

# 2024-25 School Year Program

## General Information

### SESSION

August 26, 2024 - May 13, 2025

### HOURS

PARENTS DAY OUT (PDO) 8:45 a.m. – 2:45 p.m.  
 PRESCHOOL 8:45 a.m. – 11:45 a.m.  
 PRESCHOOL STAY & PLAY 11:45 a.m. – 2:45 p.m.

<u>CLASSES</u>		Available Days	M-F	M/W/F	M/W	T/TH
		Total	5	3	2	2
AGE as of 9-2-24	PDO	Infants (6-11 months)	✓	✓	✓	✓
		Toddlers (12-23 months)	✓	✓	✓	✓
		2s (24-35 months)	✓	✓	✓	✓
	Preschool	3s	✓	✓		
		4s	✓	✓		
		TK	✓			

### REGISTRATION FEE

A non-refundable Registration Fee is due at time of enrollment. The registration fee is \$400 for 1 child, \$700 for 2 children, and \$850 for 3 or more children.

### SUPPLY FEE

These funds support our program's yearly variable curriculum expenditures including but not limited to: enrichment classes (Music, Movement, Spanish, and Fine Motor - Preschool Only), art mediums, craft materials, classroom supplies, wipes, perishable sensory items, special seasonal projects, lamination, First Aid, guest speakers and supplemental beyond-the-classroom learning experiences/events. The Supply Fee is listed on the Payment Schedule.

### SAFETY & SECURITY FEE

These funds support our campus security guard and visitor management system. The Safety & Security Fee is listed on the Payment Schedule and will be billed accordingly.

### WITHDRAWAL REQUIREMENTS & REFUND POLICY

Students withdrawn from the School Year Program *prior to the first day of school* MUST submit written notice to the Main Office by date listed below to be eligible for:

- Registration Fee is NON-REFUNDABLE once paid at **Time of Enrollment**.
- 100% refund of your First Month's Tuition (September 2024) when written notice is received by **April 1, 2024**. It is non-refundable after **April 1, 2024**.
- Last Month's Tuition (May 2025) is due May 15, 2024 and is NON-REFUNDABLE after this date.
- Supply Fees are NON-REFUNDABLE once they have been charged (**September 1, 2024 and January 1, 2025**).
- Safety & Security Fees are NON-REFUNDABLE once they have been charged (**September 1, 2024 and January 1, 2025**).
- Students withdrawn from the School Year Program *after the first day of school* MUST submit written notice to the Main Office **60 days prior to the 1<sup>st</sup> of your child's last month in order to avoid any further monthly payment processing**. For example, your child's last month is December, your notice must be submitted in writing prior to 10-1-23 or you will be charged for January billing.