Prince of Peace Catholic Community

19222 Tomball Parkway
Houston, TX 77070

Youth & Young Adult Ministry Core Team Coordinator

(Part-Time Position)

October 28, 2026

Position Summary:

The Youth Ministry Coordinator of the Core Team plays a vital role in fostering a vibrant, faith-filled community for young people at Prince of Peace Catholic Community. Driven by the mission to make disciples, this position inspires, equips, and oversees adult leaders who build relationships with and mentor youth, creating transformational environments where young people encounter Christ, grow in their faith, and build meaningful relationships within the parish.

Primary Responsibilities:

- Identifies, recruits, and develops adult leaders for ministry and mentorship
- Coordinates adult leaders for weekly Youth Faith Formation, events, and regular gatherings
- Provides regular ongoing opportunities for youth ministry adult leaders to build community and grow as disciples with one another.
- Leads the development of procedures for adult leader recruitment and training
- Assists with planning, coordinating, promoting, and implementing the vision for the Youth and Young Adult Ministry and the larger Parish Vision at Prince of Peace.
- Supports the Youth and Young Adult activities, programs, and events under the direction of the Director of Youth and Young Adult Ministry.
- Attends Youth and Young Adult Ministry staff meetings and other programs and events in coordination with the Director of Youth and Young Adult Ministry.
- Maintains relationships with other parish groups to promote and recruit adult leaders for Youth Ministry
- Performs other duties as assigned.

Requirements and Qualifications:

- Knowledge of the teachings of the Roman Catholic Church as passed down through Tradition, Sacred Scripture, and the documents of the church, including but not limited to the Catechism of the Catholic Church, the Code of Canon Law, and Papal Encyclicals.
- Ability to operate various Microsoft Office word-processing, spreadsheet, web, and database applications.
- Must be able to communicate with all members of the Youth and Young Adult Ministry team effectively and efficiently in all aspects of responsibilities, tasks, assignments, and pertinent information to the ministry, etc.
- Must stay in accordance with Archdiocesan guidelines in forms of communication and standards.
- Ability to organize, prioritize, and utilize effective time management.
- Equal proficiency in reading, writing, and speaking both English and Spanish is a plus but not required.
- Minimum of a college degree, ideally with a major in theology.
- Minimum of 1-2 years of youth ministry or youth religious programming experience.

Apply Today

Candidates who feel called to serve the Church through youth ministry are invited to submit a Résumé and cover letter to: *resumes@pophouston.org* **before December 15, 2026**