

Knox Presbyterian Church Wedding Application

Wedding Date _____ Today's Date _____ Rehearsal Date _____
 Time of Wedding _____ Time of Rehearsal _____

Name _____
 Address _____
 City _____ State _____ Zip _____
 Phone Home () _____
 Cell () _____
 Work () _____
 Email _____
 Date of Birth _____
 Member of _____ Church
 Denomination _____
 Marital Status ☐ Single ☐ Divorced
 ☐ Widowed

Name _____
 Address _____
 City _____ State _____ Zip _____
 Phone Home () _____
 Cell () _____
 Work () _____
 Email _____
 Date of Birth _____
 Member of _____ Church
 Denomination _____
 Marital Status ☐ Single ☐ Divorced
 ☐ Widowed

Please designate one individual as primary contact _____
 Future Address _____ City _____ State _____ Zip _____

Non-Members, please complete this section	What has led you to request your wedding at Knox Church? _____ _____
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Knox Church requires that one of its pastors conduct or assist in all wedding ceremonies. If you desire another officiant to assist in your ceremony, please PRINT the information requested below. Approval is at the discretion of the pastoral staff of Knox Church.

Officiant's Name _____ Church Served _____ Phone _____
 (If applicable)

<p style="text-align: center;">Wedding Fees</p> <table style="width: 100%;"> <tr> <td style="width: 50%;"><u>Knox Church Members</u></td> <td style="width: 50%;"><u>Non-Members</u></td> </tr> <tr> <td>Ceremony - \$950</td> <td>Ceremony - \$1,350</td> </tr> </table> <p>These fees cover all honoraria for those participating in the service (pastor, coordinator, organist, custodian) and the cost of using the facility. Additional instrumentalists and/or soloists will be an additional charge.</p>	<u>Knox Church Members</u>	<u>Non-Members</u>	Ceremony - \$950	Ceremony - \$1,350	<p>A deposit of \$200.00 is required at the time this application is submitted to the church. The fee is refundable only in the event that we are unable to meet your request for a wedding date and/or time. If your plans are cancelled, the deposit is non-refundable. Full payment must be made one month prior to the ceremony unless other arrangements are made. Once the deposit is received and this application approved, your wedding will be placed on the Knox Church calendar.</p>
<u>Knox Church Members</u>	<u>Non-Members</u>				
Ceremony - \$950	Ceremony - \$1,350				

Please direct all applications, deposits, payments, and correspondence to: Angela Sparks, Administrative Assistant, 3400 Michigan Ave. Cincinnati, OH 45208. To submit electronically, scan and email application to Angela at asparks@knox.org. To pay electronically, go to knox.org/give, click on "Give Now" and fill out the form. In "Payment Detail" field of the form, input your name, wedding date, and either "deposit" or "balance due".

We have read the Knox Church Wedding Guidelines and agree to abide by all church guidelines and policies.

_____ Signature	_____ Signature
_____ Date	_____ Date

<p><u>For Church Use Only</u></p> <p>AF _____</p> <p>JR _____</p> <p>Organist _____</p> <p>Other Clergy _____</p>	<p>Total \$ _____</p> <p>Deposit \$ _____ ck # _____ date _____</p> <p>Balance \$ _____ ck# _____ date _____</p> <p>Coordinator _____</p> <p>Custodian _____</p>
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