

## UUFH Board Meeting

May 20, 2025

**Attendees:** Laura Otton, Liza Burby, Gerri Farrell, Allyson Barish, Jenna Kern-Rugile, Susan Peters, Jim Rubin-Perez, Connie Sorcher, Melissa Dinsman (incoming board member), Jim Ammerman (incoming board member), Pastor Madelyn Campbell. Absent: Jon Nielsen.

**Chalice Lighting** – Laura

**Covenant**– Reviewed by Susan.

### **Discussion and Vote Items:**

**Consent agenda** –April Minutes, Minister’s Annual Report unanimously approved.

**Emeritus Membership** – Susan asked why we should grant emeritus member status to a specific member. Reason: the elderly member’s relative requested it. Emeritus status for this member unanimously approved.

**Year-end Reminders** (Laura) – Remind committees/sub-committees to submit annual reports. Allyson will share a template with Gerri and Pastor Madelyn. Gerri will follow up with committees under Governance and Pastor Madelyn will speak with those under Ministry. Reports are due by June. A booklet of annual reports will be compiled. Sandra will update the bylaws changes. An EOY party to celebrate our year with Pastor Madelyn is being planned. Evaluation of governance structure shows that effective communication and transparency still need tweaking. Board will consider holding a forum to teach and refresh the new structure and clarify appropriate lines of communication. Multiple modalities will be used to describe the governance structure. Video the forum and post it on the UUFH website. Liza will work over the summer on a Policy Manual. Books given to Board members at the start of their term will be handed forward to new Board members. The location in the governance structure of Endowment, Memorial and Sustainability Committees, which straddles governance and ministry was discussed. Eg, the Memorial Garden is part of landscaping and is under Building and Grounds, but there is overlap with Ministry. The Memorial Wall (Main Hall) is under Ministry.

**Contract Minister Update** (Liza) – A 2-year contract-to-call offer with August 1, 2025 start date has been made, and an announcement will be forthcoming as soon as the Minister has notified their current employer.

**Finances** (Allyson) – 83% of the fiscal year is complete. Projected 2024-25 actuals anticipated to be \$15K in the black, due to Pastor Madelyn not needing our health insurance. Building & Grounds have slowed down expenditures, but there is an extensive list of things yet to be accomplished. Bottom line actuals should be available by August meeting. Allyson proposes putting any surplus into the RE, Castle Care, and Parking Lot reserves. Allyson aware that installing new minister will have expenses, but costs will be kept down as much as possible. Pastor Madelyn recommended setting aside money for a possible installation ceremony for a settled minister, should this occur in the next few years. \$15,000 has been set aside for AV improvements. Allyson reports that a new church operating system will soon be up and running. New system uses Vanco and Quick Books, It is called “Realm.” Sandra has been organizing the change. Congregants will be able to use it easily. Allyson will reach out to all Committees to wrap up their EOY expenditures, and send reminders to congregants to finish paying their 2024-25 pledges.

Submitted by Judy Greene, Board Scribe