



First United Methodist Church
3900 Lexington Blvd.
Missouri City, TX 77459

29th Annual "Country Affair" Fall Festival
November 11, 2023

The First United Methodist Church of Missouri City will be celebrating its 29th Annual "Country Affair" Fall Festival on Saturday, November 11, 2023 from 10am-4pm. It includes craft vendors, outdoor games for children, Food Trucks, entertainment, Hattie's Home Baked Goods, a Silent Auction, and a lovely Tea Room.

- Booth Fees are \$65.00. Vendors are no longer asked to donate an item to our Silent Auction. However, we will gladly accept any item if you wish to donate and list your booth in our brochure.
- Vendors have the option to request either an inside or outside booth. Booths will vary in shape and size depending on their location and your needs.
- Booths are assigned on a first-come, first-serve basis, so it is to your advantage to make your reservation early. The registration deadline is Friday, November 3rd by 12 noon.
- Please note in your application under Booth Location/ Vendor Request, if you have any allergies or severe sensitivity to environmental factors (odors, lights, etc.) or need specific accommodations, we will work with you to the best of our ability.
- If you sell a "Brand Name" item, please list it on the Registration form where indicated.

I have attached our Vendor Registration (this includes Booth Display information and Craft Vendor Agreement form). If you are interested in becoming a Vendor, please complete ENTIRE form and return to the Church, along with your check for the Booth Fee and any tables you wish to rent. Checks should be payable to the First United Methodist Church Missouri City. Please note on your check "Booth Fee." *(Your cancelled check is proof of your acceptance.)*

More specifics in regards to event day information (including set-up and break down times) will be sent 2 weeks prior to the festival.

Please feel free to contact me with any questions. I can be reached via phone or email (contact information listed below).

Happy Crafting,

Angela Swartz

Vendor Booth Chairman

Phone: 407-497-8238

Email: fallfestivalvendors@fumcmc.org

*If you are no longer "crafting" or wish to be removed
from our mailing list, please let me know.*

2023 Fall Festival at First United Methodist Church



VENDOR APPLICATION FORM

EVENT INFORMATION

EVENT TITLE		APPLICATION DEADLINE DATE
29 th Annual "Country Affair" Fall Festival		Friday, November 3 rd at 12:00 pm
EVENT LOCATION NAME		EVENT DATE(S)
First United Methodist Church Missouri City		Saturday, November 11 th 10:00 am – 4:00pm
EVENT ADDRESS		BOOTH FEE
3900 Lexington Blvd., Missouri City, TX 77459		\$65.00
PHONE	FAX	EVENT WEBSITE
281-499-3502	281-261-4194	https://fumcmc.org/event/fall-festival/
VENDOR CHAIR- POINT OF CONTACT		EMAIL
Angela Swartz		fallfestivalvendors@fumcmc.org

VENDOR INFORMATION

BOOTH NAME	
VENDOR FIRST NAME	VENDOR LAST NAME
VENDOR ADDRESS street	
city, state, zip code	VENDOR PHONE
VENDOR EMAIL	VENDOR WEBSITE

FALL FESTIVAL FUMCMC

PRODUCT CATEGORY (check all that apply)

Accessories / Jewelry	Home Decor
Art / Photography	Kitchen Housewares
Bath and Beauty	Paper Goods
Candles	Pets
Children's Items	Quilts / Patterns
Clothing	Toys
Crochet / Embroidery / Knitting / Needlecraft	Vintage
Dolls and Miniatures	Woodworking / Ceramics and Pottery / Glass
Edibles / Gourmet Foods / Condiments	Other: _____
Furniture	
Holidays Decor	

DESCRIPTION OF YOUR PRODUCTS (include any brand names)

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SOCIAL LINKS

TWITTER	
INSTAGRAM	
ETSY	
FACEBOOK	
OTHER	

RETURNING VENDORS

ARE YOU A RETURNING VENDOR?			
	YES		NO
IF YES, WOULD YOU LIKE THE SAME LOCATION FROM PREVIOUS YEAR?			
	YES		NO
IF NO, HOW DID YOU HEAR ABOUT OUR EVENT?			

FALL FESTIVAL FUMCMC

BOOTH LOCATION / VENDOR REQUEST

TYPE OF LOCATION REQUESTED (List preference- 1st -2nd - 3rd)			
<input type="checkbox"/>	<u>Classroom</u> : share with another vendor(s) and have about 100 square feet of space		
<input type="checkbox"/>	<u>Hall</u> : about 4' x 25' area. You may set tables next to a wall when using 2' width tables. You <u>must</u> leave a 4' walk space to meet the fire marshal's code (no water access available/ limited booths with power available.)		
<input type="checkbox"/>	<u>Outside</u> : (must furnish own tent/cover / No power or water access available)		
BOOTH SPECIAL REQUESTS (Check all that apply)			
<input type="checkbox"/>	Electricity	<input type="checkbox"/>	Water /Sink
<input type="checkbox"/>	Lighting / Lamp	<input type="checkbox"/>	
BOOTH TABLES & CHAIR (must be requested at time of application)			
<input type="checkbox"/>	Number Tables (@ \$10.00 each and include payment with Booth Fee)	<input type="checkbox"/>	Number of Chairs (no cost)
FRIDAY SET-UP (vendors can select to set-up the evening before the event (typically from 6:00pm – 8:00pm))			
<input type="checkbox"/>	YES, I would like to set-up on Friday	<input type="checkbox"/>	NO, I will set-up the day of the event (7:00am – 9:45am)
ADDITIONAL INFORMATION (any special accommodations; we will work with you to the best of our ability)			

VENDOR DISPLAY / ARRANGEMENT

TABLES		
<input type="checkbox"/>	# of VENDOR tables	Size of Tables
<input type="checkbox"/>	# of RENTAL tables	Size of Tables 2' x 6'
CHAIRS		
<input type="checkbox"/>	# of VENDOR chairs	
<input type="checkbox"/>	# of RENTAL chairs	
GRIDS		
<input type="checkbox"/>	# of VENDOR grids	Size of Grids
OTHER		
<input type="checkbox"/>	# of VENDOR Displays	Size of Other Displays

You can also draw your own design for your space that most resembles the type of arrangement you prefer for your area by using the backside of this form

SILENT AUCTION DONATION (any vendor donation will be listed in our event brochure)

WILL YOU BE DONATING AN ITEM TO OUR SILENT AUCTION?		DESCRIPTION OF DONATION
<input type="checkbox"/>	YES	Dropping off Before Event
<input type="checkbox"/>	IF YES (select one):	
<input type="checkbox"/>	NO	Dropping off Day of Event

ADDITIONAL COMMENTS / QUESTIONS

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VENDOR AGREEMENT FORM

Craft Vendor Agreement

The following constitutes the only agreement between the parties involved. The signed form, accompanied by a non-refundable Booth Fee, confirms your booth space.

All participants will be fully responsible for any mishap in their booth, and they will hold the church harmless. Smoking or vaping is not permitted on the church premises. No hay may be used inside the church. No tacks or tape may be used on the walls.

I confirm that I understand the terms and conditions stated above and validate my acceptance and agreement of such. This agreement is to be considered binding on behalf of all parties.

Print Name	Signature
Booth Name	Date

We thank you for your interest and participation in our festival and look forward to seeing you on Saturday, November 11, 2023

PLEASE REMEMBER TO...

Sign the agreement above

Include payment for booth fee and tables (if applicable)

Payment:

Make CHECKS/MONEY ORDERS payable to First United Methodist Church Missouri City

Mail this agreement, all forms and your check to:

First United Methodist Church Missouri City
3900 Lexington Blvd.
Missouri City, TX 77459

FOR ADDITIONAL INFORMATION CONTACT

Angela Swartz
407-497-8238
or
fallfestivalvendors@fumcmc.org