



161 Embrey Mill Road
Stafford, VA 22554
540-628-7178
<http://ebenezerumc.org/preschool>

For Preschool Use

Date: _____

Status: CE / AC / G

Initials _____

Paid: Self / Ck / CC

2024-2025 ENROLLMENT FORM

An \$85 per child non-refundable enrollment fee is due upon enrollment.

All children must be potty trained and turn the age of the class by September 30, 2024.

****Please print clearly****

Child's Last Name _____ First _____ Nickname _____

Male _____ Female _____ Birthdate _____ Age Sept. 30, 2024 _____

The 2024-2025 school year begins September 3, 2024 and ends May 21, 2025.

Please write 1 on the line for your 1st choice and 2 on the line for your 2nd choice.

Five-year-olds - 4 Hour Program (Kindergarten eligible; 5 years old by September 30, 2024)

___ 4 day - 5-Year-Old Program - Tuesday – Friday - 9am-1pm \$375/month

Four-year-olds - 4 Hour Program (4 years old by September 30, 2024)

___ 4 day - 4-Year-Old Program - Tuesday – Friday - 9am-1pm \$375/month

___ 3 day - 4-Year-Old Program –T/W/TH- 9am-1pm \$280/month

Three-year-olds – 3.5 Hour Program (3 years old by September 30, 2024)

___ 3 day - 3-Year-Old Program – M/W/F – 8:30am-12pm \$250/month

___ 2 day - 3-Year-Old Program – T/TH– 8:30am-12pm \$170/month

FAMILY INFORMATION FOR 2024-2025 SCHOOL YEAR

****Please print clearly****

Student Name _____

Home Address _____

Mailing Address (if different) _____

Home Phone _____ Family Email _____

Parent / Guardian Information

Mother's Name _____ Cell # _____

Address/Phone (if different than above) _____

Employer _____ Work phone _____ Email _____
Work/Alternate

Father's Name _____ Cell # _____

Address/Phone (if different than above) _____

Employer _____ Work phone _____ Email _____
Work/Alternate

Other Information

Name of persons with legal custody _____

Child lives with _____

Other preschools your child has attended _____

List any ongoing physical problems or conditions _____

*List any Allergies _____

Are you a member of Ebenezer UMC? _____ How did you learn about Ebenezer Preschool? _____

Ebenezer Preschool admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Student Name: _____

Ebenezer UMC Preschool 2024-2025 Payment Form

Class	9 Month Tuition rate (September-May)
3-year-old Two Days	\$170
3-year-old Three Days	\$250
4-year-old Three Days	\$280
4-year-old Four Days	\$375
5-year-old Four Days	\$375

***All Accounts will be charged the \$85 per student Enrollment Fee upon receipt of this form. If you choose Option 2 or are already set up for ACH withdrawal, that fee will be automatically debited from your account. If you choose Option 3, you will receive an email with instructions on how to set up an online account. Please make the payment promptly to be guaranteed a spot. The enrollment fee is non-refundable.**

____ **OPTION 1 – I am currently enrolled in Tuition Express (TE) and choose to continue paying monthly with all the same banking or credit card information.** I understand there is a one-time convenience fee of \$25 to use TE. That fee, the \$75 supply fee, and the first month's tuition are due on Sept. 3, 2024. Tuition is then due on the 1st business day of each month through May 1st. **I authorize Ebenezer Preschool to withdraw sufficient funds to pay tuition and other fees as requested (if ACH withdrawal) or I authorize Ebenezer Preschool to use the third-party sender Tuition Express to process all payments (if credit card payment). I am responsible for insufficient funds fees associated with transactions. This authority is to remain in effect until Ebenezer Preschool receives two weeks' written notification of its termination or until May 31, 2025.**

____ **OPTION 2 – I am new to Tuition Express (TE). Enroll me in the ACH withdrawal of my monthly tuition from my bank account.** I understand there is a one-time convenience fee of \$25 to use TE. That fee, the \$75 supply fee, and the first month's tuition are due on Sept. 3, 2024. Tuition is then due on the 1st business day of each month through May 1st. **I have attached a VOIDED check to this form. I authorize Ebenezer Preschool to withdraw sufficient funds to pay tuition and other fees as requested. I authorize Ebenezer Preschool to use the third-party sender Tuition Express to process all payments. I am responsible for insufficient funds fees associated with transactions. This authority is to remain in effect until Ebenezer Preschool receives two weeks' written notification of its termination or until May 31, 2025.**

____ **OPTION 3 – I plan to initiate my own payments through Tuition Express (TE), using my credit card.** I understand there is a one-time convenience fee of \$25 to use TE. That fee, the \$75 supply fee, and the first month's tuition are due on Sept. 3, 2024. Tuition is then due on the 1st business day of each month through May 1st. I understand that I will initiate all credit card payments to TE. **NOTE: For credit card payments, Ebenezer Preschool will use the last 4 digits of your phone number to create your account. An email will be sent to you when the account is created. You will then use the link, the TE ID in the email, and the 4-digit code to set up your account.** **I authorize Ebenezer Preschool to use the third-party sender Tuition Express to process all payments. I am responsible for insufficient funds fees associated with transactions. This authority is to remain in effect until Ebenezer Preschool receives two weeks' written notification of its termination or until May 31, 2025.**

____ **OPTION 4 – I will pay monthly by check or exact cash.** I will include the \$75 supply fee per child with the first tuition payment due on September 3, 2024. I understand that payment is due the first business day of each month, with the last payment on May 1, 2025.

Signature _____ Date _____ Phone Number _____