

UUFH Board Meeting Minutes

November 19, 2024

Attendees: Laura Otton, Gerri Farrell, Allyson Barish, Liza Burby, Jim Rubin-Perez, Connie Sorscher, Jenna Kern-Rugile, Susan Peters, Jon Nielsen, Pastor Madelyn Campbell

Guests: Kristina Heinemann, Valerie Scopaz and Steve Burby, the Strategic Planning Committee

Covenant – Read by Susan

Discussion and Vote Items:

Consent agenda – October Board Meeting Minutes, Minister’s Report, Removal of Reserved Parking Signs for upstairs apartment. Approved. Removed from this was the title change for Dylan from Acting Music Director to Music Director, as Allyson wanted to discuss this separately

Dylan Title Change—After discussion clarifying his title and the need for it, the change was approved unanimously

Apartment—After discussion, there was a vote to obtain all necessary documentation to make the apartment legal with the town. Approved unanimously. Laura will visit the town to see the status of the last document they have about it.

Discussion Items:

Meeting with Strategic Planning Committee—The committee recapped what they’ve done so far, including meeting with Building & Grounds, Allyson and the Finance Committee, RE, Personnel and (on Nov. 24) the Worship Committee. They’ll meet with Social Justice and Membership in January. Discussions focus on the Mission and Vision Statements as well as in individual committee goals. Kristina, Valerie and Steve reported that there has already been a lot of good materials discussed. The plan is to provide BOT with a report in late January. We’ll meet again and then share with the congregation so everyone can weigh in even if not on a team.

- **Action item:** They requested that we need to be more transparent with leadership changes as new chairs aren’t necessarily reflected in the chart on the website.
- Pastor Madelyn said the BOT sets the vision and the Strategic Planning Committee comes up with the timeline and who is responsible.
- The committee wanted clarification of the BOT’s expectations, which we did.

Governance Structure—Laura asked that BOT members continue to be familiar with who tasks belong to by following the chart as too often people are still coming to the president and former chairs to ask them to do work that belongs to someone else.

- **Action item:** Laura reminded us that we need to evaluate the structure again and vote it into the bylaws.

- **Updates to the chart online:** When there are chair changes, announce them in the Flash. If it's under the BOT, then we do it; if under the minister, then Pastor Madelyn will. Both Danielle Burby and Jennifer Sappell were announced in a recent Flash as a result.

Finance (Allyson) – Conversation about Stewardship and fundraising to be added to the December agenda. Which “branch of government” owns it?

Next Meeting: Dec. 17