



## **Worship Coordinator Job Description**

**Revised September 12, 2024**

**Supervisor: Pastor Aaron Garza**  
**Salaried 15+ hrs/week**

### **I. Oversee Bethesda's Worship Music Ministry**

1. planning the worship service under leadership of senior pastor
2. organizing and scheduling personnel for worship team, announcements, elder prayer, & missionaries
3. leading midweek worship team practice
4. formatting PowerPoint presentation/service slides
5. learning/discovering new music and selecting worship songs
6. maintenance and replacement of equipment, worship stage, and instruments in collaboration with tech manager
7. delegate leadership for children's Christmas program

### **II. Workplace Expectations**

1. participate at regular church staff meetings
2. participate in Sunday morning services at Bethesda regularly
3. lead weekly evening practice for Sunday worship service
4. consistent office hours are not mandatory

### **III. Personal Growth**

1. maintain a daily devotional time with the Lord
2. maintain a weekly Sabbath
3. attend the prayer room on a weekly basis