

# HELPING WITHOUT HURTING St Timothy Missions & Outreach Safety Protocol

## ASSEMBLING HYGIENE KITS SAFELY

PLEASE TAKE THIS SERIOUSLY

STRICT ADHERENCE TO THIS PROTOCOL PROTECTS YOU AND  
THOSE WE ARE SERVING

1. Do not volunteer today if you have fever/cough/shortness of breath. If you feel sick or have been exposed to a sick person, or have a condition that puts you at higher risk, stay home.
2. Wash your hands with soap and water or hand sanitizer before you begin.
  1. Assemble the following materials:
    - One hand towel (15 x 25 –17 x 27 inches)
      - o No kitchen, cleaning, or microfiber towels
    - One washcloth
    - One comb
      - o Must be sturdy with at least 6 inches of teeth
      - o No pocket combs or picks
      - o Rattail combs without handles are acceptable with at least 6 inches of teeth
    - One toenail or fingernail clipper
      - o No emery boards or metal nail files
    - Bath-size soap (3 oz. bar or larger)
      - o No Ivory or Jergen's soap (do not remove packaging)
    - One adult toothbrush
      - o Do not remove from packaging
      - o Personal advertising not acceptable
    - One toothpaste
    - 10 adhesive bandages (3/4 by 3 inches)

- o Common household bandages acceptable
- One one-gallon size re-sealable bag

3. Lay hand towel flat on a table.
4. Lay the washcloth in the center of the hand towel.
5. Place all remaining items on top of the washcloth (except the plastic bag).
6. Fold the sides of the hand towel to cover the items.
7. Grasp the bundle tightly and roll over the remainder of the towel.

Thank you for your service & love!

*So in everything, do to others what you would have them do to you Matt. 7:12*

335 Asbury Drive Mandeville, LA 70471 (985) 626-3307 Ext. 124

## **HELPING WITHOUT HURTING**

### **St Timothy Missions & Outreach**

#### **Safety Protocol**

8. Place the tightly rolled bundle in the plastic bag, remove air, and seal.
9. Place the completed hygiene kits in the black donation bins outside the Highway Building or behind the kitchen.
10. Contact Jen Burke when you finish your bags and please email with any questions: [jfont61@gmail.com](mailto:jfont61@gmail.com)
11. Respectfully follow all other safety protocols by the ministry you are serving.

## NOTES:

- All items must be new.
- Do not wash any items as they will no longer be considered new.
- Do not include money but feel free to add a note of encouragement. Refer to this website from Consumer Reports for additional information about safety against the Coronavirus: <https://www.consumerreports.org/issue/coronavirus-covid-19>

Thank you for your service & love!

*So in everything, do to others what you would have them do to you* Matt. 7:12

335 Asbury Drive Mandeville, LA 70471 (985) 626-3307 Ext. 124