

Camp Director

Reports to: Pinecrest Bible Camp Board of Directors

Job summary:

- A camp director is responsible to develop the camp program, lead said program and to work with camp board gathering staff to run camp program.

Qualifications:

Living in accordance with the teachings listed in 1 Timothy 3:2-13.

- Currently enrolled in or studied ministry at the College Level. (not mandatory)
- Working towards a career in Ministry and discipleship. (not mandatory)
- Experience being part of the Youth Ministry / Youth Groups/ Youth Leading (not mandatory).
- Have previous experience as a counsellor, leader, coach, babysitter, or church program volunteer.
- He or she should have good leadership abilities and have an interest & desire for camp ministry.
- Is in good standing and an active part of their home church.
- Ability to work well with children of various ages.
- Must be a mature Christian and firm in their faith.
- Must be 18yrs of age or older.
- Must possess a valid driver's licence.

Tasks and Responsibilities:

- To fully understand and apply the guidelines set out in the Policy and Procedures Manual.
- To always ensure the safety of both campers and staff throughout camp.
- Perform safety checklists and safety talks as required by the Board of Directors.
- To develop and deliver staff training jointly with the Board of Directors.
- Connect with registration regularly to plan accordingly.
- Connect with Camp cooks regularly to ensure they can plan accordingly. This includes numbers and dietary needs.
- Create and organize the weekly camp schedule of activities ahead of time.
- To submit to camp board requisitions for needed program supplies (crafts, games, etc.)
- Organize and lead staff meetings. This includes any pre-camp training and meetings during camp on site.
- Create cabin assignments for staff and campers.

- Delegate and schedule daily and weekly clean-up responsibilities of the camp and facilities.
- Booking off-site activities ahead of time (i.e.: swimming, horseback riding).
- Ensure the camp and facilities are ready for next camp.
- Assist Camp Speaker in development of theme and camp devotional.
- Arrange with the camp board any special purchases or meal requests.
- Assignment of areas of skill responsibilities to staff (i.e.: Crafts, ordering, waterfront, etc.)
- Ensure fireside is ready for evenings.
- Acts as a Liaison for special guests and speakers.
- Must submit a summer report to the Board of Directors prior to September 1.
- Any other task given to them by the Camp Board relates to the success and growth of the campers and program.

Compensation:

Pinecrest Baptist Bible Camp is a short-term mission opportunity. It is a not-for-profit organization that is volunteer based. This position includes park entry, mileage, accommodation, and all food/activities while at camp.

Length of Employment:

You will be part of the Pinecrest Bible Camp team for 4-6 weeks. Camps usually start the end of June and run until the first part of August each summer.

How to apply:

Please apply online or email it to pinecrestbiblecampsk@gmail.com stating which position you are applying for.

Additional Information:

- Successful applicants will be required to submit a current 'Criminal Record & Vulnerable Sector Verification' and an *'Intervention Record Check'. *
- Required to have plan to protect or equivalent program.