



2022-23 School Year Program

General Information

SESSION

August 29th, 2022 - May 16th, 2023

HOURS

Parents Day Out (PDO) 8:45 a.m. – 2:45 p.m.
 Preschool 8:45 – 11:45 a.m.
 Preschool Stay & Play 11:45 a.m. – 2:45 p.m.

<u>CLASSES</u>		Available Days	M-F	M-TH	M/W/F	T/TH/F	M/W	T/TH
		Total	5	4	3	3	2	2
AGE as of 9-2-22	PDO	Infants (6-11 months)	✓	✓	✓	✓	✓	✓
		Toddlers (12-23 months)	✓	✓	✓	✓	✓	✓
		2s (24-35 months)	✓	✓	✓	✓	✓	✓
	Preschool	3s	✓		✓			✓
		4s	✓		✓			
		TK	✓					

REGISTRATION FEE

A non-refundable Registration Fee is due at time of enrollment. The registration fee is \$400 for 1 child, \$700 for 2 children, and \$850 for 3 or more children.

SUPPLY FEE

These funds support our program's yearly variable curriculum expenditures including but not limited to: enrichment classes (Music, Movement, Spanish, and Fine Motor - Preschool Only), art mediums, craft materials, classroom supplies, wipes, perishable sensory items, special seasonal projects, lamination, First Aid, guest speakers and supplemental beyond-the-classroom learning experiences/events. The Supply Fee is listed on the Payment Schedule.

WITHDRAWAL REQUIREMENTS & REFUND POLICY

Students withdrawn from the School Year Program *prior to the first day of school* MUST submit written notice to the Main Office by date listed below to be eligible for:

- Registration Fee is NON-REFUNDABLE once paid at **Time of Enrollment**.
- 100% refund of your 2023 Payment (May tuition) when written notice is received by **April 1, 2022**.
- 50% refund of your 2023 Payment (May tuition) when written notice is received by **April 15, 2022**.
- First Month (September tuition) is NON-REFUNDABLE when written notice is received after **July 1, 2022**.

Students withdrawn from the School Year Program *after the first day of school* MUST submit written notice to the Main Office **30 days prior to the 1st of your child's last month** in order to avoid any further monthly payment processing. *For example, your child's last month is December, your notice must be submitted in writing prior to 12-1-22.*

- All monies paid towards Registration Fee, 2023 Payment (May tuition), First Month's Tuition (September), Supply Fee, and Monthly Tuition are NON-REFUNDABLE when notice received after **September 1, 2022**.

TOILET TRAINING POLICY

All children MUST be Toilet Trained to attend Preschool aged classes (3s, 4s, TK). See Toilet Training Expectations for more information.