



Online Host Job Description

Bilingual English & Spanish

Qualifications for employment at Fielder Church include having made a life commitment to Jesus Christ, agreement in writing with the Beliefs of Fielder Church, and having a work history and lifestyle that are consistent with biblical principles. Must be an existing member of Fielder Church or willing to become one.

JOB TITLE: Online Host

DEPARTMENT: Communications

REPORTS TO: Maddie Huang

FLSA STATUS: Non-exempt

TIME REQUIREMENTS: 4-10 hours / weekly

CLASSIFICATION: Adjunct Staff

POSITION SUMMARY

The Online Host serves as the digital front door of Fielder Church's Sunday services, sets the tone for our livestream experience, and ensures meaningful connection through live engagement on YouTube and Facebook. We are looking for someone who embodies the heart and values of Fielder Church and communicates that with clarity and joy. Specifically, we are looking for someone who is:

Pastoral – someone who sees this role as an opportunity to care for people and point them to Jesus.

Friendly and Relatable – communicates with warmth and approachability, as if talking to a friend or neighbor.

Joyful and Engaging – carries a tone of celebration and genuine excitement about what God is doing.

Clear and Confident on Camera – able to communicate smoothly and naturally in front of a camera in both English and Spanish.

Spiritually Grounded – has a growing relationship with Jesus and a desire to make Him known.

Committed to Fielder Church's Mission – understands and lives out our mission to inhale and exhale the gospel and make disciples.

This role is about more than just being on screen; it's about creating a space where people feel welcomed, seen, and invited to encounter Jesus.

RESPONSIBILITIES

- Appear on camera during the Sunday livestream to welcome online guests using the provided hosting script as a guide.
- Deliver announcements and transitions with energy, clarity, and warmth.
- Monitor and manage the live chat on Facebook and YouTube during service, including (but not limited to): Welcoming viewers as they join, responding to comments and questions, sharing helpful links (e.g., fielder.org/connect), moderating as needed for safety and decorum.
- Remind viewers of essential service elements (e.g., Lord's Supper, sermon series, how to connect).

QUALIFICATIONS

- A committed follower of Jesus, aligned with Fielder's mission and values.
- Bilingual fluency in English and Spanish (spoken and written).
- Warm, welcoming presence with strong people skills.
- Comfortable initiating spiritual conversations and praying with others.
- Reliable, organized, and able to prepare for and host services consistently.
- Familiar with platforms like Facebook Live, YouTube, or Church Online.
- Responsive and clear in digital communication (chat, comments, messages).
- Works well on a multicultural, collaborative team.