

UUFH Board Meeting

August 20, 2024

Attendees: Laura Otton, Gerri Farrell, Allyson Barish, Liza Burby, Jim Rubin-Perez, Connie Sorscher, Jenna Kern-Rugile, Susan Peters, Jon Nielsen.

Chalice Lighting:

Covenant – Reviewed

Discussion and Vote Items:

July Board Meeting Minutes – Motion by Gerri; second by Allyson. Approved.

Discussion Items:

Calendar – Discussed important dates on the Fellowship Calendar. Added Sunday 10/20/24 after the service for the Board to discuss feedback from the Ministerial Search Committee. Pastor Madelyn asked whether two congregational meetings are necessary. May adjust to one meeting after By-Laws are updated.

Gravel – Gravel in the back parking lot needs attention. Valerie investigated options and provided a report to the Board, incorporating data from Liza's related research from 2004. Volunteers are needed for a task force, with a Board member or two, financially-savvy person and someone knowledgeable of environmentally-friendly solutions. Liza cautioned that the Task Force would likely need to comply with the Town. A copy of the report will be sent to all Board members.

Pledge Drive – Will now be called the Stewardship Campaign. Jennifer Sappell will lead.

Program Council (Pastor Madelyn) – Pastor Madelyn recommends the Board read Governance in Ministry (2nd Edition), by Dan Hotchkiss, copies of which are available in the Office. Under this author's recommended model, Committee Chairs and Teams would get together periodically as a "Program Council" to hash out and figure out Teams' needs for support/volunteers and agendas, problem-solve and avoid siloing and help with calendaring events. Typically, the VP runs the program council. Board discussed alternate models such as Centers Night and the Cluster Model, and debated how often the Program Council might meet, whether in person or via Zoom, whether via email or "Slack Channels." Laura will investigate Slack Channels. Gerri and Pastor Madelyn will plan one meeting on Zoom to discuss calendars.

Volunteer Fair – For Homecoming weekend (9/8), Gerri will email all Committee Chairs to encourage Teams' interest in participating in and preparing for a Volunteer Fair to attract new committee/team members. Tables will be set up in the Gallery. Coordinate with Pot Luck Lunch. Jenna suggests to "engage people with smiles."

Personnel Charter – Does not jibe with the Personnel Policy: does not address the Personnel Committee’s role as an advisory group; it is not authorized to decide personnel matters. Laura and Connie and Maria Nilsen will discuss what changes need to be made to the Personnel Charter, which may need to be completed before the next Board meeting.

Treasurer’s Report (Allyson) – Some pledges came in last minute. End of year budget is “in the black”, though a few items budgeted in the 23-24 budget have not come in yet. If the tenant, who is expected to vacate by 10/15/24, pays back rent, the EOY numbers will be sound, despite not receiving the \$1600 monthly rent anticipated for classroom rental. Tenant eviction expected 10/16.

Realtor (Gerri) – Realtor was supposed to find a renter for classrooms, but no activity there. Also, For Rent signage was supposed to be turned 90 degrees to make it more visible to autos passing by. Susan will be in touch with Vivan to move forward the process. A new realtor may be needed.

Next Meeting – 9/17/24