

**FOOTHILL CHRISTIAN SCHOOL**  
**Position: Junior High JV Flag Football Coach**  
**Department: Athletics**

**OVERVIEW:**

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Foothill Church exists to glorify God by leading people into a growing relationship with Jesus Christ, rooted in the gospel. This is our mission, and it is carried out through various ministries requiring people with different gifts and abilities. Foothill Christian School is a vibrant ministry of the church and is committed to providing rigorous academic and co-curricular programs in a God-honoring environment that is designed to build character, develop potential and transform lives.

**ROLE SUMMARY:**

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The Varsity Football Coach is a key contributor to the overall success of how our school serves and nurtures each student and their family.

The Varsity Football Coach reports directly to the Athletic Director and is amenable to administration.

**QUALIFICATIONS:**

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- Must be a believer in Christ and active member of a local church. (A church verification form must be completed by a pastor.)
  - As a Christian role model, he/she must demonstrate a lifestyle that reflects the moral and spiritual standards outlined in the Bible.
  - All employees must sign FCS's Code of Ethics statement and Foothill Church's Articles of Faith.
  - Reflects their relationship with Jesus Christ by being a person of high character and consistently acts with clear values and beliefs.
  - Must have coaching experience and knowledge of the sport of football substantiated by training and/or prior work experience.
  - Embodies high ethical standards and integrity.
  - Available to work irregular hours and/or a non-traditional schedule (afternoons)

**GIFTS AND ABILITIES:**

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- Mature faith in Jesus Christ, regularly participating in the life of the church.
  - Detail-oriented and organized.
  - Trustworthy, discreet, and diplomatic.
  - Self-starter and disciplined to work in an unsupervised environment.
  - Adaptable to changes in roles and responsibilities.
  - Demonstrable experience in creative, forward-thinking, and problem-solving environments.
  - Strong interpersonal skills to build relationships with parents and athletes.
  - Humble and teachable.

**KNOWLEDGE, SKILLS & DEMANDS:**

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**Skills**

- Perform duties with minimum supervision.
- Prioritize the supervision, care, safety and health of all athletes while in your care.
- Administer all school rules and regulations.
- Maintain organizational guidelines when supervising athletes.
- Maintain biblical integrity when interacting personally with athletes.

**Relationship Building**

- Ability to handle athlete behavior according to mission appropriate guidelines.
- Develop a positive relationship with staff, parents and athletes.
- Promote school programs and student activities.

**Mental Demands**

- Understand verbal and written instructions.
- Work cooperatively with others.
- Follow directions in a timely manner.
- Be able to problem solve quickly, without showing stress.
- Respond to email inquiries from parents, staff and A.D. promptly.

**Physical Demands**

- Lift 25 pounds.
- Stand for extended periods of time.

**Environment**

- Work well with others and share resources.
- Work in a fast-paced environment.
- Maintain safe and clean work conditions in the areas assigned.

**Technologies**

- Able to use a computer; accessing email.
- Proficient with Microsoft Excel, Word, the GameChanger app, and Google suite.

**SPECIFIC DUTIES & RESPONSIBILITIES:**

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- Help parents and athletes understand program objectives and standards.
- Prepare a well organized tryout.
- Work with athletes during practice to improve personal and teamwork skills and behaviors.
- Provide support, guidance and accountability to help athletes benefit from program participation.
- Explain student/parent responsibilities (scholastic eligibility forms, Parent/Athlete Handbook, emergency forms, Volunteer Driver forms, etc.)
- Become familiar with the Student-Athlete/Parent Handbook.
- Become familiar with the FCS Coach's Handbook.
- Maintain effective and consistent communication with parents and Athletic Director.
- Uses problem solving techniques to effectively resolve questions or concerns.
- Reviews procedures and schedules before the start of the season. Consults with the Athletic Director to evaluate program needs.
- Organizes and supervises practice sessions. Practice plans should be written, creative, and effective.
- Delegate duties and responsibilities to the assistant football coach.
- Coordinate activities with the school calendar (end of season parties, etc)
- Teach precautions/procedures to help athletes prevent injuries. (dynamic warm up, stretching, cool down.)
- Supervise the collection, verification and data entry recording of program information as directed. (athlete's jersey numbers, helmet numbers, etc)
- Maintain inventory of football equipment issued.
- Organize transportation to games and practices.
- Complete necessary paperwork to obtain school van driving clearance, and volunteer driving clearance of a private vehicle.
- Become proficient with the GameChanger app (primary method of communication.)
- Assist the Athletic Director with field set up and tear down.

**SHARED VALUES:**

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- **"I can do that."** We will do whatever it takes to advance the mission of Foothill Church. Nothing is beneath us. Our loyalty is the mission of Foothill Church, not a job description.
- **"Make it better."** We are committed to a culture of improvement. We will never arrive. There's always something we can do better, and we will constantly look for those minor tweaks and major improvements.
- **"Make it happen."** We will take all the time necessary to make a good decision...and no more. We will err on the side of forward movement, and when a decision is made we will make it happen. We value doing over dreaming.
- **"Work should be fun."** We take God seriously, but not ourselves. We laugh at work and often laugh at ourselves. We will create space and seize opportunities to have fun as a staff.
- **"Keep it simple."** We will fight the urge to create more complexity. We will say "No" unless we're presented with a golden opportunity or notice a fatal flaw.

**Position Type:** Regular, Part Time,,Non-Exempt, Support staff

**Schedule:** Varies according to season and program needs

**Hours:** 10-12 hours per week (varies according to game schedules and locations)

**Time Off:** Sick Pay, PTO according to ministry policy

**Benefits:** Not benefit eligible

**Pay:** \$20 per hour.