

ENROLLMENT Information and Application 2024-2025

Registration Fee (\$75 **per child**) due at registration and is non-refundable.

Objective: To provide a positive learning experience for children ages 15 months (by September 30th) through six years of age with emphasis on their physical, social, emotional, mental, and spiritual well-being in a developmentally appropriate Christ-centered environment.

Registration priority Schedule: (This is not submission restrictions, just placement priority based on dates submitted – So please submit your application and fee as soon as possible. Space is limited.)

- Current families: January 4 - 11
- Church members: January 12 - 20
- New families: January 21

New families must complete a school tour to complete registration process and to meet DHS guidelines. However, applicable “date” will be when application is completed and fee is paid.

Available Classes and Tuition Rates: (September – May)

CLASS	Days (9:00am-2:00pm)	Monthly Rate	Annual
Toddlers and 2's *	Tues/Thurs	\$295.00	\$2,655.00
Threes **	Tues/Thurs	\$315.00	\$2,835.00
Threes **	Tues/Wed/Thurs	\$400.00	\$3,600.00
PreK	Tues/Wed/Thurs	\$405.00	\$3,645.00
PreK + STEAM***	Mon/Tues/Wed/Thurs	\$510.00	\$4,590.00

*Child must be 15 months (by Sept 30) to enroll and must be walking (unassisted) prior to first day of school.

*Toddler 2's and 2's classes are non-licensed areas.

**All children in a 3s Class and above must be potty-trained prior to the first day of school.

*****STEAM** is a learning lab style Monday class that is open to PreK students who wish to attend 4 days each week.)

Notes:

- Application and non-refundable registration fee due at registration.
- Placement letters go out mid-February. There is a waiting list for children we are unable to place upon receipt of your application. You will be notified when placement is available.
- For accepted students, first month's tuition will be billed and due July 1, 2024 to secure your child's placement. This is a **non-refundable payment**.
- Also due on July 1, 2024 is the **annual security fee** of \$300 per child. You may elect to pay this in July or have it billed in 10 equal installments throughout the year.
- Additional fees include a \$25 bag fee for new students and an annual supply fee of \$75 per child that will be billed first day of school.
- Extended Day option open to 3s, 4s & 5s classes from 2:00 – 3:00pm on days student is enrolled. Cost of this extended hour is \$10 per day, billed at the end of the month.
- Class options are subject to change based on number of children enrolled.

Sneak-a-Peek: August 23rd First Day of School: August 27th Last day of school: May 15th



****Office use only:**

Date: _____ No. _____ Cash/Check # _____

Full Name of Child _____ Gender M ____ F ____

Child's Birthdate _____ Preferred name to be called at school: _____

Parents/Guardians:

Mother's Name: _____ Cell Phone: _____

Email: _____ Home Phone: _____

Home Address: _____ City _____ Zip _____

Where employed: _____ Work Phone: _____

Father's Name: _____ Cell Phone: _____

Email: _____ Home Phone: _____

Home Address: _____ City _____ Zip _____

Where employed: _____ Work Phone: _____

TRANSPORTATION PLAN: To ensure the safety of your child, please list **ALL** other adults to whom your child may be released or who are authorized to provide transportation for your child.

EMERGENCY CONTACT: Name of person, other than the child care provider, authorized to act for parent in case of emergency:

Name _____ Address _____

Cell # _____ Work # _____

Name _____ Address _____

Cell # _____ Work # _____

Name of Child's Physician: _____ Phone _____

Address: _____ Preferred Hospital _____

HOW DID YOU HEAR ABOUT US?

Friends, Family, Church, Social Media, Other? _____

MEDICAL/PERSONAL INFORMATION (If Yes to any questions, please explain below)

- | | | |
|--|-----------|----------|
| 1. Is applicant taking any medication on a regular basis? | YES _____ | NO _____ |
| 2. Does your child have any chronic illnesses? | YES _____ | NO _____ |
| 3. Does your child have any special medical conditions? | YES _____ | NO _____ |
| 4. Is your child able to fully participate in all activities? | YES _____ | NO _____ |
| 5. Does your child have any physical restrictions? | YES _____ | NO _____ |
| 6. Does your child require one-to-one supervision on a regular basis? | YES _____ | NO _____ |
| 7. Does applicant have any physical or emotional condition which might hamper his/her participation in the school program? | YES _____ | NO _____ |
| 8. Has applicant has ever withdrawn or been dismissed from a school for disciplinary reasons? | YES _____ | NO _____ |
| 9. Has your child ever been professionally evaluated for speech, behavior or any type of developmental delay? Please indicate diagnosis. | YES _____ | NO _____ |

Please explain any "YES" answers to above questions here: _____

♥Parent understands that **prior to** fall enrollment, they must provide an updated State of TN **Immunization Form**.
Parent Initial _____

Allergies? _____
_____ EpiPen? _____

I do hereby authorize emergency medical care: _____

***Signature of parent/guardian required**

BACKGROUND INFORMATION

Other children in the family: Names/Ages _____

Has your child had previous preschool experience? Yes ____ No ____ If so, where? _____

Church affiliation: _____ Members at Harpeth Hills? _____

Does your child nap at home? _____ Does your child speak ____ well ____ fairly well ____ not at all?

Is your child potty trained? _____ Can your child manage clothing at the toilet? _____

What are some ways your child enjoys play at home? _____

Does he/she play well with others? _____

How does your child react to conflict with other children? _____

Is the entire family together at any time daily? _____

Does your child function at an age-appropriate level? _____

This space is provided for you to express your desires of the teachers and staff of the school, the program itself, etc. We want to know what is important to you in order to better meet the needs of your child and to maintain open communication with you as a parent.

We prayerfully consider the placement of each and every child, and we take many things into consideration (birth date, size of classroom, boy-girl ratio, readiness and classroom dynamics) when placing children in a particular class. All classes are subject to change based on availability and enrollment. Enrollment may vary due to birth dates. **We do welcome your input, but we do not take placement requests for specific staff or classmates.**

Please check the desired class based on your child’s age 9/30/24:

<input type="checkbox"/>	Toddlers	Tues/Thurs
<input type="checkbox"/>	Twos	Tues/Thurs
<input type="checkbox"/>	Threes	Tues/Thurs
<input type="checkbox"/>	Threes	Tues/Wed/Thurs
<input type="checkbox"/>	PreK 4/PreK 5	Tues/Wed Thurs
<input type="checkbox"/>	PreK 4/PreK 5 (including STEAM)	Mon/Tues/Wed/Thurs

Comments regarding placement:
