

# EMPLOYMENT APPLICATION



TODAY'S DATE
DATE AVAILABLE TO START WORK
HOW DID YOU HEAR ABOUT THIS POSITION?

## PLEASE PRINT CLEARLY

LAST NAME	FIRST	MIDDLE	EMAIL ADDRESS	
MAILING ADDRESS	STREET	APT.	CITY	STATE ZIP
HOME PHONE	CELL PHONE	HAVE YOU PREVIOUSLY WORKED AT CITYLINE BIBLECHURCH?		NO WHEN? YES

## POSITION INFORMATION

POSITION APPLIED	FOR	REQUISITION #	SALARY DESIRED	APPLYING FOR	FULL TIME	SEASONAL
					PART TIME	INTERN

## WORK EXPERIENCE

MOST RECENT EMPLOYER		ADDRESS	STREET	CITY	STATE
KIND OF BUSINESS		EMPLOYED FROM: MO YR	TO: MO YR		
JOB TITLE		SUPERVISOR		REASON FOR LEAVING	MAY WE CONTACT YES NO
DESCRIBE YOUR JOB					PHONE NUMBER
NEXT MOST RECENT EMPLOYER		ADDRESS	STREET	CITY	STATE
KIND OF BUSINESS		EMPLOYED FROM: MO YR	TO: MO YR		
JOB TITLE		SUPERVISOR		REASON FOR LEAVING	MAY WE CONTACT YES NO
DESCRIBE YOUR JOB					PHONE NUMBER
NEXT MOST RECENT EMPLOYER		ADDRESS	STREET	CITY	STATE
KIND OF BUSINESS		EMPLOYED FROM: MO YR	TO: MO YR		
JOB TITLE		SUPERVISOR		REASON FOR LEAVING	MAY WE CONTACT YES NO
DESCRIBE YOUR JOB					PHONE NUMBER
NEXT MOST RECENT EMPLOYER		ADDRESS	STREET	CITY	STATE
KIND OF BUSINESS		EMPLOYED FROM: MO YR	TO: MO YR		
JOB TITLE		SUPERVISOR		REASON FOR LEAVING	MAY WE CONTACT YES NO
DESCRIBE YOUR JOB					PHONE NUMBER

**PROFESSIONAL**

YOUR ANSWER TO THIS QUESTION IS VOLUNTARY. YOUR ANSWER SHOULD BE LIMITED TO ASSOCIATIONS WHICH ARE RELEVANT TO THE POSITION APPLIED FOR

PROFESSIONAL AND VOLUNTEER ACTIVITIES AND ACHIEVEMENTS

MACHINES YOU CAN OPERATE AND BUSINESS SKILLS

**EDUCATION**NAME & LOCATION OF SCHOOL  
HIGH SCHOOLDEGREE/DIPLOMA  
(YES OR NO)

COURSE OF STUDY

COLLEGE		
OTHER		
AWARDS, HONORS & ACTIVITIES IN SCHOOL		

**PROFESSIONAL REFERENCES**

FIRST & LAST NAME	PHONE	EMAIL

**CHARACTER REFERENCES**

FIRST & LAST NAME	PHONE	EMAIL

Are you a born-again Christian?

Yes | How long? \_\_\_\_\_

No

Do you attend CityLine Bible Church?

Yes | How long? \_\_\_\_\_

No

Are you a member of CityLine Bible Church? Yes | How long? \_\_\_\_\_

No

If not, are you willing to become a member? Yes | How long? \_\_\_\_\_

No

In what areas of ministry are you involved at CityLine Bible Church?

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If you attend another church, which one? \_\_\_\_\_

Do you agree with our Doctrinal Statement? (Insert location of Doctrinal Statement) Yes    No

**TESTIMONY**

Briefly describe how you came to know Jesus Christ as your personal Savior:

**GENERAL**

I hereby authorize the potential employer to contact, obtain, and verify the accuracy of information contained in the application from all previous employers, educational institutions, and references. I also hereby release from liability the potential employer and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misinterpretation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement for contract for employment. Accordingly, either the employer or I can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I understand that it is the policy of this organization not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three (3) days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

I understand that, as a condition of my consideration for employment with CityLine Bible Church, CityLine may obtain a consumer report that includes, but is not limited to, my creditworthiness or similar characteristics, employment and education verifications, social security verification, criminal and civil history, personal interviews, DMV records, any other public records and any other information bearing on my credit standing, credit capacity, character, general reputation, personal characteristics and trustworthiness.

I hereby authorize and consent to CityLine Bible Church's procurement of such a report. I understand that, pursuant to the federal Fair Credit Reporting Act, CityLine Bible Church will provide me with a copy of any such report if the information contained in such report is, in any way, to be used in making a decision regarding my fitness for employment with CityLine Bible Church. I further understand that such report will be made available to me prior to any such decision being made, along with the name and address of the reporting agency that produced the report.

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Signature

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Date