

# Crozet United Methodist Church

## Kingswood Christian Preschool Covenant

### **Mission:**

To LOVE God and others and GROW in wisdom and devotion so that we can GO forth to serve in Christ's name.

### **Sponsorship:**

- a. Kingswood Christian Preschool is a ministry of Crozet United Methodist Church, under the sponsorship of its Board of Trustees.
- b. The Staff Pastor Parish Relations Committee of CUMC (SPPRC) shall be responsible for the hiring, disciplinary action, termination and salary of the KCP Director, who shall report to the Senior Pastor.
- c. The KCP Director shall approve the hiring, disciplinary action, and termination and salaries of teaching staff, with prior oversight from the SPPRC and KCP Board of Directors.

### **Operation:**

- a. The operation of KCP shall be administered by a Director and a Board of Directors. The Board shall operate within the Guidelines for Weekday Preschool Ministry Programs in United Methodist Churches and in compliance with the Book of Discipline and CUMC Safe Sanctuary Policy.
- b. The Board of Directors shall be made up of the following:
  - Chairperson
  - Preschool Director
  - Preschool staff member
  - CUMC Pastor
  - Two Preschool parent representatives
  - Three at-large CUMC members

### **Financial:**

The preschool shall operate as a nonprofit ministry. Fees from pupils, contributions, donated services and income from special events and other fundraising events will be utilized for preschool operations. KCP shall maintain a bank account separate from CUMC and retain and pay for a professional bookkeeping service.

- a. Crozet United Methodist Church will provide:
  - Use of the building.
  - Electricity, heat, lights, toilet paper and cleaning supplies.
  - Maintenance of the facility.
  - Use of the playground and playground equipment.

b. Preschool will be responsible for:

- Additional janitorial services if required.
- Purchasing and storage of craft and drama supplies.
- Sharing the cost of playground maintenance.
- Purchasing tables, chairs, books, puzzles, manipulatives and toys,
- Paying own insurance.
- Paying for additional telephone lines, office supplies and equipment, etc.
- Staff needs, including payroll, workers' compensation, background checks and training.

### Maintenance of the Preschool Covenant

The original covenant was created on behalf of the Preschool Committee, a subcommittee of the CUMC Education Team, and was approved on 18 December, 2006.

- This covenant should be reviewed and updated as necessary every January.
- If changes need to be made, a new version will be written and approved by the Board of Directors and ratified by the CUMC Administrative Board.
- Changes to the make up of the Board of Directors will require approval of the CUMC Administrative Board.

Signatures:

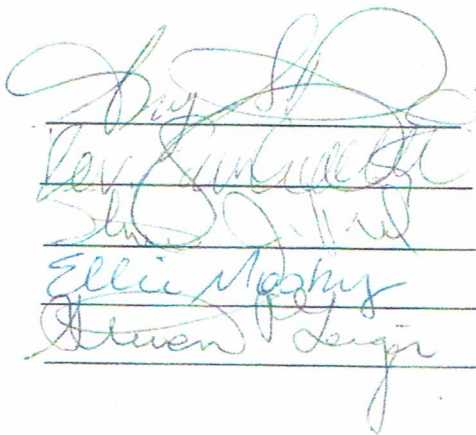
Preschool Director:

Senior Pastor:

Board of Trustees Chair:

SPPRC Chair:

Finance Chair:



Date:

3/26/19  
3/31/19  
3/31/19  
4/21/19  
3/31/2019

Approved by the CUMC Administrative Board on March 25, 2019.

Reaffirmed by the Board of Directors January 13, 2020.