



Job Title: Youth Ministry Coordinator (Temporary, Sundays), Sacramento Campus
Department: Youth
Employment Type: Temporary, Part-Time (10 hrs/week)
Start Date: March 29, 2026
Location: Midtown Church, Sacramento (onsite)
Reports to: Interim YTH Director
Pay Range: \$21-\$28/hour, depending on experience

Purpose of Role:

This position is temporary and is intended to provide support for Midtown YTH until a permanent staff member is hired for this area of ministry.

The YTH Coordinator (Sundays) serves under the direction of the YTH Director and helps oversee the development and execution of Midtown’s Sunday YTH gathering.

This role helps shape the Sunday youth experience into a meaningful, stand-alone service designed specifically for students: focused on discipleship, leadership development, teaching, and ministry training. The YTH Coordinator supports the structure and flow of the service, equips and supports volunteer leaders, and helps cultivate an environment where students can grow spiritually while also developing ministry gifts.

The ideal candidate is relational, organized, and spiritually mature, with a heart for discipling students and helping develop emerging leaders within the youth ministry.

Primary Focus: Oversight, planning, and development of the Sunday YTH service, ensuring the gathering functions smoothly while fostering an environment centered on discipleship, teaching, leadership development, and ministry training.

I. EXPERIENCE AND KNOWLEDGE REQUIRED

- Experience working or volunteering with youth in a church, school, or ministry environment preferred.
- Familiarity with teaching, discipleship, or ministry training environments.
- Experience supporting volunteers or small group leaders.
- Ability to help structure gatherings that include teaching, discussion, and interactive elements.
- Comfortable facilitating or supporting small group environments.

II. QUALIFICATIONS AND SKILLS:

- A personal and growing relationship with Jesus Christ.
- Passion for discipling middle and high school students.
- Ability to help guide and support volunteer leaders.
- Comfortable facilitating discussion, small groups, and ministry activities.
- Strong communication and organizational skills.
- Ability to encourage and develop emerging leaders in ministry.

- Reliable, proactive, and able to take direction well.

II. ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

A. SUNDAY YOUTH SERVICE OVERSIGHT

1. Help oversee the development and execution of the Sunday YTH service.
2. Assist in structuring the flow of the gathering, including teaching, discussion, and ministry elements.
3. Ensure the service environment is organized, welcoming, and engaging for students.
4. Help oversee student engagement, participation, and adherence to safety expectations.

B. DISCIPLESHIP AND SMALL GROUP SUPPORT

1. Help lead or facilitate student small groups during Sunday gatherings.
2. Encourage meaningful discussion and spiritual growth among students.
3. Provide support and encouragement to volunteer small group leaders.
4. Help cultivate an environment where students can grow in faith, community, and leadership.

C. TEACHING AND PREACHING DEVELOPMENT

1. Assist in planning teaching elements for Sunday YTH services.
2. Support volunteer teachers and student leaders who participate in preaching or teaching.
3. Help coordinate preaching opportunities within the youth service.
4. Participate in providing training and feedback for those developing preaching and teaching skills.

C. LEADER SUPPORT AND DEVELOPMENT

1. Support adult leaders serving within the Sunday YTH gathering.
2. Help identify and encourage emerging leaders among students and volunteers.
3. Assist in fostering a healthy, collaborative leadership culture within the youth ministry.

D. TEAM COLLABORATION

1. Attend occasional planning meetings as requested by the YTH Director.
2. Support the YTH Director with additional needs related to Sunday YTH gatherings.
3. Collaborate with youth leaders and staff to ensure a positive ministry environment.
4. Support broader YTH initiatives when needed.

E. OTHER DUTIES & TASKS AS ASSIGNED BY PASTOR OR SUPERVISOR.

III. MISSION CRITICAL QUALITIES/RESPONSIBILITIES

- Proactively communicate, support & fulfill the mission, vision, core values, purposes & goals of Midtown Church.
- Maintain open & frequent communication with supervisor, staff & team.
- A faithful follower of the Lord & member of Midtown Church.
- Lives into the Midtown Church Culture & Values and adheres to the Midtown Church employee handbook.
- Consistently attends Midtown worship services.
- Participates in a community life group.
- Expresses warmth, care, & respect towards others
- Works well on own, is self-motivated, responsible & takes initiative.
- Has the flexibility & grace to accept & adapt to sudden changes in plans.

IV. TIME COMMITMENT

- 10 hours per week
- Primary commitment is Sundays until 2pm.
- Occasional planning meetings as needed.
- Week of Christmas & Easter are blackout dates; all staff are expected to work at Christmas & Easter services. Exceptions only provided by direct supervisor in unique situations. *In return for this understanding, we provide a paid week off with all offices & operations closed for one week after Christmas services.*