



Job Title: Student Ministries Director

Department: Family Ministries

Status: Full Time exempt

Reports to: Sr. Director of Family Ministries

Date Approved: 07/06/2020

JOB SUMMARY: To teach and train students in their Christian faith, to organize, develop, and supervise a comprehensive, evangelistic, and active Student Ministry for grades 6-12.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Implement the current vision and strategy for Student Ministries.
- Plan and execute junior high and high school ministry programs mid-week and weekends.
- Plan and execute junior high and high school outreach and serving events/opportunities. Including but not limited to 3 outreach events per year to reach new students from the area and a minimum of 3 serving events annually.
- Plan and execute junior high and high school student discipleship pathway.
- Message preparation and preaching. Trains up a team to delegate youth speaking opportunities
- Establish and develop relationships with students and parents. Holds a minimum of 2 parent meetings per year.
- Recruit, train, and establish relationships with volunteer leaders.
- Develops, maintains, and stewards department annual expense budgets within available resources.
- Create and manage student ministries calendars.
- A member of Senior Pastor's teaching team.

EXPECTATIONS

- Spiritual maturity that is evident both privately and publicly.
- Ability to spiritually lead and mentor team and members by word and example.
- Communication skills that honor our Lord and demonstrate love to others.
- A commitment to a healthy family and body.
- Regular office hours.
- Weekend attendance and attendance at staff/leadership meetings.
- Active member of Olive Branch Community Church.
- Regular 1:1 meetings with Sr. Director of Family Ministries.
- Regular meetings with mentor/coach.
- Stay current with student ministries practices by networking, reading, attending leadership conferences.
- Perform and/or oversee other church events as assigned.

EDUCATION and/or EXPERIENCE REQUIRED:

- Earning or Earned a Bachelor's degree or equivalent required in relevant field.
- Minimum of 5 year of student ministry experience of an internship level or higher.
- Demonstrates desire to reach and lead young people where they are at and help them to Love Christ, live Christ, and Share Christ wherever they go.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Uphold and support the Mission, Core Values, and Staff Behaviors of Olive Branch Community Church.
- A Christian Testimony, teachable spirit, and practices sound judgement.
- Self-Initiator with strong work ethic.
- Self-motivator, creative, flexible, and honest.
- Strong organizational and time management skills and able to build a team of volunteers to subsidize weaknesses.
- Strong written and oral communication skills with experience preparing and teaching biblical messages.
- Able to build creative programing related to student programs and special events.
- Able to lead teams (volunteer and/or staff) in connecting with students for outreach and discipleship.
- Thrives under work environment with goals, accountability, and collaboration.
- Previous supervisor experience preferred.
- Able to handle confidential matters with excellence
- Signed Statement of Faith.

SUPERVISORY RESPONSIBILITIES: This position leads volunteers, staff, and related vendors.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform essential functions of this job. Reasonable accommodations may be made to enable individuals with a disability to perform the essential functions.

While performing the duties of this job the employee is regularly required to stand, walk, sit, and requires sufficient hand, arm, and finger dexterity to operate office machines. Requires mild physical work; some lifting, pushing, or pulling of objects over 20 pounds. Requires visual acuity to read words and numbers and speaking and hearing ability sufficient to communicate in person or over the phone.

ADA: The employer will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990. This job description will be reviewed periodically as duties and responsibilities change with business necessity.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Work involves moderate exposure to unusual elements such as extreme temperatures, dirt, dust, fumes, smoke, unpleasant odors. The noise level in the work environment is usually moderate but can be loud at times.

OLIVE BRANCH EMPLOYMENT STATEMENT: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. All terms and conditions of Olive Branch's at-will employment, duties, and responsibilities are subject to the Olive Branch Employee Handbook.

STAFF BEHAVIORS:

AMBITIOUS INNOVATION

WE WILL AMBITIOUSLY INNOVATE TO PRESS THE GOSPEL FURTHER.

Jesus said "Go and make disciples of all nations..." There is no greater ambition. We believe that God has good works for us to walk in and we cannot fail, so we will strive to think big and move fast that the gospel may go. We will err of the side of action. We know methods change, but the message does not, so we will innovate to reach another group or the next generation.

GENEROUS

WE WILL BE GENEROUS WITH OUR IDEAS, RESOURCES AND PRAISE.

Jesus told us "To give is better than to receive." We want to give like Jesus did, reflecting his heart of generosity. Generosity is the fuel of our future, the core of our humility and how we serve others. We are blessed to bless others and so we will not hold anything as mine, but ours. As we generously praise, we build one another up and confirm the callings of God.

TOGETHER

WE PRAY TOGETHER, PLAN TOGETHER AND ACT TOGETHER.

Jesus selected the twelve to work with him, even though he was God. We will create a culture of collaboration, where teams are the norm. We will pray together to keep unity. We will bring others in to multiply our leadership. We will work together to go further faster. We will act together to grow ministry impact. We will come together to create greater ideas and do greater things.

HEALTH

WE WILL SEEK HEALTH WITH GOD, OTHERS AND OURSELVES.

Jesus said, love God and love others as ourselves. We believe that ministry health is a result of our spiritual, relational, emotional, and physical health. We will pursue knowing and loving our God through the gospel, in prayer and his word. We will manage our bodies by eating rightly and exercising. We will seek emotional and mental health. We will build healthy relationships with each other by practicing healthy communication, encouragement, and accountability.

Employee Name (Please Print)

Employee Signature

Date

Supervisor Signature

Date