

METRO HOUSING GUIDE



www.mnyba.org

WELCOME

We are so glad to have you as our guest at MNYBA! We are proud to be able to offer your team low-cost accommodations in a great location in New York City. All efforts have been made for clean and safe lodging upon your arrival. We will be praying for your ministry in this city as you prepare for your trip.

Below you will find some important details about your stay, so **please read carefully** to help you make the most of your time with us. Please know that MNYBA operates differently from a hotel, and be mindful of the following:

Elevator

- Our elevator is manually operated. While we are happy for you to use the elevator during check-in and check-out, it will not be accessible for you during your stay. **Be prepared to use the stairs.** Please know that our building may not be a good option for people with physical limitations.

Security/Safety

- A code to enter the building will be given to the team leader upon your arrival. This code can be given to your entire team, or just to leaders. This is for the safety of all occupants of the MNYBA.
- Please ensure that the code is **not** shared with anyone not on your team, and that your team does not hold open doors for anyone they don't know.
- Children who are 12 years old and younger are not to be anywhere in the building without a parent or guardian present. We are not able to house children under the age of 13.
- **Roof access is not allowed at any time for any reason.**

The Dorms (5th Floor)

- Bedding provided: blanket, pillow, flat sheet, fitted sheet, pillow case, and a towel
- Food of any kind (including gum, mints, sodas, etc.) is **not allowed** anywhere guests are lodged.

Restrooms (4th and 5th Floors)

- There are multiple restrooms with showers available. Please plan to carry toiletries to and from the restrooms each day

Kitchen (3rd Floor)

- The MNYBA kitchen has designated storage for guests. Please ensure that all food is kept in the refrigerator or in the bins provided.
- You will have access to a refrigerator, microwave, toaster and toaster oven.
- **Your team will be responsible for cleaning** up the kitchen and dining room fully before leaving for ministry, sightseeing, or going to bed.
- Please plan to purchase disposable plates, cups, napkins, and utensils for your own use.
- Full use of the kitchen can be arranged, but **must be done prior to your arrival.**

Laundry

- We **do not** have a washer/dryer available for your use. See our City Guide for information on nearby facilities that offer laundry (wash and fold) service.

Luggage/Packing

- Due to space limitations, **please keep luggage to a minimum.**
- Your team may be sharing a space with other teams and our facility is not designed to hold lots of luggage. If possible, please have your team limit to **one suitcase and one backpack.**

Check-in and Check-out

- Check-in time is 2:00pm. Check-out time is 10:00am.
 - All areas (including the dorms, kitchen, classroom, and other areas) left unsuitable will result in a **\$100 cleaning fee to your** church or organization.

Contact

- Please email Grace Harris, our director of operations, for more information regarding housing.

We have prayed for your team, leaders, and the ministries you serve. Our limited staff appreciate your kindness and willingness to go beyond what is requested and leave this mission facility better than you found it. For more information about the MNYBA building and directions, please see our MNYBA & City Guide.