

## 2024-25 School Year and Summer Programs

### Admission Information

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#### **Enrollment for Current Student Families**

Enrollment forms for current families will be sent electronically on **MONDAY, DECEMBER 4, 2023, at 8:00am**. Class/Teacher preferences will be honored on a FIRST COME, FIRST SERVED basis according to your child's form submission date and time. *Please enter any additional children separately.*

**Enrollment forms MUST be submitted by 1pm on FRIDAY, DECEMBER 8<sup>th</sup>**. The Registration Fee and First Month's Tuition (September 2024) will be processed by close-of-business on FRIDAY, JANUARY 5, 2024, through your bank account or credit card information on file through an automated payment system.

#### **Lottery Enrollment for New Families**

Do you have a friend or family member with children that would be interested in attending Northway Christian Day School?

**Applications** will be available **WEDNESDAY, NOVEMBER 1<sup>st</sup>, 2023 through THURSDAY, DECEMBER 14<sup>th</sup>, 2023**. Please email [dayschool@northwaychristian.org](mailto:dayschool@northwaychristian.org) to request an application. All applications received during this time frame will have the same value in the lottery within their own category.

- Church Members – Families currently attending Northway Christian Church
- Previous Students – Families with children or siblings who have previously attended NCDS
- New Students – Families with children who have not attended NCDS applying for admission for the first time

**Lottery Enrollment** will be conducted after Current Student Families' open enrollment. The first category drawn will be Church Members, followed by Previous Students, and then the New Students category. If you DO NOT RECEIVE an Official Enrollment Offer about admission via phone and/or email, your child will be placed on our Wait List in lottery draw order and an email confirming your child's Wait List status will be sent to you no later than February 2024. If you DO RECEIVE communication via phone and/or email, please see "Official Enrollment Offers" below.

#### **OFFICIAL ENROLLMENT OFFERS**

Official Enrollment Offers will be allowed **48 hours or two business days** to communicate acceptance, submit Enrollment Forms via SignNow, and pay Registration Fee and First Month's Tuition (September 2024) through an automated payment system to confirm your child's enrollment at NCDS. *Failure to accept space within the given time frame will result in your child being placed on our Wait List.*