**CHILDCARE TEAM MEMBER (Full-Time)**
**SCHOOL CHILDCARE**

**OVERVIEW:**

**Foothill Church exists to glorify God by living as disciples of Jesus who make disciples of Jesus.** This is our mission, and it is carried out through various ministries requiring people with different gifts and abilities. As we continue to grow, we need qualified people who want to work in a growing, vibrant, and fast-paced church to help with the duties in the specific department as well as the Church ministry as a whole.

**ROLE SUMMARY:**

The Childcare Team Member plays a vital role in supporting the mission of our school by providing a safe, nurturing, and Christ-centered environment for students and their families. This position requires positive, professional interactions with students, parents, and fellow staff that reflect Christian values and uphold the school's mission and standards. Childcare Team Members are responsible for supervising children while fostering their social, emotional, physical, and spiritual growth, ensuring each child is cared for with compassion, respect, and excellence.

**QUALIFICATIONS:**

- A personal relationship with Jesus Christ.
- Agree wholeheartedly with Foothill Church's Articles of Faith, Statement on Marriage and Sexuality, and Statement of Sanctity of Human Life.
- Commit to exhibit a lifestyle that is consistent with Foothill Church's Code of Conduct and Ethics.
- Reflect a relationship with Jesus Christ by being a person of high character and consistently acts with clear values and beliefs.
- Faithfully attend and actively participate in a local church that is in agreement with Foothill Church's Articles of Faith, Statement on Marriage and Sexuality, and Statement of Sanctity of Human Life, verified annually.
- Completed High School or GED equivalent.
- Appropriate and neat appearance.

**ABILITIES:**

- Creative, forward thinking, and problem solver.
- Leadership.
- Detail oriented and organized.
- Cultivate trusting and respectful relationships with students, parents, and fellow staff members.
- Multi-tasking.

**KNOWLEDGE, SKILLS, and DEMANDS:**

**Knowledge**

- Clear understanding of Child Development.
- Acquire an understanding of Foothill Church's culture and basic theological principles.
- Gain basic understanding of the role each department plays in fulfilling the mission of Foothill Church.

**Skills**

- Microsoft Word.
- Microsoft TEAMS platform.
- Google DOCS.
- Artistically Creative

**Relationship Building**
- Display humility with others and promote harmony in the workplace.
- Demonstrate the ability to handle student behavioral concerns in a nurturing fashion.
- Promote school programs and student activities.
- Provide prayer and basic counseling to students.
- Maintain biblical integrity when interacting personally with co-workers.
- Foster positive interactions with parents.

**Mental Demands**
- Follow directions and procedures carefully.
- Accept constructive feedback and translate it into practical improvements.
- Establish rapport easily and foster productive working relationships.

**Physical Demands**
- Stand for extended periods.
- Lift 25 pounds.
- Work outside for extended periods.

**Environment**
- Maintain safe and clean working conditions in the areas assigned.
- Collaborate effectively with team members and willingly share resources.
- Work in a fast moving environment.

**SPECIFIC DUTIES and RESPONSIBILITIES:**

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- Prioritize the supervision, safety, and health of all students.
- Provide fun creative activities, games, and exercises for the students.
- Monitor student dismissal, remaining attentive to ensure each child is released only to authorized individuals.
- Manage First Aid situations calmly and complete any related documentation.
- Perform all duties and responsibilities as requested by school leadership.
- Maintain a clean and neat work environment.
- Assist in the management of student discipline.

**REPORTING:**

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- Report directly to the Director of Childcare.
- Amenable to the Assistant Director of Childcare.

**SHARED VALUES:**

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- **"I can do that."** We will do whatever it takes to advance the mission of Foothill Church. Nothing is beneath us. Our loyalty is the mission of Foothill Church, not a job description.
- **"Make it better."** We are committed to a culture of improvement. We will never arrive. There's always something we can do better, and we will constantly look for those minor tweaks and major improvements.
- **"Make it happen."** We will take all the time necessary to make a good decision…and no more. We will err on the side of forward movement, and when a decision is made we will make it happen. We value doing over dreaming.
- **"Work should be fun."** We take God seriously, but not ourselves. We laugh at work and often laugh at ourselves. We will create space and seize opportunities to have fun as a staff.
- **"Keep it simple."** We will fight the urge to create more complexity. We will say "No" unless we're presented with a golden opportunity or notice a fatal flaw.

**POSITION TYPE:**
- Full Time.
- Regular.
- Non-Exempt.
- Level 1.

**Schedule:** Monday through Friday.
**Hours:** Between the hours of 6:30am and 6pm.
**Pay:** $17.00 - $17.40 per hour.
**Benefits:** Retirement Plan, Medical, Dental, Vision, Disability, Life Insurance, Bereavement, Tuition discount for Foothill Christian School and Preschool, Paid Sick Leave, Paid Time Off, Holidays. See Benefits Summary for additional information.