Foothill CHURCH

SET-UP AND STRIKE TEAM MEMBER - ON-CALL
FACILITIES

OVERVIEW:

Foothill Church exists to glorify God by living as disciples of Jesus who make disciples of Jesus. This is our mission, and it is carried out through various ministries requiring people with different gifts and abilities. As we continue to grow, we need qualified people who want to work in a growing, vibrant, and fast-paced church to help with the duties in the specific department as well as the Church ministry as a whole.

ROLE SUMMARY:

Set-Up and Strike Team Members help create a welcoming environment for weekend services and special events. This role plays a key part in preparing spaces for worship and gatherings by setting up equipment, chairs, and supplies, and by making sure everything is cleaned up afterward.

QUALIFICATIONS:

- A personal relationship with Jesus Christ.
- Agree wholeheartedly with Foothill Church's Articles of Faith, Statement on Marriage and Sexuality, and Statement of Sanctity of Human Life.
- Commit to exhibit a lifestyle that is consistent with Foothill Church's Code of Conduct and Ethics.
- Reflect a relationship with Jesus Christ by being a person of high character and consistently acts with clear values and beliefs.
- Faithfully attend and actively participate in Foothill Church.
- Must be at least 16 years of age.
- Employees under age 18 must have a valid California work permit.

ABILITIES:

- Prioritize, meet deadlines, and follow up on tasks.
- Thrive in fast-paced, changing environments.
- Collaborative team player, flexible, and communicative.
- Detail-oriented, trustworthy, discreet, and diplomatic.
- Lead by example, self-motivated, and disciplined to work independently.
- Adaptable to changing roles and responsibilities.
- Personable, humble, and open to learning.

KNOWLEDGE, SKILLS and DEMANDS:

Knowledge

- Basic understanding of Foothill Church's culture and basic theological principles.
- Basic understanding of the role each department plays in fulfilling the mission of Foothill Church.

Skills

- Positive attitude, strong communication skills, and biblical integrity in personal interactions.
- Preferred: Possess and maintain a valid driver's license.
- Preferred: Possess a vehicle that can be used for work purposes.
- Qualified team members may operate church vehicles, trailers, and equipment including "man-lift" devices.

Mental Demands

- Follow directions and procedures.
- Receive constructive criticism and design suggestions.
- Understand verbal and written instructions.
- Work cooperatively with others.

- Interpersonally agile; easy to approach, and talk to.
- Exercise good judgment and discretion.

Physical Demands
- Frequently lift and carry up to 50 pounds, and may be required to lift and carry more than 100 pounds.
- Frequently stand, sit, climb ladders, and walk. Use hands and fingers to handle, feel, and to operate various tools and equipment. Reach with hands and arms, stoop, kneel, crouch, crawl, repetitive motions. Push and pull objects. Talk, hear, taste, smell.
- See up-close, at a distance, peripherally, distinguish colors, and adjust focus.

Environment
- Maintain a safe working environment.
- Perform duties in high heat or cold conditions.
- Work well with others in an environment where workspaces are open.
- Maintain safe and clean work conditions in the areas assigned.

Technologies
- Use a computer and a smartphone.
- Learn Google and Microsoft platforms.

SPECIFIC DUTIES and RESPONSIBILITIES:

- Prepare various areas for Sunday Services throughout the campus. Including but not limited to tables, chairs, portable stage, pipe and drape, tech equipment, signage, and canopies.
- Perform custodial duties, including but not limited to sweeping, mopping, and vacuuming floors.
- Clean restrooms and restock supplies as needed.
- Remove trash as needed.
- Transport equipment, furniture, and supplies throughout the campus to accommodate event needs.
- Address minor repairs and report safety issues as necessary.
- Ensure shared spaces are reset properly between church and school use.
- Fully aware of and abide by Foothill Church Employee Policies and observe all safety standards.
- Attend staff training and meetings as required.
- Perform a variety of duties as requested by the Facilities Technician Lead.

REPORTING:

- Report directly to the Facilities Technician Lead.
- Amenable to the Facilities Director.

SHARED VALUES:

- **"I can do that."** We will do whatever it takes to advance the mission of Foothill Church. Nothing is beneath us. Our loyalty is the mission of Foothill Church, not a job description.
- **"Make it better."** We are committed to a culture of improvement. We will never arrive. There's always something we can do better, and we will constantly look for those minor tweaks and major improvements.
- **"Make it happen."** We will take all the time necessary to make a good decision…and no more. We will err on the side of forward movement, and when a decision is made we will make it happen. We value doing over dreaming.
- **"Work should be fun."** We take God seriously, but not ourselves. We laugh at work and often laugh at ourselves. We will create space and seize opportunities to have fun as a staff.
- **"Keep it simple."** We will fight the urge to create more complexity. We will say "No" unless we're presented with a golden opportunity or notice a fatal flaw.

Foothill CHURCH

POSITION TYPE:

- Regular.
- On-call.
- Non-Exempt.
- Level 1.

Schedule: Primarily Saturday 8:00 am-10:00 am and Sunday 12:00 pm-2:00 pm. Occasional evening, weekday, holiday, or off-campus event work may be requested.
Hours: 2-8 hours per week.
Pay: $16.90/hour.
Benefits: Retirement, Bereavement, Paid Sick Leave. See Benefits Summary for additional information.