



# RENTAL AGREEMENT CONTRACT

WE (I) (please print) \_\_\_\_\_, agree to rent the facilities of Christian Fellowship Church on 445 King Street, Spruce Grove, Alberta T7X 3B5 on the following day(s):

☐ SUNDAY ☐ MONDAY ☐ TUESDAY ☐ WEDNESDAY ☐ THURSDAY ☐ FRIDAY ☐ SATURDAY

☐ ONE TIME ☐ DAILY ☐ WEEKLY ☐ BI-MONTHLY ☐ MONTHLY

Dates and times \_\_\_\_\_, 2020

CONTACT PERSON: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

AREAS WE NEED ACCESS TO ARE:

- |                                                          |                                                    |
|----------------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Flex Room – 3 hr minimum        | <input type="checkbox"/> Prayer Room               |
| <input type="checkbox"/> Flex Room & Kitchen             | <input type="checkbox"/> Foyer                     |
| <input type="checkbox"/> Flex Room, Class Rooms, Kitchen | <input type="checkbox"/> Foyer, Sanctuary          |
| <input type="checkbox"/> Sanctuary                       | <input type="checkbox"/> Foyer, Sanctuary, Kitchen |
| <input type="checkbox"/> Entire Building                 | <input type="checkbox"/> Other                     |

NOTE: Refer to Rental Policy for rates on these areas.

1. \$300.00 damage/clean-up deposit is required. This is not processed unless necessary.
2. A copy of your own Liability Insurance is required.
3. No alcohol or recreational drug use(marijuana) on premises.
4. If the key provided for the building is lost, there will be a charge to your group of \$540 to replace new keys.

I (print name) \_\_\_\_\_ Authorize (signature) \_\_\_\_\_

The rental on behalf of Christian Fellowship Church of Spruce Grove, Alberta.

DATED: \_\_\_\_\_ Signature of Renter: \_\_\_\_\_

2<sup>nd</sup> Renter signature: \_\_\_\_\_

*(Original to renter, and copy to Christian Fellowship Church)*



# RENTAL AGREEMENT CONTRACT

## MEDIUM TERM BUILDING AREA RENTALS

The following rates are for MEDIUM TERM usage inside our newly renovated Facility. These rates are in line with today's market and The City of Spruce Grove.

<u>AREAS TO RENT</u>	<u>PER HOUR</u>	<u>PER DAY</u>
C.E. Classroom	\$15.00	\$75.00
C.E. Flex Room	\$25.00	\$125.00 – 3 hr minimum
Youth Area	\$20.00	\$100.00
Kitchen	\$50.00	\$250.00
Foyer	\$30.00	\$150.00
Sanctuary	\$50.00	\$250.00
Entire Building	\$100.00	\$500.00

### NOTES:

1. There is a minimum 3 hour booking required.
2. \$300.00 damage/clean-up deposit is required. This is not processed unless necessary.
3. If set-up is required the night before, \$100.00 is charged.
4. **A copy of your own Liability Insurance is required.**
5. Due to rental of other areas, liability issues and insurance purposes, we ask that you and your party remain in the areas rented.
6. No alcohol or recreational drug use(marijuana) on premises.
7. If the key provided for the building is lost, there will be a charge to your group of \$540 to replace new keys.

Both parties will sign the "Rental Agreement Contract".

To be reviewed annually for current cost evaluation.

Coordinator of Facilities

*(Original to renter, and copy to Christian Fellowship Church)*