use that phone number for **Church Center**.
- 3) If you receive mailings from Trinity addressed to your given name, rather than your nickname, please use your given name for **Church Center**.

Church Center will walk you through the log in process. When you are prompted to add the code that was immediately sent to the email address or cell phone number that you provided, do not close out of the Church Center page. Open a new window on your browser or phone if needed.

That's it! You are all set and ready to enjoy the benefits of Church Center!

Benefits of Church Center

Give: First, select your amount and fund. Click add donation to give to multiple funds. Then choose your frequency – either one-time or recurring. Select the date to start your donation. Finally, choose your method of payment and complete the process. When you give online, it will be posted to your contribution statement automatically for you to view.



Check-in: Easily record your attendance by selecting who in your household is attending and which service.

Groups: Thinking about joining a Small Group or Bible study? Explore the different categories and what Trinity has to offer! Each group has a description and meeting schedule. Once you find a group that fits your needs, just click "Ask to join" and the group leader will contact you.

If you are already a part of a Small Group or Bible Study, those active groups will be right at the top of your screen! Click each group for upcoming events and resources.

Events: Active events are listed for easy registration! Click on the event you are interested in attending, read through the description, and click "Register". Select the participants, enter any requested details, and enter payments, if applicable. So simple!

If you need assistance with the Church Center app, please contact abeaconofhope@trinityutica.com.

