

ARVADA COVENANT CHURCH - MEETING MINUTES

Meeting Type: Council Meeting via Zoom	Date: 8/17/21	Version: Notes	Scribe: Annette Brinkman
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Council Members

Chad Hewitt, Council Chair	Steffani Warns, Vice Chair (Absent)	Annette Brinkman, Secretary	Gordon Wu, Treasurer
Steve Smee	Jaci Lippert	Susan Palmer	Mike Nunan, Youth Pastor (for COVID discussion only)
Evelyn Simmons	Pastor Jodi Moore	Pastor Brad Bergfalk	

Meeting Handouts

E-mail	Hard Copy
Council Agenda for 8/17/21	None
Treasurer's Report for FY2201 Aug 2021	
Meeting Minutes from 7/20/21	
Religiousnews.com Article Seven Ways and Changes in the Pandemic by Carey Nieuwhof	
Director of Congregational Care Job Description	
Associate Director of Congregational Care Job Description	

Call to Order and Opening Prayer

Call to order:	Chad H. called the meeting to order at 6:08 PM. A quorum was established.
Prayer:	A time was devoted to corporate prayer.

Routine Business	
Agenda Item	Secretary's Report
Action Taken	Meeting minutes were accepted as written.
Agenda Item	Treasurer's Report
Gordon Wu, Treasurer	<p>The fiscal year just started, so only one month is now reported in the YTD category.</p> <p>Giving is down, and under the budgeted amount. Giving was \$98,000, and the budget was \$108,000. Thankfully expenses (\$93,800) were lower than budgeted and stayed under the total giving.</p> <p>Total cash balance is \$809,000.</p> <p>The pie chart has not yet been changed to the new budgeting system Jodi put in place and presented at the congregational meeting, but Gordon is working with the accountants on having this changed as well.</p> <p>Gordon has now given us just giving numbers and numbers of giving families. This separates giving out of the total church revenue, separating it from other revenue streams the church has. It's probably a better indication of the church's overall health.</p> <p>Approximately 200 families give each month.</p> <p>Gordon still does not have attendance numbers.</p>
Action Taken	The treasurer's report was accepted as written.
Agenda Item	Pastor's Report
Pastor Jodi Moore, Executive Pastor	<p>Jodi has been spending a good deal of time on small groups to get those up and running for the fall.</p> <p>She is also training staff on tracking expenses/reimbursements. She brought in the accountants to train on credit card coding, etc.</p> <p>She also brought in the communications manager (Jordan Ames) to help train staff as well.</p> <p>Kayleigh is doing a good job too! The congregation responded well to the church nursery shower. Kayleigh has felt encouraged by the response to that.</p> <p>There will not be formal kids programming on Wednesday nights.</p>

Pastor Brad Bergfalk	One of the measures of where the church is/how it is doing that Brad uses is where the staff is. Brad thinks the staff is now in a pretty good place. He thinks one of his roles now is to help them pace themselves, and to be intentional and deliberate about which issues they take on and when. He is “bullish” on ACC (to use a market term).
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Council Business - Information/Follow-Up/Discussion/Action	
COVID precautions	(Mike Nunan was in this part of the meeting.) Chad asked each member of council to share their thoughts on masking at church as there is an increase in COVID cases. Then the options were voted on.
Action Taken	Council voted to follow Jeffco Health guidelines regarding masking. The council voted to require masks for children/youth/those working with children/youth. They voted to encourage masking by the rest of the congregation and to close off some of the back pews for those who want to socially distance more.
Update on Worship Director, Jaci Lippert	Last week an offer was extended to Matt Anderson. He has a couple more days to respond. If he says no, they will start over and hire an interim worship pastor. The team started with 12 candidates, and narrowed it down to 4 over zoom, then 2 who did face to face interviews and came and led worship. The other candidate's nature may not be as much of a fit with staff. Matt was able to work easily with the core worship band.
Action Taken	N/A
Job Descriptions for Congregational Care Directors	Both of the jobs are hourly with a timesheet. John is helping launch Crescendo among other things. Dan has a seminary degree and has been working toward a bivocational license. The formalizing of a job description helps him in this pursuit. Most of his hours go towards ministry at Covenant Living.
Action Taken	The two job descriptions were approved by the council. *Annette Brinkman abstained from voting on this, as Dan is in one of the Congregational Care Directorial positions.
Replacing Dave Ruddy's Council Position	A list of names of potential candidates to take over Dave Ruddy's council position has been created. This person would fill the remainder of Dave's term (the next year and a half) and then could

	be voted into a second term.
Action Taken	Council approved a list of three possible names to appoint to Dave's position.
Constitution Revision	There is a need to start working on this again. We will try to provide the final version for review digitally for most congregants. A small amount of copies will be printed for people to review (it is long).
Action Taken	N/A
Family Pastor Search Committee	Council formed a list of names for the family pastor search committee.
Action Taken	Chad will ask the potential candidates to see if they are interested in serving on the search committee. If they accept, the council voted to put them into the slate of candidates. The list of names will be presented to the congregation by 9/5. Then the congregation will approve the names at the next congregational meeting. That meeting is tentatively set for 9/26, in between services.
Adjournment	The meeting was adjourned with prayer at 7:56 PM.