



Child Care Worker
Job Description

Date: July 2022

Rev:

TITLE: Child Care Worker

CLASSIFICATION: Part-Time

PAY CLASSIFICATION: Hourly/Non-Exempt

STAFF CLASSIFICATION: Support Staff

REPORTS TO: Executive Pastor of Discipleship and Mission

SUMMARY: This position is for a highly motivated Christ follower that will work independently and collaboratively to reach both believers and non-believers with creativity, fun and excellence as we pursue the vision, mission and goals of life church. We desire everyone to live a BOLD life in Jesus Christ, and this role will help those we serve take their next faith step for life transformation. The Child Care Worker will provide nurturing, safe and dependable care to children from 6 weeks to 4th grade during events, classes, meetings and other activities at the church in a clean environment. As job descriptions cannot always list every task and request related to the position, this individual will also perform other duties as assigned. (Note: these are part-time positions for 2-3 hours at a time. Hours are typically evenings and/or weekends.)

ALL STAFF RESPONSIBILITIES:

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| 1. | As leaders, all Life Church staff are expected to demonstrably model Christian beliefs and practices (Bible reading, prayer, worship attendance, group involvement, ministry engagement, tithing, discipling relationships, evangelism, etc.). |
| 2. | All staff will adhere to the relational values as stated in the Employee Handbook regarding a Fun Vibe, One Team, Believes the Best, Hard Conversations and Vent Up. |
| 3. | In order to be a fully effective team member at Life Church, it is our goal for every full-time and part-time employee to be on campus on Sundays, attend worship and become a Partner of Life Church. Additionally, any full-time or part-time employee that is not a Partner of Life Church should conduct themselves in accordance with the Biblical principles in and out of the workplace so that their actions will not negatively impact Life Church or the Gospel message of Jesus Christ. |
| 4. | Life Church staff members are expected to perform their duties and responsibilities ethically. All staff members must carefully follow all laws and regulations and have the highest standards of conduct and personal integrity. |
| 5. | Discussing confidential material with any individual (whether employed by Life Church or not) who are not employees or employees who do not have a need to know the information is prohibited. |



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6. Each employee will strive to live a bold life in Jesus Christ.

PERSONAL EXPECTATIONS:

While not specifically related to the job, here are some personal responsibilities of everyone on staff at Life Church.

1. Maintain God-ordained priorities in your life by putting Jesus Christ first, your spouse second, your children third and the ministry fourth.
2. Be loyal to the purpose, vision, beliefs, values, and staff of Life Church.
3. Live by the Life Church Relational Values, demonstrate a Christ-like attitude through all interactions with congregation, staff, and volunteers, and always protect the unity of the church.
4. Take one day per week off to observe Sabbath. Maintain personal time with God and be in the Word.
5. Give at least 10% of your income to the mission of Life Church.

JOB SPECIFIC RESPONSIBILITIES:

1. Provide safe and age-appropriate care for all children. This includes interacting and conversing with children. For some ages, bathroom and diaper care will be expected.
2. Be polite and friendly with parents and other staff.
3. Arrive before the event, class, meeting or other activity to prepare the environment.
4. Check that children are being picked up by the correct adult.
5. Stay until after the last child leaves to clean the toys and environment.
6. Be on time with minimal absences. In the case of a non-emergency absence, find your own sub.
7. In the case of suspected abuse or neglect, report this to the proper authorities.
8. Follow the safety guidelines provided by Life Church including, but not limited to class ratios, weather policies, bathroom policies, and diaper policies.



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QUALIFICATIONS/ SKILLS/ATTRIBUTES:

- Christ Follower
- Lifts 35-40 pounds
- Walk, squat, sit on floor for extended periods of time
- See, hear and speak to children for the supervision and safety
- Maintain emotional control under stressful situations
- Manage multiple tasks simultaneously

RELATIONSHIPS:

- Reports to Executive Pastor of Discipleship and Mission and/or his designee
- Works with Ministry Leads
- Interacts with parents of children being watched

Employee Signature

Date