A global movement of evangelistic presbyterians

Church Information Form

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of "matching" ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the pastor and the congregation, this is an opportunity for self-study and evaluation of current ministry and goals. This calls for honesty, effort, and open communication.

This Church Information Form (CIF) presents the local congregation's history, challenges, and goals. It is our hope that this will help facilitate the search process by assisting both the church in focusing on future directions and applicants in gaining some sense of the nature and uniqueness of this congregation.

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at *www.epconnect.org/mso*. For more information or to send your posting, email *mso@epc.org*.

Guidance for church-based human resources questions such as background checks, personnel policy manuals, and more is available at the Office of the General Assembly by contacting Marti Ratcliff at *marti.ratcliff@epc.org* or 407-930-4263.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK 5850
T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: *info@epc.org*

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Part 1: Church Information

1. Church Name Cornerstone Community Church of Greeley

   Address 1321 9th Avenue

   Greeley, CO 80631

   Telephone (970) 352-3030 Fax (_____) _____

   E-mail _____ Website www.csgreeley.org

2. Presbytery Presbytery of the West

   Presbytery Ministerial Committee Liaison Rev. Mike Wright

3. Search Committee Chairman Julie Hogsett, Danielle Saykally

   Address _____

   _____

   E-mail pastorsearch@csgreeley.org

   Telephone (_____) _____

4. List all paid staff positions (use additional sheet if necessary)

Director of Worship and Community Life	■ Full time	☐ Part time
Director of Family Ministries	■ Full time	☐ Part time
Office Manager	■ Full time	☐ Part time
AV/Media Technician	☐ Full time	■ Part time
Communications Specialist	☐ Full time	■ Part time
Facilities Manager	☐ Full time	■ Part time
Custodian	■ Full time	☐ Part time
_____	☐ Full time	☐ Part time
_____	☐ Full time	☐ Part time
_____	☐ Full time	☐ Part time

5. List all key volunteer positions

Children's ministry support, nursery staff, worship team, coffee crew, Discipleship group (Sunday school) leaders, men's and women's ministry leaders

6. List all vacant positions

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

7. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	396	266
B. Number of family units	219	162
C. Worship attendance	173	174

8. Community Growth ☒ Increasing ☐ Static ☐ Declining

9. Profile of church members

A. Age:

12 % 0-11 5 % 12-18 5 % 19-24 3 % 25-34

10 % 35-49 10 % 50-64 55 % 65+

B. Occupation:

10 % Business 25 % Professional 20 % Trades

10 % Agriculture 0 % Stay-at-Home Parent 35 % Retired

_____% Other (Please Specify) _____

C. Educational level of adults

0 % some high school 35 % high school 45 % college 20 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 7 %

5 years or less 13.5 %

6-10 years 19 %

10 years or more 60.5 %

10. Racial/Ethnic composition of:

A. **Congregation**

3 % African-American 0 % Asian 93 % Caucasian 4 % Hispanic

_____% Other (Specify) _____

B. **Community** (within 5-mile radius of church)

2 % African-American 3 % Asian 54 % Caucasian 41 % Hispanic

_____% Other (Specify) _____

11. Community Setting (check as many as apply):

Location

☑ Rural ☑ Small Town ☑ Metropolitan ☐ Suburban ☐ Inner City

Function

☑ Industrial ☑ Agricultural ☐ Recreational ☐ Military ☑ College/University

Approximate population of community: 117,000

12. Worship

A. Worship Time / Average Worship Attendance / Worship Style

Worship Time	Average Worship Attendance	Worship Style
10 am	160	Convergent

B. Frequency of communion celebration: 12 per year

C. How are members involved in planning and participation in the liturgy/worship?
A limited number participate in the worship band and liturgy.

D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)
Currently it is a mixture of contemporary with some traditional elements.

E. Type of music used in worship (e.g., traditional, contemporary, variety)
Contemporary, occasional modernized hymns, pipe organ at the end of Communion Sundays

13. Ministry Programs

A. Average attendance in Church School (under 18 years): 20

B. Average attendance in Adult Education (Sunday): 60

C. Average involvement in Small Groups: 35

14. Organizational Structure

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session		10	monthly	1
Deacons		11	monthly	2
Nominating Committee		6	as need	3
Worship Team		5	weekly	4
Building & Grounds		5	as need	4
Children/Youth Ministry		3	quarterly	4
Personnel		4	quarterly	3
Prayer		10	weekly	3
Missions		5	monthly	3
Stephen Ministry		10	as need	3
Ushers		11	weekly	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.
4. A staff person takes primary initiative and responsibility.

Part 2: Financial/Church Campus Information

1. Current annual budget: $ 794,371 Last year's annual budget: $ 834,723
   (Attach a copy of current budget)

2. Percentage of income received toward budget: 98.00 %

3. Amount contributed for year (most recent complete reporting year)

A.	EPC Percentage of Income	$ 7,890
B.	EPC World Outreach Global Workers	$ 0
C.	EPC Special Projects	$ 0
D.	Presbytery Per Member Asking/Percentage of Income	$ 3,945
E.	Other Missions/Missionaries	$ 65,663

4. Property owned by church
   A. Describe buildings and property (other than manse), including condition.

Large historical church building, original structure 1920, two addtions one in 1963 and second in 2001. Good condition.
Historical house, fair condition.

B. Are your buildings adequate for your present program? ☑ Yes ☐ No
If no, please explain:

C. Is a building program or capital project projected? ☐ Yes ☑ No
If yes, describe what, when, and projected cost

D. Does the church own a manse? ☐ Yes ☑ No

Condition: ☐ Good ☐ Fair ☐ Poor # of Bedrooms

Pastor's Office/Study: ☑ In Church ☐ In Manse ☐ Not Provided

☐ Other _____

5. Compensation:

A. The salary range we are prepared to offer:

Position: Lead Pastor $ 120,000-150,000

Position: _____ $ Includes, salary, housing allow

Position: _____ $ retirement, insurance, etc..

B. The average annual increase over the past three years is:

Position: _____ $ _____ or 2.00 %

Position: _____ $ _____ or _____ %

Position: _____ $ _____ or _____ %

Position: _____ $ _____ or _____ %

C. Housing

- [x] Housing Allowance
- [ ] Manse Only
- [ ] Either of the Above

D. Benefits and expenses

Yes Retirement Plan (minimum 10% gross effective salary)

Yes Medical insurance (EPC medical coverage required for full-time TEs)

Yes Life insurance

_____ Social Security

_____ Travel/mileage

Yes Book allowance

2 weeks Study leave allowance (minimum 2 weeks)

4 weeks Annual vacation days (minimum 4 weeks)

_____ Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)

_____ Sabbatical frequency and length Every 7 years

_____ Other (Specify: _____)

E. The church participates in the EPC's medical benefits plan [x] Yes [ ] No

F. The church participates in the EPC's retirement plan [x] Yes [ ] No

Part 3: Church Characteristics

Check the box that most closely describes the current characteristics of the congregation.

Our congregation…	Agree		Disagree	
1. Is spiritually vibrant	☐ 1	☐ 2	☒ 3	☐ 4
2. Demonstrates love for the pastor and his/her family	☒ 1	☐ 2	☐ 3	☐ 4
3. Readily shares their gifts with the rest of the congregation	☐ 1	☒ 2	☐ 3	☐ 4
4. Places a high priority on sound biblical preaching	☒ 1	☐ 2	☐ 3	☐ 4
5. Effectively integrates newcomers	☐ 1	☒ 2	☐ 3	☐ 4
6. Is engaged in evangelism	☐ 1	☐ 2	☒ 3	☐ 4
7. Is often found living their faith in their communities	☐ 1	☒ 2	☐ 3	☐ 4
8. Has a spirit of unity	☐ 1	☐ 2	☒ 3	☐ 4
9. Cares about each other	☒ 1	☐ 2	☐ 3	☐ 4
10. Is supportive of the Session and pastoral leadership	☐ 1	☒ 2	☐ 3	☐ 4
11. Ministers well to members that are hurting	☐ 1	☒ 2	☐ 3	☐ 4
12. Uses members' gifts in worship	☐ 1	☐ 2	☒ 3	☐ 4
13. Contains people willing and able to lead the congregation	☒ 1	☐ 2	☐ 3	☐ 4
14. Is capable of change when and where appropriate	☐ 1	☐ 2	☒ 3	☐ 4
15. Is connected to and prayerful about what God is doing in the global church	☒ 1	☐ 2	☐ 3	☐ 4

16. How are elders and deacons initially trained and equipped for ministry?

The lead pastor holds a training session between election in January and installation in April, which includes information from the Bible and the EPC Book of Order about the roles of Elder and Deacon. (In the absence of a lead pastor, two of the current Elders led the training session in Spring 2026.)

17. What is the Session's current practice regarding the ongoing discipleship of elders and deacons?

There has not been an ongoing process of training for Elders or Deacons. However, during the past year the Elders read the book "Simple Church" and have discussed it on occasion, utilizing its tenets as compass points for decision-making impacting programs at Cornerstone.

18. In what ways does your church participate in ecumenical activities?

Greeley has a good history of pastors supporting each other, and even though the church as a congregation has not been involved in ecumenical activities, our pastors have been involved in small groups of Evangelical pastors for prayer and care.

We are involved in the Genesis Project ministry to women and children, along with several other churches in town. We also support the Resource Center during its annual fundraiser, and work alongside members of many other denominations in supporting both of these ministries. We also support Jobs of Hope, a local organization aimed at assisting previously incarcerated/gang members in finding work. Additional outreach occurs through partnership with Immigration Hope, Food Bank of Weld County, Grief Center, and Hope House.

We recently began to share our facility with a non-denominational Spanish speaking congregation and there has been some interaction with them with potential for more.

19. Describe the strengths of your congregation.

A long standing and solid commitment to proclaiming God?s word and preaching from the Bible and exalting the triune God and Jesus Christ as Lord and Savior over the 150+ years of existence of this church is the greatest strength and hope for our church and is continuing to this day.

Another primary strength of our congregation is the sense of family that is a part of who we are. Many of those who may not be a part of a Sunday school class or other fellowship/discipleship group are warm and affirming to one another at our gathering for worship, and happy to see and greet each other when a chance meeting at places outside of the church occurs. The Sunday morning buzz of talking and sharing before the worship service and the immediate reaching out to each other at the invitation to ?greet your neighbor? at the worship service are evidence of this. This welcoming and ?inviting? of newcomers is an important strength.

Additionally, an additional strength of our congregation is the longevity of membership and commitment by a majority of our members and families in the congregation. This goes along with the church?s long history in Greeley and lends a sense of stability to the life of the church. Many of these members are guided by God?s Word and are trying to listen to the Holy Spirit and want to serve the Lord and the church.

The interim period without a full-time pastor has been an opportunity for our congregation and Session to realize what an asset we have in our EPC Presbytery, which has been invaluable in providing resources and support with advice and with transition pastors and pulpit supply pastors and to help us discern and navigate through what is needed to prepare for and call a pastor to lead the church.

As a Session, having read together the book ?Simple Church?, we have made some strides toward trying to simplify and discern the essence of what God is calling Cornerstone Church to and begin to move in that direction, but much more needs to be done in fleshing this out.

Finally, the facilities of this church provide the structure and location to encourage future growth. The sanctuary is acoustically phenomenal AND beautiful, the celebration center provides a large space for functional get-togethers, and there is plenty of room for small groups at every age level.

20. List specific problems with which your congregation struggles.

The average age of the congregation being their late 60s or older is the other side of the strength of longevity and stability and presents an existential problem. We are trying to encourage more young people to join with some success, but the youth program is struggling and relatively few kids are attending. Encouraging other young families with children to join is a challenge that must be addressed by both Elders and staff.

The age and length of membership of members presents a resistance to change, but we believe the loss of members and loss of both the Lead pastor and assistant pastor within one year of each other, as well as relatively brief pastorates with our last two pastors has opened many members of the congregation to look to the Lord for direction other than the past ways of doing things. This represents both a challenge and an opportunity.

We struggle with who we are as a church, and what our call is in this time and in this place as a downtown church. Many/most of our members live outside of the downtown area (the location of our church) which is experiencing renovation economically and commercially but has homelessness and a mix of lower income and some newer upscale apartments, as well as the University of Northern Colorado with an enrollment of 9000+ students within 8 blocks of our church. What is the essence of what God is calling us to? Our desire as leaders is to determine this. Lord, Your mercy.

Another side of the aging congregation is a greater need for pastoral care. The Stephen Ministry was initiated around 6 or 7 years ago and while it has been helpful and has ministered to older and younger people both in and outside of the church, there is still a definite need here.

There is some division over style of worship as we have a pipe organ and grand piano but have called a talented worship leader who leads the worship band but doesn?t have training or experience in directing a choir. The former worship leader led choirs as well as some contemporary worship, and we had a part-time organist who retired. This worship leader was beloved and led a choir of 30-50 people, in addition to a bell choir and a children?s choir; many of those who were previously involved in the music ministry no longer come to the church, while others have stayed and still genuinely desire some components of traditional rather than contemporary worship. The organ has been incorporated on communion days monthly and some hymns are led in a more contemporary style by the band.

With a declining congregation which we think is now stabilizing, we have a small but dedicated staff and are learning to operate as a single pastor church whereas we have had 2 pastors for many years. The church budget has been scaled back to meet the levels of income from tithes, but it is a new mode of operation for us and is learn-as-we-go, and more importantly, trust and look to the Lord as we go forward.

Historically, the reality of staff turnover has brought about a definite challenge for unity and continuation of intentional programming. A cohesive staff team is one of our current areas of growth, which can prove to become a strength under the right guidance and leadership. Progress has been made here and there is much potential and willingness on the part of our individual staff members. The future is bright for this opportunity.

21. List major goals that the congregation has set for itself.

Cornerstone Community Church in Greeley continues to follow the triune God of the Bible - Father, Son, and Holy Spirit. We do this through:

1. Worshiping and loving God with our heart, soul, mind, and strength. (Luke 10:27)
2. Going and making disciples. (Matthew 28:19-20)
3. Serving those in the community around us and throughout the world. (Jeremiah 29:4-7)

We continue to become more of a community of active believers and followers of Jesus, building relationships with one another through corporate and private worship, biblical teaching, fellowship, and prayer - positively impacting our community and world.

Ultimately, our greatest goal is to grow as a church as a result of all of the above action steps.

22. Has there ever been disciplinary action taken against a pastor of your congregation?

☐ Yes ☒ No

23. Has there ever been any disciplinary action against an elder or deacon of your congregation?

☐ Yes ☒ No

If you answered "Yes" to either 22 or 23, please explain.

24. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

☑ Yes ☐ No

If yes, Date completed 2/2024

If yes, enter each statement or strategic plan (or attach copies if space below is limited).

We completed a strategic plan in January or February of 2024 with vision/mission statement, values and directives:

MISSION STATEMENT
Inviting and empowering all people to become passionate and engaged disciples of Jesus Christ.

OUR VALUES
HEART ? love God & others (Mark 12:29-31)
SOUL ? make & mature disciples (Matthew 29:19-20
MIND ? grow in the Word of God (1 Timothy 4:15)
STRENGTH ? serve & share the gospel in word & deed (Mark 10:43-45, Romans 10:14-15)

OUR DIRECTIVES
Inviting and empowering disciples
Upward in Worship
Inward in Growth
Outward for Impact
Forward in Unity

Part 4: Leadership Expectations

1. What are some key character strengths a person should bring to this position?

A Lead Pastor should demonstrate mature Christian character and a life that is above reproach. He should be humble, self-controlled, faithful, spiritually disciplined, gentle, hospitable, trustworthy, and loving toward others. He should not be arrogant, quick-tempered, quarrelsome, domineering, greedy, or motivated by status or personal gain. His character should be evident in his marriage and family life, his relationships within the church, and his reputation outside the church. He should lead by example, demonstrating integrity in both his public ministry and private life, and should possess a genuine love for Christ and for the people entrusted to his care.

Biblical foundation: 1 Timothy 3:1?7; Titus 1:5?9; 1 Timothy 4:12?16; 2 Timothy 2:22?26; 1 Peter 5:1?4.

2. What are five key gifts/skills/abilities a person should bring to this position?

1. Faithful Biblical preaching and teaching ? To accurately interpret, clearly communicate, and faithfully apply the whole counsel of God's Word, understanding that Biblical truth is often culturally unpopular.
(2 Timothy 2:15; 2 Timothy 4:1?5; Titus 1:9)

2. Shepherding and pastoral care ? To know, love, encourage, counsel, protect, and care for the congregation with compassion and genuine concern for their spiritual well-being.
(John 10:11?15; Acts 20:28; 1 Peter 5:2?3)

3. Spiritual leadership and equipping others ? To provide Biblical direction for the church while developing, discipling, and equipping others to use their gifts and participate in the work of ministry.
(Ephesians 4:11?16; 2 Timothy 2:2)

4. Doctrinal discernment and courage ? To recognize theological error, hold firmly to sound doctrine, protect the church from false teaching, and graciously correct error when necessary.
(Titus 1:9; Acts 20:28?31; 2 Timothy 2:24?26; 2 Timothy 3:1-5 and 12, 16; 4:2-5; Galatians 1:8; Jude 3-4, 19-23)

5. Relational wisdom and gracious leadership ? To communicate well, navigate disagreement, receive counsel, resolve conflict, and lead with humility, patience, gentleness, and wisdom. Through gracious leadership skills, they effectively connect with Session, staff, and congregation.
(2 Timothy 2:23?25; Ephesians 4:1-7; 1 Peter 5:2?3; James 3:17)

3. What are the primary pastoral duties for the position? (Attach a position description)

The primary pastoral duty of the Lead Pastor is to faithfully shepherd the congregation under the authority of Jesus Christ and His Word. This includes devoting himself to prayer and a faithful ministry rooted in Scripture; preaching and teaching sound Biblical doctrine; providing spiritual leadership and direction for the church; shepherding, counseling, encouraging, and caring for members of the congregation; protecting the church from false teaching and spiritual harm; equipping believers for ministry and developing other leaders; working collaboratively with the elders in the spiritual oversight of the church; promoting unity and biblical maturity within the body; and faithfully carrying out the work of evangelism and discipleship. The Lead Pastor should lead primarily through Biblical teaching, Godly example, humble service, and genuine love for the congregation rather than through positional authority alone.

Biblical foundation: Acts 20:17?35; Ephesians 4:11?16; 1 Timothy 4:13?16; 2 Timothy 4:1?5; Titus 1:9; 1 Peter 5:1?4; John 21:15?17.

Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

1. Changing denomination to EPC / Beliefs incompatible with the PCUSA

2. Name change to Cornerstone Community Church / We still hold true to the tenets of the Presbyterian church, and we seek to engage ALL people.

3. Legacy Church / Celebrated our 156th birthday in 2026, and are the oldest church in Greeley; older even than the state of Colorado!

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

1. Turnover of pastoral leadership and staff, which has directly impacted:
a. Membership retention
b. Change in worship leadership and style (no longer a choir)
c. Budget realities vs. staffing needs

Part 6: Other Information

1. List the last three individuals who held this position

Name	Dates of Service		
Steve Keller	10/2019	to	8/2025
Dillon Thornton	12/2015	to	8/2017
Doug Brown	9/2002	to	10/2014

2. Describe any significant factors about the church not covered in previous questions.

As a Session-led church, we look forward to welcoming a pastor who possesses discernment and leadership skills who will love the flock like we do. At the same time, our Session has learned the importance of accountability at every level and the importance of a direct and ongoing connection and relationship between Session and staff.

We are a legacy church invested in becoming a church on mission and seek to find a lead pastor who will add to this mission and help take us into a purposeful future of reaching God?s people and building disciples.

Statement of Acknowledgment

The EPC believes that honesty and a commitment to open communication are critical to building the body of Christ. In that spirit, please confirm your agreement to the following statements by your signatures below.

1. We attest that the information contained in this Church Information Form is true and complete to the best of our knowledge.
2. We authorize applicants for the position(s) listed herein to make inquiries regarding all statements contained in this Church Information Form.
3. We authorize the Office of the Stated Clerk to circulate, distribute, and otherwise share this Church Information Form with potential candidates for the position(s) listed herein.
4. We acknowledge the Medical Plan and Retirement Plan services offered by the EPC's Benefit Resources, Inc., exist to serve EPC churches and their staff members. We also acknowledge the EPC's Book of Order requirement that EPC churches provide medical insurance to ordained staff members through BRI as mandated by the following Acts of the General Assembly:

   81-04 Terms of call for any minister of member churches shall provide for participation in the denominational hospitalization and disabilities programs. *(Minutes of the 1st General Assembly, 1-32)*

   81-06 The denominational group insurance plan providing health, disability, and life coverage shall be mandatory for all ministers within member churches. *(Minutes of the 1st General Assembly, 1-36)*

   88-08 Assembly amends participatory requirements for group health insurance plan by requiring participation of all ministers on the rolls of presbyteries with the exception of:

   1. Missionaries laboring in cooperative agreements with mission agencies;
   2. Ministers laboring in institutional agencies providing their own group insurance plan;
   3. Ministers afforded group insurance coverage as part of retirement benefits from a previous employer;
   4. Ministers without call, and ministers laboring less than 20 hours in a place of ministry. *(Minutes of the 8th General Assembly, 8-24)*

   For information about EPC benefits through BRI, see www.epconnect.org/benefits, email benefits@epc.org, or call 407-930-4267.

Clerk of Session_____ Date_____

Search Committee Chair _____ Date_____