

# Church of Christ

Loving God, living life, reaching out for Jesus

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## FORSTER TUNCURRY CHURCH OF CHRIST (FTCOC) CHILD SAFE RISK MANAGEMENT PLAN

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### 1. PURPOSE OF PLAN

Creating a child safe environment includes:

1. Identifying environmental risks to children's safety in relation to the activities and services we provide, our physical settings and our online spaces and communication.
2. Taking action to reduce these risks and children's exposure to harm or abuse.

These risks can change over time if our physical and online spaces change, or different activities or services are provided by our organisation. This may also include unique events, excursions or travel involving children. Our plan will be regularly reviewed and updated to reflect any changes.

Our Risk Management Plan in the table below sets out these risks, assesses their potential impact, the strategies to help prevent or reduce them, and keeps track of our progress.

### 2. NATURE OF OUR SETTINGS AND SERVICES PROVIDED

Forster Tuncurry Church of Christ provides a Sunday School ministry called "Generations" to children between the ages of 1 – 16. This program runs every Sunday during the school Term and provides children with the opportunity to learn about Jesus Christ through stories from the Bible and take home activities.

These activities and services take place at the following location between 10am and 12:30pm at:  
**14 Douglas Avenue, Tuncurry, NSW, 2428**

## 3. RESPONSIBILITY FOR RISK MANAGEMENT PLAN

Generations Ministry at Forster Tuncurry Church of Christ.

The Generations Co-ordinator, Priscilla Ravesteyn, in conjunction with the FTCOC Safe Church Team, is responsible for making sure that the strategies to manage risks are implemented and monitored.

This version of the plan was adopted in August 2025.

Everyone in our organisation should be alert to any risks to children's safety and draw attention to any concerns that may arise, as set out in our Child Safe Policy.

Within the Generations Ministry are a team of volunteers who regularly take part in child safe training and are made aware of the risk management Plan at Forster Tuncurry Church of Christ.

Our Risk Management Plan is available on our website.

## 4. NEXT REVIEW DATE

The Generations Co-ordinator, Safe church team and Elders will review this plan annually.

The plan will be reviewed and updated immediately if there are:

- any incidents involving children;
- any changes to our physical or online spaces or online communications;
- any changes to the types of activities and services involving children that we deliver, including unique events on or off-site.

## 5. RISK ASSESSMENT MATRIX

Determine the overall level of risk using the risk matrix table.

Table 1: Risk assessment matrix

Likelihood	Insignificant impact	Minor impact	Moderate impact	Major impact	Severe impact
Almost certain	Medium	High	Very high	Very high	Very high
Likely	Medium	High	High	Very high	Very high
Possible	Low	Medium	High	High	Very high
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

## 6. RISK MANAGEMENT PLAN TEMPLATE

Identify settings where interactions occur	Identify risks in these settings	Assess likelihood of risk	Assess consequence of risk	Determine risk rating	Identify and implement strategies to manage risk	Track progress and regularly review

## 7. APPROVAL AND REVIEW

Approval and Review	Details
<b>Ownership and Accountability</b>	Bret Clarke, Rhonda Gibson, Chris Goodridge, Breff Gorman, Jenny Medland, Peter Smith
<b>Approval Responsibilities</b>	Elders
<b>Next Review Date</b>	August 2026

Approval and Review	Details
<b>Approval Date</b>	13 October 2025
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