



**— KING'S —**  
**CHRISTIAN SCHOOL**  
**LEARN. GROW. REACH.**

# **PARENT / STUDENT HANDBOOK**

2019

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### Accreditation

King's Christian School is accredited by the Florida Association of Christian Colleges & Schools, Inc. (FACCS). FACCS is a member of the National Council for Private Schools Accreditation (NCPSA), the Florida Association of Academic Non-Public Schools (FAANS), and the International Association of Christian Colleges & Schools (IACCS). KCS is also a member of the American Association of Christian Schools (AACCS), Christian Schools International (CSI), the South Florida Independent Athletic Council (SFIAC), and the Independent Schools of South Florida (ISSF).

### Vision Statement

The KCS vision is to honor God by nurturing and inspiring the next generation to positively impact the world.

### Mission Statement

The KCS mission is to provide a Christ-centered education which challenges students to learn, grow, and reach.

- **Learn** everything necessary to fulfill their God-given purpose in light of the gospel and a biblical worldview;
- **Grow** intellectually, spiritually, socially, emotionally, and physically;
- **Reach** out to the world around them in the love of Jesus Christ.

***King's Christian School admits students of any race, color, and national or ethnic origin.***

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## Message from the Pastor

Dear Parents and Students of King's Christian School,

We are excited and looking forward to another amazing school year full of academic, spiritual and physical achievements! We are passionate about training our students to bring God glory in all areas of their lives.

Our school was established in 1975, as a ministry of Southwest Community Church. We welcome families of all races and national or ethnic origins. Our small class sizes allow for close relationships between students and teachers.

God has provided us with an excellent staff! Our faculty is experienced, qualified and dedicated to help our students identify and develop their individual talents and strengths. Our faculty and staff are committed Christians who love the Lord and desire to honor and serve Him in every way. Your child will not only be taught but will also be nurtured in the family-type atmosphere at our school.

As a school we are committed to academic excellence. Our goal is to provide your child with the highest level of education possible to ensure a strong foundation on which your child can build. In today's competitive world a quality education is extremely important. We are committed to equip our students with the necessary tools to further their education while also making their lives shining examples of Christ!

Finally, at Southwest Community Church our desire is to minister to your child and to minister to you. I invite you to visit us for our worship service at 11 a.m. every Sunday. We welcome everyone, and pray God will refresh your spirit as you join us. As pastor, it is my sincere desire to help our students and their families to learn, grow and reach. My family and I look forward to fellowshiping with you in the future!

May God bless you and keep you,

Pastor Cody Wallace



## Message from the Principal

Dear Parents:

I am so happy to call each of you a part of the KCS family! Our faculty and staff are honored to be able to work with your children as they grow academically, physically, and spiritually. Our hope is to inspire them to learn, grow, and reach in multiple ways that honor the Lord.

We believe that the Bible is God's Word and that God's Word is true. Our prayer is that each student learns about salvation through faith in Jesus Christ. As a school, our desire is to graduate students who not only demonstrate mastery of academic subjects, but who also understand that God has a plan for their future filled with hope.

*"For I know the plans I have for you," declares the Lord,*

*"plans to prosper you and not to harm you,*

*plans to give you hope and a future."*

*(Jeremiah 29:11 NIV)*

At KCS, we want to partner with you in equipping your children academically and spiritually. We want our students to be "Light Bearers" for Jesus and we consider it a privilege to be used by God to rise up the next generation for the glory of the Lord. We are on a mission to teach children to seek the Kingdom of God and to glorify Him in all we do. Each one of our faculty and staff members strive to instill Christ-like character in our students, but also to train them how to apply scripture to their daily lives.

*"Train up a child in the way he should go,*

*and when he is old, he will not depart from it."*

*(Proverbs 22:6 NIV)*

I believe our community is what makes our school excellent. When walking around the campus, I see three things: passionate teachers, eager students, and caring parents. We want to partner with parents to provide an excellent education grounded in a Biblical worldview. When teachers, parents, and students work together, a strong school family is created. I am proud to be a part of this special family and honored to serve as your principal.

For His glory,

Katie de la Fe, Principal

## **History**

King's Christian School has been used by the Lord to reach and train children for His glory since its inception in 1975. The Lord directed the pastor of Southwest Community Church, Rev. Robert A. Miller, and the Board of Elders to begin a Christian school with Mrs. Patsy Mills as the school administrator. Since it was clearly God's will, the Lord led the group to open the doors of King's Christian School, which consisted of a kindergarten with 32 students enrolled. Small in size, yet big in heart, King's Christian School began and continues to operate for His glory.

In 1990, Rev. Charles "Chip" Birch became the senior pastor of the church and continued working with Miss Patsy. In 2005, after celebrating the school's 30<sup>th</sup> anniversary, Miss Patsy retired and Ms. Debbie Hew was appointed principal. In 2015, Pastor Chip retired. Rev. Cody Wallace became the lead pastor of the church and continues to work with the Board in managing the school, the largest ministry of the church. In 2018, Mrs. Katie de la Fe was designated as the assistant principal of the school. In 2019, Miss Debbie Hew 'graduated' from being the principal after 14 years. Mrs. Katie de la Fe was appointed as the new principal.

Since the school belongs to the church, all faculty and staff members of the school ultimately work for Southwest Community Church. The Board of Elders for the church acts as the School Board. The Board of Elders consists of five members and the lead pastor. Board meetings are held once a month and are closed to the public, although parents and other individuals may request a meeting with the Board in cases of disputes. The Board approves budget expenditures, hiring, etc.

## **Statement of Faith**

- **Scripture** – The Bible is the inspired and infallible Word of God. (2 Tim. 3:16; 1 Peter 1:21).
- **The Godhead** – There is a tri-unity of the Father, Son and Holy Spirit. (Mark 12:29; 2 Cor. 13:14; Heb. 1:1-3.)
- **Angels, Fallen and Unfallen** – There are heavenly forces working in the world today both helping and hindering man. Satan is the originator of sin and uses his forces to battle against believers. (Gen. 3:1-19; Isa. 14:12-17; 2 Peter 2:4; Eph. 6:10-12.)
- **Creation and Fall** – Man was created in the image of God during the literal seven day Creation. Satan tempted man into disobeying God and man fell to this temptation, creating sin. This sin caused separation from God. (Gen. 1:26; 2:17; 6:5; Rom. 3:10-19; Eph. 2:1-3.)
- **Jesus** – Jesus is the Savior Messiah as prophesied in Scripture. He is the Son, God in flesh, born of a virgin. Jesus died on the cross for the sin of ALL mankind, past, present and future, was buried and rose again from the dead conquering sin and death. He brings eternal life and forgiveness from sin to all that believe in Him. (John 1:1, 2, 14, 18; 3:16; Phil. 2:5-8; Heb. 4:15.)
- **Salvation** – No one can get to heaven on one's merit. Salvation comes from Jesus alone. Once a person places one's trust in Jesus for salvation, that person is immediately saved for eternity and can never lose this salvation. Once saved always saved. (Lev. 17:11; Matt. 26:28; John 3:7-18; Eph. 2:8-10; Gal. 3:22; 1 Peter 1:18-19, 23.)
- **Assurance** – Once a person has placed his trust in the completed work of Christ he receives the free gift of eternal life, and it is always his as a promise, even if he falls, backslides or walks from the faith. (Luke 10:20; 22:32; John 5:24; Rom. 8:29; 1 John 5:13, Jude 24.)
- **Atonement** – Jesus' death, burial and resurrection cover all sin and all peoples, those that believe and those that do not. His sacrifice was for the entire world and no one is excluded from His redemptive plan. (John 1:29; Rom. 3:25-26; 1 Peter 3:18.)
- **Holy Spirit** - The Holy Spirit is the third person in the Godhead trinity. He gifts believers for the work of ministry and the building up of His church. He is the seal of God on every believer's life and dwells in every believer upon salvation. We believe that some gifts of the Holy Spirit such as speaking in tongues and miraculous healings were temporary and are no longer used by the Spirit. (John 14:16-17; 16:7-15; 1 Cor. 6:19; 1 Cor. 12:13; 1 Cor. 13:8; Heb. 2:3,4.)

- The Tribulation – The translation of God’s church will be followed by the fulfillment of Israel’s 70<sup>th</sup> week. (Pre-Tribulation Rapture). (Dan. 9:27; Rev. 6:1-19:21)
- The Eternal State – Once a believer dies his or her soul immediately is in the presence of the Savior. The believer’s body remains until the Rapture of God’s church. (John 14:1-3; 1 Cor. 15:51-52; 1 Thess. 4:13-18.)
- Family –The family is God’s example of love and unity between Him and His church. Marriage, defined as the union of one natural-born man to one natural-born woman, is not to be taken lightly and is to be worked at to build a strong united relationship. Children are a blessing from the Lord. Life starts at conception and, therefore, we support a right to life. Those blessed with children have the duty, as stewards over the life of those children, to strive to build them up in the healthiest physical and spiritual environment possible. (Gen. 2:24-25; Psalm 139:13; Matt. 19:4-6; Heb. 13:4).

### **Statement of Objectives**

1. To lead students to a saving knowledge of Jesus Christ (Jn. 1:12, 3:16-18).
2. To lead students into an understanding of the eternal security inherent in their salvation (Jn. 10:28; I Jn. 5:13).
3. To teach the Bible as God’s inspired Word and to develop attitudes of love and respect toward it (Dt. 4:16, 6:6).
4. To develop a desire to know and obey the will of God (Mt. 26:39).
5. To equip the students to carry out the will of God daily (I Th. 4:3-12; I Ti. 4:12).
6. To encourage the students’ love for Christ (Eph. 3:19).
7. To guide the students in learning the principles of standing alone (Dan. 1:18).
8. To develop the mind of Christ in each student and to teach students how to overcome sin (Jn. 16:33).
9. To train students to stand for biblical conviction (Ps. 119:46; Pr. 1:10).
10. To teach students the importance of examining everything in the light of God’s Word (I Cor. 2:15).
11. To train leaders who will be faithful servants of God (I Cor. 3:2).
12. To develop a sense of responsibility in placing God first in one’s life (Mt. 6:22; Pr. 9:9,10).
13. To encourage the students to recognize the importance that a Bible-believing local church plays in the life of the family (He. 10:25; Ps. 122:1).
14. To help students see, in light of Scripture, their responsibility to tell others about the Lord (Mt. 28:18-20).
15. To help students develop a good interpersonal relationship with others (Ro. 12:18).
16. To encourage students to establish a daily routine of personal devotions and prayer (Jms. 5:16b; II Ti. 2:15).
17. To give students a solid academic foundation in the fundamentals of learning, along with Christian training taught from a biblical point of view (Col. 3:16,17).
18. To stimulate aesthetic values (Ex. 28:2,3; Ps. 19:1,2).
19. To promote proper physical and social development (Lk. 2:52).
20. To instill a knowledge of and appreciation for our cultural heritage (Pr. 14:34, 22:28).

### **Philosophy**

*“The fear of the Lord is the beginning of wisdom” (Proverbs 1:7).* Education with Christ as the core is powerful, vital, and dynamic. The Scriptures lay the foundation from the Master Teacher who taught by precept and example, by knowing and doing.

Christian educators give central place to the unique revelation of God’s Word communicated by His Spirit. The teacher sent by God is concerned with the child’s spiritual, intellectual, physical, emotional, and social well-being. Distinctive Christian content must be reinforced by distinctive Christian treatment. Education centered in Christ and in His Word is the only kind approved by God (II Timothy 2:15).

We believe that Christian parents, not the state, are responsible to God for the education of their children. The end product of Christian education should be a happy, well-adjusted, productive Christian

citizen. The school is a place conducive to learning. It is free of chaos, rebellion, or anarchy. The students are loved, encouraged, and viewed as individuals with their own personalities, potentials, and needs.

### **Faculty Qualifications**

Teachers called by God declare truth and guide experiences. They rely daily upon God's promise, *"I will instruct you and teach you in the way you should go; I will counsel you and watch over you."* (Psalm 32:8) In addition to having a strong sense of calling to Christian ministry, all full-time faculty members are required to have a minimum of a bachelor's degree and fulfill certification requirements by the Florida Association of Christian Colleges and Schools (FACCS). Details on faculty degrees and training are listed on the school's website on the faculty page. With 15 full-time and 3 part-time faculty members on staff, the average years of experience for KCS teachers is 19.5. With a relatively low student-teacher ratio, each student is able to receive personalized attention and care.

## **ADMISSIONS**

### **Admissions Policy**

King's Christian School admits students of any race, color, and national or ethnic origin. It is a goal of the school to share the gospel with those who have not yet trusted Christ as savior and to help those children who have accepted this free gift to grow to become more like Christ. Interviews, former records, standardized test scores, and entrance tests are the determining factors as to the school's ability to meet the child's academic needs. Registration may occur at any time during the school year if openings are available. Those children whom we feel will adjust to our particular program, and whose parents agree to cooperate fully with the teachers and administration, will be admitted. There are no special education classes and all students are expected to satisfactorily complete all requirements of each course. All students are also expected to comply with all behavioral or procedural expectations of the school.

### **Enrollment Procedures**

1. K5-8<sup>th</sup> grade students need to complete an entrance test for which there is a \$50 testing fee.
2. The parent submits an application form along with the following documents:
  - a. Copies of the applicant's current and previous year's report cards
  - b. Copies of all previous standardized testing
  - c. Copy of the student's birth certificate
  - d. Transcript of grades from the current school
  - e. Enrollment questionnaire for grades 6-8
3. Once the entrance test has been evaluated, the principal interviews the parent/guardian (and middle school students).
4. The parent will be notified of admission status.
5. If accepted, the student is officially enrolled when the registration fee is remitted. The following items must also be turned in:
  - a. A signed Statement of Cooperation form
  - b. A valid certificate of immunizations and school physical examination forms
  - c. A notarized Emergency Information form
  - d. A Financial Responsibility form

### **Re-enrollment**

Re-registration for the next school year usually starts in early spring with a discount offered to families who complete the process early. A re-registration form must be completed by each family and the appropriate re-registration fee submitted. King's Christian School reserves the right to refuse re-enrollment to students who have demonstrated disharmony regarding the purpose, objectives, standards, policies, rules, and regulations of the school. No family may be re-admitted unless all financial obligations from the previous school year have been met.

### **School Vouchers & Scholarships**

King's Christian School accepts certain scholarships, such as McKay and Step Up for Students, provided the student involved is able to meet the academic requirements of KCS.

### **Transfer Students**

Transfer students are accepted throughout the year. They must follow the same enrollment procedures as listed above. Upon acceptance, an official request for records will be sent to the previous school. For students leaving KCS, academic records will be released only when all financial obligations have been met.

## **ATTENDANCE**

### **School Hours**

Building opens	7:15 a.m. (Before-school care is free.)
Office	8:00 a.m. – 4:30 p.m.
Regular School Hours	8:15 a.m. – 3:10 p.m.
Half Days	8:15 a.m. – 12:20 p.m.
Doors close	6:00 p.m. (There is a fee for after-school care.)

### **Absences**

Regular attendance and punctuality are necessary ingredients in an effective training program. Excessive absences affect a student's learning and grades and could place his/her promotion in jeopardy. Students who are absent for nine or more days in a grading period may be in jeopardy of failing the entire year. Absences will be excused only for illness, dire emergencies including a death in the family, and unavoidable events like required court appearances. Absences for vacations may not be excused unless the school is notified at least one week in advance and the student is performing satisfactorily. Absences of five or more days of school due to illness or injury must be documented by a health care provider.

When a student returns to school after an absence, he/she must bring a written note from a parent or health care provider within three days of the absence, stating the reason for the absence. It is the student's responsibility to make up work missed within the equivalent number of days absent. Only students who have excused absences will be able to make up work for credit. Assignments given before the absence should be completed on schedule as much as possible. If a student returns from an absence the day of a pre-scheduled test, he/she should be prepared to take the test. Students should not expect an extra day to study for a test announced before the absence, or additional time to complete assignments. Students with unexcused absences must still make up work missed but will receive a maximum of 59% for all assignments and tests missed. Please request make-up work for homebound students by 10:00 a.m. The work will be available for pick-up in the office after the school day is completed.

All absences (excused or unexcused) will count on the attendance record and, therefore, will affect the Perfect Attendance Award. When possible, doctor's appointments should be scheduled over breaks, on Saturdays, or after school hours. If a doctor's appointment must be during school hours, the child should attend school for as much of the day as the appointment time allows. Students must remain in school until 11:00 a.m. (or arrive by 11:00 a.m.) in order to be counted present for the day. Students who leave school before 11:00 a.m. or who arrive after 11:00 a.m. will be counted absent for the entire day. If a student must leave during the day, parents must sign the student out on the proper sign-out form in the office. Early pick-ups near the end of the day can be disruptive to the learning environment and may affect student achievement. To avoid any negative consequences, please use early pickups sparingly and just for true emergencies or unavoidable appointments.

### **Tardiness**

Punctuality is important to the effective management of any institution. Tardiness can seriously undermine a child's understanding of the day's lesson and also be disruptive to the rest of the class.

When students are tardy (i.e. not in their classroom by 8:15), they must check in with an office representative for a permission slip to enter the classroom.

Students who are tardy three or more times will not be eligible for the Perfect Attendance Award. Excused tardies may include doctor's appointments, illnesses, bad weather, and traffic (2 traffic excuses only). Three unexcused tardies are considered equivalent to one day's absence. As previously stated, nine or more days of absences could jeopardize the student's promotion to the next grade.

During each nine-week grading period, a student is allowed five unexcused tardies. After three unexcused tardies, a warning notice will be sent home. After-school detentions will be assigned for the 6<sup>th</sup>, 9<sup>th</sup>, and 11<sup>th</sup> unexcused tardy and for each subsequent tardy thereafter during the quarter. There will be a minimal charge for each detention. An unexcused absence from detention hall will result in ten demerits.

### **Truancy**

Deliberate absence without the parent's knowledge and permission will result in a grade of zero for the work missed, and the student's being dealt with by the principal. At the teacher's discretion, the student may be required to make up the work without credit.

## **FINANCIAL INFORMATION**

**Fees/Tuition** (See payment schedule in registration packet or online at [www.kcsmiami.com](http://www.kcsmiami.com))

### **Late Charges**

A \$25 late fee will be added to all bills not paid by the 10<sup>th</sup> of the month. If an account reaches 30 days past due, the parent will be notified and access to MySchoolWorx, the online grading portal, will be suspended. Also, lunch privileges will be suspended and no report cards or transcripts will be issued until the account is brought current. If the account reaches 60 days past due, the student involved will be suspended until the account is brought up to date. All delinquent accounts must be paid in full with cash, cashier's check, or, at the school's discretion, credit card before access to MySchoolWorx, report cards, and/or transcripts are issued.

### **Payment Methods**

It is the responsibility of the parents to make all payments on time. There are three convenient tuition payment plans available: (1) payment of the entire year's tuition by August 1<sup>st</sup> (a 5% discount will be applied); (2) two semi-annual tuition payments made by August 1<sup>st</sup> and January 1<sup>st</sup> (a 4% discount is given); (3) eleven equal monthly payments beginning on July 1<sup>st</sup>. June is reserved for the payment of fees. Tuition and other payments may be paid online, sent by mail, paid by credit card (automatic credit card payment is available), dropped off in the school office, or deposited in the door drop-box in the main hallway.

### **Payment Schedule**

Registration fee – due with registration form

Other fees – due June 1<sup>st</sup>

11-month tuition plan - due July 1<sup>st</sup> through May 1<sup>st</sup>

Full year's tuition – due August 1<sup>st</sup>

Semi-annual tuition – due August 1<sup>st</sup> and January 1<sup>st</sup>

Lunch charges – deposit billed the first month account used; actual food charges billed monthly.

After-school Care – billed on a weekly basis as used or billed in advance if monthly option is chosen.

### **Student Withdrawals**

A student may be withdrawn from the school for any reason upon written notice (preferably at least seven days before). A \$50 withdrawal fee will be assessed if a student leaves before the completion of the school year. This fee will help to cover the administrative costs of finalizing student records for transfer to another school. The school has the right to ask a student to withdraw for any reason upon a

written notice of seven days. This provision is separate and apart from suspension or expulsion under the school's discipline policies.

A withdrawal form must be signed by the parent before the student's school records will be forwarded to the next school. All financial obligations, including unreturned merchandise or fund-raising monies, must be met prior to the release of a student's records. Parents who withdraw their students from KCS for any part of a month are responsible for the **full payment** of tuition for that month. Miscellaneous charges incurred will be applied to the final bill. In the event of voluntary withdrawal from KCS, fees are **non-refundable**.

### **Textbook Policy**

All textbooks are the property of the school. The cost of renting textbooks is included in the book fee. If a textbook is lost, stolen, or damaged beyond usability, the student will be required to purchase another. If a textbook is missing for five consecutive class days, it will be considered lost and another textbook will need to be purchased. The books must be covered at the beginning of the school year and returned without excessive wear at the completion of the school year, or an additional fee will be assessed. Final report cards will be held if this obligation is not met.

## **GENERAL INFORMATION**

### **After-school Care**

A supervised extended school program is offered until 6:00 p.m. Students are not permitted to roam unsupervised before or after school hours. An additional fee is charged and is to be paid on an hourly, weekly, or monthly basis. Please refer to the *Tuition Rates and Fee Sheet* for the cost of the program. Parents will be charged for the extended school day program beginning at 12:30 or 3:30 p.m. Occasionally, the extended school day program will be open during teachers' conventions and retreats. The charge will be \$25 per day. The extended school day students must be picked up by 6:00 p.m. to avoid a \$1 per minute penalty. After-school Care is billed in advance if the monthly option is chosen, or billed at the end of each week for the hourly or weekly option. The before school day program is available from 7:15 a.m. to 8:00 a.m. free of charge. No student may be dropped off before 7:15 a.m.

### **Arrival & Dismissal**

- **Morning Procedures**

Students may be dropped off as early as 7:15 a.m. at no extra charge. Before 8:00 a.m., parents may park and escort their children to the cafeteria. If walking in, please use the Parent Parking section (on the west side of the building) and use the marked walkway to the cafeteria door (see back of dashboard pickup card). After 8:00 a.m., elementary and middle school parents are encouraged to drive their cars through the carport area and wait until a member of the safety patrol opens the door for their child(ren). Parents of pre-school or kindergarten students may still walk their children to the classroom at that time. Please park so that you do not have to walk across the traffic lines. If a teacher conference is desired, please contact the teacher by email or through the office rather than trying to have a conference at the classroom door.

- **Afternoon Procedures**

Half day K2-K4 students are dismissed at 12:20 p.m. Full day students are dismissed at 3:10 p.m. The children will be released only to previously designated individuals. Under no circumstances are the children to be in the parking lot unattended. The school has issued a dashboard pickup card that should be clearly visible in the windshield of the car. Parents are asked to drive their cars through the carport area and wait until their children are taken to them by the safety patrol members or teacher (see back of dashboard pickup card). Cars must line up and move in an orderly fashion in the carpool line. No one may pass other cars in the carpool line, unless directed to do so. Never leave your vehicle unattended in the carpool line. If you must leave your vehicle, park in one of the designated parking spaces. Drivers are expected to re-enter the carpool line, if their riders are not ready for pick up, or they may choose to park in the parking lot and wait. Do not hold up others who

are behind you nor park in the fire lanes. If there is a need to buckle up a car seat, please pull forward and out of the line to do so. If parents prefer to walk up to get their children, please park in the westernmost parking area and wait outside the door by the crosswalk so there is no walking across the traffic lines. Please also use the crosswalk door for quick pickups for doctor's appointments, etc. If a teacher conference is desired, please contact the teacher by email or through the office rather than trying to have a conference during dismissal time.

#### • **Release of a Child**

Under no circumstances will children be released to anyone other than their parents or regular car pool drivers without specific authorization from their parents. If you need someone to pick up your child, (such as a child going home with a classmate), a written letter from the parents authorizing us to release the child to that person is required. In the case of an emergency, and parents are not able to pick up their child, or there are changes from the usual person authorized to pick up the child, the director or coordinator must be notified. Only in cases of unforeseen necessity or emergency should a change be made over the phone. Staff will call the parent/guardian back to confirm the change and the person picking up the child will be required to present identification and family pin number when they arrive at the school.

King's Christian School reserves the right to ask for proof of identification of anyone that picks up a child from the school.

#### **Awards**

It is important to encourage students to strive to do their best at all times and in every aspect of life. Students who excel are presented awards for their diligence and success. The list below is not all-encompassing, but gives an overview of awards presented to the students of K.C.S.

Monthly, the *Lion's Pride* is awarded to the teacher's choice of a student in each class who has exhibited outstanding conduct, consistent cooperation, noteworthy improvement, and/or some other specific quality.

The *King's Kid Award*, voted on by the children, is presented yearly in each class to that student who best models a consistent Christ-like spirit.

End of the year awards include:

Principal's List	Merit Awards (Middle School)	Mental Math
A Honor Roll	Superlatives (Middle School)	Sword Drills
B Honor Roll	Sports Teams	Creative Writing
Citizenship	Music	Drama
School Spirit	P.E.	Patrol
President's Academic Fitness (5 <sup>th</sup> /8 <sup>th</sup> gr.)	Publishing	Responsibility
President's Physical Fitness	Computer	Neatness
Most Improved	Perfect Attendance	Reading
Recognition of Superior Skills	Improvement	Scripture Memorization
School Spirit	Spelling Bee	Subject Proficiency
The Crown (Middle School)		

#### **Breaks**

The students are usually given a mid-morning break and an afternoon break, each approximately 10 minutes long. Time and traffic permitting, and with the teacher's permission, students may purchase snacks from the cafeteria during their break, or they may bring healthy snacks from home.

#### **Bus Services**

Business cards of private transportation services are available in the office. The buses follow the same procedures as the parents when dropping off children; however, buses are to pick up the children at the southwest door of the cafeteria.

### Deliveries

Any items intended to be delivered to students must be dropped off in the school office. The items will then be delivered by school personnel in the least disruptive manner possible.

### Door Access Cards (Middle School)

Each middle school student will be issued a personalized door access card to gain entry to the main building from the playground. These cards work only during school hours and are not transferable. The card and lanyard must be returned at the end of the school year or there will be a \$10 charge.

### Field Trips

From time to time, field trips may be scheduled for your child. All students in the group are expected to participate and to have a signed permission form and any necessary funds turned in on time. If a student does not plan on attending a scheduled class field trip, he/she must remain under the supervision of his/her parents for the day and complete an alternate assignment. (This does not include merit field trips—students who do not earn the privilege of the merit field trip are required to come to school.) The cost of field trips and class trips is paid for by the student and is non-refundable since field trip costs are based on the number of students attending. Attire will be indicated on individual field trip forms. Only KCS students may be in attendance. Parents are usually encouraged to participate unless space or the nature of the activity determines otherwise. If transportation is being provided by the school, all students are expected to ride the designated vehicle to and from the event/activity. Parents choosing to transport their own children may do so if written notice is given ahead of time. Each chaperone will pay admission and contribute to the cost if riding on the bus. We ask that all chaperones follow the school dress code, refrain from smoking and drinking, and comply with school rules.

### Fire/Emergency Drills

The fire drill signal is the sounding of the fire alarm buzzer. Students are to move quickly from the building in a straight line without talking, running, crowding, or touching each other. Upon reaching the class's designated area, the students should turn and face the building while the teacher checks the roll. Fire drill routes are posted in each classroom and drills are administered once a month.

### Additional Drills/Emergencies

The following codes will be announced by the principal or assistant over the intercom:

- **Code Yellow** – Everyone is to stay in the classroom with the door closed. The door does not have to be locked. Regular classroom activities are continued.
- **Code Orange** – Everyone is to stay in the classroom, lock the door, and continue with regular classroom activities.
- **Code Red (“Lockdown”)** – Everyone is to stay in the classroom, lock the door, turn off the lights, move away from the windows and doors, sit quietly and wait for instructions.
- **Code Blue (extreme weather)** – Everyone is to go into the nearest inner hallway, stay away from the windows and door, sit quietly on the floor and wait for instructions from the teacher.

Should a situation arise that the school needs to be on lockdown, parents will be notified by phone, text, or email if possible; otherwise, they should stay tuned to local television stations for updates.

### Fundraising

Each year projects are planned to help upgrade the school programs or to make a capital improvement in the school. Many items (such as science furniture and equipment, computers, audio-visual equipment, videos, library books, playground equipment, sports equipment, and bleachers) have been obtained through the efforts of the KCS family. With approval from the administration, fundraising is generally the responsibility of the Parent Fellowship Organization (PFO). Parents are notified ahead of time regarding the intended use of funds to be raised. All students and families are strongly encouraged and expected to participate in the limited number of fundraisers that are organized each year. Any club or sports team wanting to raise funds for a particular purpose must first get the fundraiser approved by the principal.

## **Gifts and Donations**

Over the years, God has honored adherence to scriptural principles in finances. Individual lives have also been blessed through giving to special projects. Gifts are necessary for the growth and capital improvements that are planned. All gifts to the school are tax-deductible and may be made in cash, by check, credit card, or online.

## **Graduation**

The kindergarten and eighth grade classes have cap & gown graduation ceremonies. A fee to cover these expenses is assessed at the beginning of the school year. Fifth grade has a less formal ceremony during the end-of-year awards assembly with a small reception afterwards.

## **Health Policy**

Children should not be brought to school with a fever or an undiagnosed rash. The school may not dispense non-prescription drugs (such as Tylenol) without a doctor's written request. Parents who wish for the school to dispense a prescription drug must first sign the appropriate form posted in the school office and include all necessary instructions. Parents will be called about any head injury.

### **• Communicable Diseases**

King's Christian School desires to maintain a healthy school environment by instituting controls designed to prevent the spread of communicable diseases. The term "communicable diseases" shall mean an illness which arises as a result of a specific infectious agent which may be transmitted either directly or indirectly by a susceptible host, infected person, or animal to other persons.

King's Christian will strive to provide appropriate information to teaching staff, parents, and students regarding the nature and transmission of any disease believed not to be spread by ordinary or casual contact. A staff member who reasonably suspects that a student or employee has a communicable disease shall immediately notify the school principal. The reportable diseases include (but are not limited to) the following:

Acquired Immune Deficiency Syndrome (AIDS)	Histoplasmosis	Rocky Mountain Spotted Fever
Aids Related Complex (ARC)	Human Immunodeficiency Virus (HIV)	Rickettsia
Amebiasis	Legionnaire's Disease	Rubella, including congenital
Animal bite by a potentially rabid animal	Leptospirosis	Salmonellosis
Anthrax	Lymphogranuloma Venereum	Schistosomiasis
Botulism	Malaria	Shigellosis
Brucellosis	Measles (rubeola)	Smallpox
Campylobacteriosis	Meningitis	Syphilis
Chancroid	Meningococcal Disease	Tetanus
Dengue	Mumps	Toxoplasmosis (acute)
Eiphtheria	Paralytic Shellfish Poisoning	Trichinosis
Encephalitis	Pertussis	Tuberculosis
Giardiasis (acute)	Pesticide Poisoning	Tularemia
Gonorrhea	Plague	Typhoid Fever
Granuloma Inguinale	Poliomyelitis	Typhus
Hansen's Disease (Leprosy)	Psittacosis	Vibrio Cholera
Hemorrhagic Fevers	Rabies	Vibrio Infections
Hepatitis	Relapsing Fever	Yellow Fever

Any student or employee with a communicable disease for which immunization is required by law or is available, shall be temporarily excluded from school while ill and during recognized periods of communicability. Students and employees with a communicable disease for which immunization is not available shall be excluded from school while ill. If the nature of the disease and circumstances warrant, our school may require an independent physician's examination of the student or employee to verify the diagnosis of communicable disease. The school reserves the right to make all final decisions necessary to enforce its communicable disease policy and to take all necessary action to control the spread of communicable diseases within the school.

- **Illnesses at school**

If a child is experiencing symptoms of a contagious disease such as impetigo, pinkeye, head lice, ringworm, etc. before coming to school, he is to stay home. Parents should notify the office if a contagious condition exists that could affect other class members. Under no circumstances should a child come to school if he or she has a temperature above normal (98.6°), has been vomiting, is ill with diarrhea, or has a contagious disease. A child already at school will be sent home if signs of illness develop during the day.

We will make every effort to contact a parent or designated adult as soon as possible if a child becomes ill or injured. **It is of utmost importance that parents provide KCS with current home and work phone numbers, as well as emergency contact names and numbers.** This information should be included on the Emergency Contact Card. It is the parent's responsibility to provide transportation for a sick student within the hour called. In an emergency in which there is a life-threatening situation or accidental injury, 911 will be called to assess the situation and to transport if needed.

Inhalers and prescribed medication (including epi-pens) must be kept in the school office with written approval from the student's doctor.

KCS is not allowed to apply any non-prescription topical ointments (including anti-itch creams or the like) or give any over-the-counter medication to children without a doctor's note. In order for a teacher or office employee to administer prescription medication, the parent must fill out an Authorization for Prescription Medication form in the office.

Any prescription or over the counter medication that must be administered during school hours should be accompanied by a written request from a parent/guardian. All medications must be in their original, properly labeled container.

The following information must be completed on an Authorization to Dispense Medication form available at the office:

- Student's name
- Name of medication
- Date(s) to be given
- Time(s) to be given, or how often
- Dosage (how much), which must include a physician's written direction if different than the recommended dosage.
- Signature of the parent or guardian
- Date request written
- Nonprescription medicine must be in the original container with original label and the student's name. The office will not accept medication in unlabeled bottles or zip lock bags.

King's Christian School has a Nit-free policy. If your child is sent home with head lice, the student must be checked in the office prior to readmission. Readmission is at the discretion of the administration.

- **Injuries**

Minor injuries will be given appropriate first-aid treatment by the school nurse or authorized staff member.

Treatment will be limited to cleaning a wound and/or providing Band-Aids and/or applying ice packs. In the case of serious injuries or other emergencies, paramedics will be called and parents notified. In the event that a parent cannot be reached, someone listed on the child's emergency contact list will be notified.

## **Library**

It is understood that to meet certain standards and to provide books on various fields of research and contents, King's Christian School must, of necessity, have many books of different types. King's Christian School does not necessarily endorse all contents of any book in the library. The position of King's Christian School is well understood to be in strict adherence to the doctrines and principles taught in the Holy Scriptures.

Classes are scheduled for library visits on a rotating basis. Books may be checked out for three weeks. A student may have only three books at a time. Reference books and other special materials may not be removed from the library without permission from the librarian. A fine is charged for overdue and lost books, and report cards will be held until this obligation is met.

## **Lockers**

Middle school students have the option of renting lockers on a "first-come, first-served" basis. There is a \$5.00 monthly rental fee, and an annual \$5.00 rental lock charge, totaling \$55.00 for each year. Lockers are subject to inspection by authorized school personnel. Locks are the property of King's Christian School.

## **Lost and Found**

All clothing and personal items should be labeled with the children's names. Properly labeling clothing will be beneficial in helping to locate respective owners. A lost-and-found basket is located near the teacher mail room in the cafeteria. Lost-and-found articles are kept for two weeks. By the last Friday of each month, unclaimed items will be donated or discarded. It is important to teach children responsibility in the handling of personal belongings and school textbooks.

## **Lunch Program**

Students have the option of either bringing their own lunch or buying a hot meal or side order. Lunches for pre-schoolers up to 1<sup>st</sup> graders are \$3.75 each, and \$4.25 with milk or juice. Lunches for grades 2 - 8 are \$5.00 each, and \$5.50 with milk, juice, or bottled water. Monthly menus are sent home with the take-home papers and are posted online, in the cafeteria, and in the school office. Parents must set up a debit account for each of their children to use for food purchased in the KCS cafeteria. Lunches brought from home must not require heating.

The lunch schedule is approximately the following:

K5	10:55 – 11:30	3 <sup>rd</sup>	11:25 – 12:00	6 <sup>th</sup>	12:05 – 12:40
1 <sup>st</sup>	11:05 – 11:40	4 <sup>th</sup>	11:35 – 12:10	8 <sup>th</sup>	12:10 – 12:45
2 <sup>nd</sup>	11:15 – 11:50	5 <sup>th</sup>	11:45 – 12:20	K3/K4	12:20 – 12:55
K2	11:15 – 11:55	7 <sup>th</sup>	11:55 – 12:30		

Parents and/or other family members may join their child for lunch as long as the visit is not too disruptive.

Each class from 1<sup>st</sup> grade and up is responsible for wiping their lunch table(s) and sweeping their area. The classroom teacher will normally assign those duties on a rotational basis.

The cafeteria is closed on non-school days and half days. If extended school care is available, sack lunches must be brought from home.

## **Nutrition**

It is very important that our growing children eat balanced meals in the morning, at lunch time, and in the evening. Proper nutrition has a definite impact on a child's overall performance. Please provide appropriate meals and snacks for your children and teach them to make wise and disciplined choices about ice cream and other sweets. Students are discouraged from having sodas and other sugary drinks or snacks on a regular basis. Organic and non-GMO snacks are available for purchase.

## **Parties**

The Parent Fellowship Organization (PFO) is in charge of the activities of room parents and will ensure that seasonal parties are fairly uniform throughout the classes.

### **Birthday Parties**

Each child's birthday will be acknowledged at school. Parents are welcome to send cupcakes or cookies, juice, and paper products. The teacher should be contacted in advance. Also, the teacher cannot distribute invitations to home parties unless the entire class is invited.

## **Pets**

Students are not allowed to bring pets to school unless it is pre-arranged and pre-approved for educational purposes.

## **Pledges**

All students are required to stand for the pledges and National Anthem.

### **Flag**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands. One nation, under God, indivisible, with liberty and justice for all.

### **Christian Flag**

I pledge allegiance to the Christian Flag and to the Savior for whose Kingdom it stands. One Savior, crucified, risen, and coming again with life and liberty to all who believe.

### **Bible**

I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet and a light unto my path. I will hide its word in my heart that I might not sin against God.

### **National Anthem**

#### ***"Star-Spangled Banner"***

Oh, say can you see, by the dawn's early light,  
What so proudly we hailed at the twilight's last gleaming?  
Whose broad stripes and bright stars, through the perilous fight,  
O'er the ramparts we watched, were so gallantly streaming?  
And the rockets' red glare, the bombs bursting in air,  
Gave proof through the night that our flag was still there.  
O say, does that star-spangled banner yet wave  
O'er the land of the free and the home of the brave?

## **Personal Property (cell phones, electronics, etc.)**

KCS discourages all students from bringing personal items to school that have no bearing on, or use in, the educational process. Cell phones and other personal electronic devices (iPads, etc.) are not necessary during the school day unless requested by the teacher for educational purposes (an "Electronic Device Usage Agreement" is to be signed by each student as determined by class use). If a child is found playing with or using a cell phone without permission, a warning will be given for the first offense. However, if the use violation is particularly disruptive, the cell phone will be confiscated and returned only to a parent or guardian. If there is a second incident, the cell phone will be confiscated, and demerits will be issued. If there are any further incidents, the student will receive additional demerits and lose the privilege of having electronic devices at school. Jewelry, large amounts of money, and other items of a personal nature should be left at home. The school cannot accept responsibility for such items should they be lost, broken, or stolen. Personal items that should not be in school will be taken from the student. Only parents or guardians may retrieve them. Students with watches that sound an alarm must be set on "off" or should not be worn to school. Watches that function as cell phones should not be worn to school.

### **Prohibited Articles**

Cigarettes (including vapor or e-cigarettes), alcoholic beverages, narcotics or other illegal drugs, knives, guns, or other weapons, explosives, and pornographic material of any kind are not permitted on school property. These articles will be confiscated and turned over to the appropriate authorities, with further disciplinary actions to follow. Items such as toys, non-academic magazines, pictures, books, or any other distracting or disruptive item not related to actual classwork will be confiscated and placed in the school office until retrieved by the parent. If not retrieved within two weeks, the items will be discarded. No item may be brought to school for the purpose of selling nor may any student solicit to sponsor or buy for any group or organization without written permission from the principal. The school reserves the right to search a student's personal and/or belongings in the event the school suspects the student possesses an unapproved item. This search may be conducted without the student's or parent's permission.

### **Safety Patrol**

Our safety patrol members are chosen from the 5<sup>th</sup> grade class. Responsibility and punctuality determine the length of their service. These students help control traffic during arrival and dismissal.

### **School Accident Insurance**

Every child is covered by a school-time insurance plan, which is included in the registration fee. However, this is not a primary policy. Therefore, if a student is injured, the claim should be made with the parent's insurance company first. Then, the school-time insurance will pick up covered expenses that were not paid by the parent's company. Under the school-time plan, the student is insured under the following conditions: (1) while attending school during the hours and on the days when school is in session; (2) while participating in or attending activities sponsored solely by the school, and continuously and directly supervised by a school official or employee, including school-supervised travel directly and without delay to and from such activities during the school term; and (3) while traveling directly and without delay to and from the insured's residence, as defined in the policy, and the school for regular school session, for such travel time as is required, but not to exceed one hour before school begins and not more than one hour after school is dismissed.

### **School Closures**

Our reaction to natural disasters will be governed by the instructions given by local authorities. In general, we follow the advice given to and taken by Miami-Dade County Public Schools regarding school closures for hurricanes, etc. An email will be sent out regarding the school closure and announcements will be posted on our social-media platforms. Dismissals for holidays and vacations are noted on the KCS calendar. Please check our web-site for additional information ([www.kcsmiami.com](http://www.kcsmiami.com)).

### **School Office**

School office hours are from 8:00 a.m. to 4:30 p.m. All parents are welcome in our school; however, **when a visit to the classroom is necessary, please report to the office first. Do not go directly to the classroom.** If you wish to talk to your child's teacher, please arrange for a private conference by calling the office. Please do not detain the teacher from his/her responsibilities immediately before or after school. Lunches, homework, books, or other items to be delivered to your child must be left in the school office. Although school phones are for school business, in cases of emergency, students may use them. Permission must be secured from the teacher and office staff first.

### **School Pictures**

School pictures are taken three times a year. The picture in the fall is in school uniform and is included in the yearbook. The spring picture is in street clothes and is optional. The class group and/or graduation picture is in school uniform or caps and gowns for kindergarten and dress clothes for eighth graders. Packets of pictures may be paid before the picture date or ordered online at a higher cost after the picture is taken.

### **Visitors**

Those visitors unfamiliar to the teachers and students must sign in at the office, present identification, state the purpose and intended length of the visit, and be issued a visitor's tag. These visitors must also sign out when leaving campus. Classroom visitors must get permission ahead of time from the principal.

## **HOME/SCHOOL RELATIONS**

A positive, open home/school relationship is extremely important to the wholesome atmosphere of King's Christian School. Proper communication is a healthy ingredient of that relationship. Cooperation in reading notices and returning them when requested will be appreciated. If there are any questions regarding school functions or policies, please contact the school immediately. It is vital that the home and the school work in harmony for the welfare of each child.

### **Back-to-School Night**

At the Back-to-School Night, teachers give an overview of the year's goals and announce special projects such as major reports and test schedules. No children are to attend this event so as to provide space in the classrooms and allow good parent-teacher contact.

### **Communication Contacts**

From time to time, parents and students are not certain whom they should contact regarding various matters. The following guidelines are provided to assist in directing your comments or questions to the proper individual:

1. Problems in classroom (homework, discipline, communication) – Teacher
2. Questions about physical education class, athletic events, location of games, etc. – Teacher, Coaches
3. Tutoring – Teacher, Principal
4. Inquiries regarding school bill, fees, book fines, etc. – Business Office
5. Transcripts – Secretary
6. Discipline problems – Teacher, Principal
7. Curriculum questions – Teacher, Principal
8. Homework assignments for students who are absent due to illness – Teacher

### **Contacting Students in the Classroom**

If a parent needs to contact a child, the parent should call the office and office personnel will contact the appropriate classroom. Parents are strongly discouraged from going straight to the classroom as this can be very disruptive to the learning environment.

### **Emails**

Please check these regularly in order to stay informed about school policies and events.

### **Parent Fellowship Organization (PFO)**

Our Parent Fellowship Organization (PFO) provides strength to the overall school program. Parent energy and dedication enrich King's Christian School as the PFO serves in the following capacities: (1) providing teacher assistance during pre-planning and during class; (2) assisting as room parents for the planning and executing of class parties; (3) chaperoning field trips; (4) assisting with fund-raising events; (5) providing workers for events such as Open Houses, the Book Fair, the Christmas Boutique, special lunches, Field Day, and the Thanksgiving and Christmas luncheons; (6) helping with costumes and scenery for the Christmas program and major drama productions, and (7) participating in occasional workdays.

- **PFO Meetings**

A parent prayer and planning session is held on the first Wednesday of each month (see calendar). All parents are invited to join in this time of fellowship and service.

### **Parental Involvement**

The parents of King’s Christian School play an important role in the successful operation of the school. Parents help to provide a strong bridge between the student and the teacher. Their cooperation and their support are vital to the training of the children. Ultimately, parents have been given the responsibility by God to educate their child. It is not the school’s sole responsibility to do so.

Parents are encouraged to give the teacher and the administration genuine support in the training of the students. Any questions or constructive criticisms should be taken first to the individual teacher, and then, if necessary, to the administration in a courteous manner. Often a note or email message to the teacher will clear up any misunderstandings. A positive attitude on the part of our parents will be “caught” by our students. Please pray daily for our school and be involved as much as you can.

### **Parent-Teacher Conferences**

Conferences requested by parents or teachers need to be set up by appointment. It is not appropriate for teachers to hold impromptu conferences at the door, during class time, or at arrival or dismissal times. Please call the office, or send a note to the teacher, or write an email to schedule an appointment. Also, our Parent/Teacher Conference day is on the first Friday in October from 1:00-4:00 PM. School will be dismissed at 12:20 p.m. that day. You can sign up on Back-to-School Night.

### **Surveys**

Parent feedback and reviews are vital in improving the school and making each child’s scholastic experience more gratifying. Participation in periodic parent surveys is encouraged and greatly appreciated.

## **ACADEMICS**

### **Bible**

Bible is a required academic subject of fundamental importance. Knowledge of the Bible augments the study of other disciplines. Applying its moral and spiritual values in character development is the most important work of a Christian school. A study of the Bible gives purpose and meaning to one’s life. Elementary and middle school students are required to use the NIV Bible (2011 edition or later).

### **Curriculum**

In all pre-school classes, most of K5, and some of first grade, Abeka’s intensive phonics program with a Christian perspective lays the foundation for building up life-long readers.

#### **Pre-Kindergarten (K2-K4)**

Art	Phonics
Bible	Numbers
Music	Penmanship (K3-K4)

#### **Kindergarten**

Art	Physical Education
Bible	Phonics
Music	Reading
Numbers	Science
Penmanship	Social Studies

In first through eighth grades, BJU Press is the primary curriculum. This highly detailed rigorous curriculum offers students the opportunity to learn language arts, history, and science from a Biblical worldview. BJU is used for elementary math, while Holt McDougal and Pearson are used for math in the middle school.

**Primary**

Arithmetic	Penmanship
Art	Phonics
Bible	Physical Education
Computer	Reading
Geography	Science
History	Spanish
Language	Spelling
Music	

**Intermediate**

Arithmetic	Music
Art	Penmanship
Bible	Physical Education
Computer	Reading
Geography	Science
History	Spanish
Language	Spelling

**Middle School**

**Grade 6**

Bible  
 Language Arts  
 General Math  
 General Science  
 History  
 Phys. Ed.  
 Computer  
 Electives\*

**Grade 7**

Bible  
 Language Arts  
 Pre-Algebra  
 Life Science  
 World History  
 Phys. Ed.  
 Computer  
 Electives\*

**Grade 8**

Bible  
 Language Arts  
 Algebra I  
 Physical Science  
 American History  
 Phys. Ed.  
 Computer/Career Ed.  
 Electives\*

**\*Electives include chorus, piano, drama, art, audio-visual, Spanish, yearbook, GOA, and teacher’s aide.**

**Educational Therapy**

One Child at a Time is a program that allows an educational therapist to work one-on-one with your child, teaching him/her foundational skills and study habits to succeed in school. Therapy sessions usually take place during school hours at an additional cost to the parent. Contact the office for more information.

**Fine Arts**

The school places strong emphasis on its Fine Arts Program. Students are urged to develop their God-given talents in the aesthetic fields and to use them for Christian service. Music is part of the curriculum for grades PK2-5<sup>th</sup>. Students participate in chapel programs, the Christmas program, Grandparents’ Day, Donuts with Daddy, Muffins for Mommy, and the Fine Arts Festival. Drama and chorus members compete at the FACCS Junior Fine Arts Festival each year.

**Grades**

Grades for 1<sup>st</sup> to 8<sup>th</sup> grade students are posted online through MySchoolWorx. Parents are encouraged to monitor their children’s grades on a regular basis.

## Grading Scale

### Academic

#### Preschool/Kindergarten

E = Excellent  
G = Good  
S = Satisfactory  
I = Improvement Shown  
N = Needs Improvement

#### Elementary/Middle School

A = 100-90  
B = 89-80  
C = 79-70  
D = 69-60  
F = 59-0

S = Satisfactory  
U = Unsatisfactory  
I = Incomplete

### Conduct

A+ = Superior	C+ = Improvement Needed	F = Unacceptable
A = Excellent	C = Below Average	
A- = Good	C- = Inadequate	
B+ = Satisfactory	D+ = Unsatisfactory	
B = Average	D = Deficient	
B- = Marginal	D- = Poor	

### Help Class

For those students who need additional instruction in a subject, teachers conduct one or two 30-minute "help" sessions per week at no additional cost to parents. Students requiring more extensive instruction may need a paid teacher-tutor. Students will be placed on academic probation if they are unable to maintain a satisfactory academic record.

### Homework

Homework is an essential part of the school program, and each teacher is at liberty to give homework assignments to encourage students to advance in their studies. Homework, designed to meet individual needs and to foster effective study habits, is assigned for drill, for practice, and for remediation. All assignments must be turned in on time on the day they are due unless there is an excused absence. All other reasons for being absent do not excuse homework from being turned in. In cases of early dismissal from school for an athletic contest, dramatic or musical performance, field trip, etc., arrangements must be made with each teacher regarding assignments and tests that will be missed.

### Homework Assignment Sheets

In the kinder-five, elementary, and middle school grades, a weekly assignment sheet is provided with recorded daily homework assignments. Kinder and elementary homework sheets must be signed nightly by parents indicating that the parent saw the child's completed assignments. Middle school teachers may also require signatures of parents of students who consistently fail to complete homework assignments. We request the parent's full cooperation in overseeing the completion of homework assignments. Homework is generally not assigned on Fridays.

### Homework Club

Homework Club is available for students who may need assistance in homework completion or who may need assistance to catch up on missed work after being absent. Homework Club meets on Mondays-Thursdays from 3:30-4:30 p.m. The cost is \$25 per week or \$10 per day. The price is \$10 for students who are enrolled in the monthly after-school care.

### Honor Roll

An honor roll, covering all subjects, is compiled after each nine-week grading period and is made up of the following:

1. Principal's List: students who have made all As in academics and in conduct
2. Honor Roll: students who have made all As and Bs in academics and in conduct

### **Make-up Work**

It is the student's responsibility to make arrangements with all his/her teachers immediately upon returning to school in order to make up missed tests and assignments. For each day absent, students will have one day to make up assignments, unless given an extension by the individual teacher. All make-up work not turned in on time will receive a zero. If an assignment is a major report, book report, or project, the zero will be assigned, but the student must turn in the work or receive an "incomplete" on the report card. Students with unexcused absences must make up work missed but will receive a maximum of 59% for all assignments and tests missed.

Teachers are not allowed to assign "extra credit" work to a particular child in order to give that student a passing grade at the end of a grading period.

### **Progress Reports**

Please check MySchoolWorx regularly in order to monitor your child's grades and see his or her progress. No actual progress reports are issued.

### **Promotion Policies**

- **Kindergarten**
  - The child's academic and social growth will be considered. If a child maintains an unsatisfactory average (N's) in two or more core-curriculum subjects (e.g. math and language-related areas), the child may be retained.
  - A student who misses more than 18 days of school per year may be in danger of failing the grade.
  
- **Elementary-Middle School**
  - A student will be promoted upon satisfactory completion of work required by the curriculum. While promotion is based on academic achievement, both the social and physical aspects of the child will be considered.
  - If a child maintains a "D" or "F" average in two or more core-curriculum subjects (primarily language, mathematics, and reading, plus science and history in middle school), the student must attend summer school and/or repeat the year. Promotion will depend upon the satisfactory completion of the summer school program (see "Summer School" section below).
  - In compliance with Miami-Dade County School Board guidelines, a student can have no more than 10 unexcused absences per year to be promoted. Prolonged illnesses and dire emergencies will be handled individually.

### **Report Cards**

Report cards for grades 1-8 are posted online within two weeks after the end of each nine-week grading period. Each child's ability, achievement, and attitude are prime factors of consideration. Parents are requested to review and electronically sign the report cards within five school days. Pre-school and kindergarten report cards will be sent home and must be signed and returned within five school days. Note: Report cards and other academic information may be accessed online only when all financial obligations to the school are met.

### **Research Projects**

Long-term research projects will be assigned in all upper elementary and middle school grades. These projects represent opportunities for the students to apply a wide range of acquired skills. Written instruction sheets detailing format, expectations, and due dates will be distributed by the teachers involved, allowing ample time to complete each task. Students who fail to complete these projects in a satisfactory manner will receive a "zero," which will seriously affect their grade for the year, including receiving an "I" (incomplete) on the report card.

### **Standardized Testing**

The Stanford Achievement Test is given each spring and scales a student's achievement according to national norms. Test results are available to parents with the last report card. Parents or students should address specific questions to the school office.

### **Student Records**

Student records are secured in the school office and may only be reviewed by authorized school personnel and parents or guardians. Academic records, including report cards, will only be released when all financial obligations have been met.

### **Summer School (Middle School)**

Summer school will be required for students in grades 6<sup>th</sup>-8<sup>th</sup> who need to earn credits in courses in which they received a D or failed. Students must attend every class for the time specified and must complete all assignments and tests with a minimum of a C average in order to receive credit. Failure to comply could result in retention. Students must wear regular KCS uniforms and bring all required materials each day. Students must be in regular attendance during summer school to fulfill the requirement for grade advancement. Only one excused absence is permitted.

### **Summer Tutoring (Kindergarten/Elementary)**

Summer tutoring will be required for strengthening in math and language-related areas if the yearly average is unsatisfactory (below a C-).

### **Supplies**

Textbooks, workbooks, and certain supplies will be issued to each student at the beginning of the year. Textbooks belong to the school and are issued on a rental basis, to be returned to the school in good condition at the end of the year. There is a supply list available from the office which details materials specific to each grade. In general, elementary students use wide-ruled loose-leaf paper and middle school uses college-ruled paper.

## **ACTIVITIES**

### **Chapel**

Chapel is generally held each Friday. This is a time of spiritual enrichment through devotions, group singing and special music. It is also an occasion for recognizing students for special achievements. Students are inspired to appreciate God's Word and the testimonies of those who have experienced God's guidance in their lives.

### **Creative Writing and Fine Arts Festivals**

KCS is committed to the training of young people to speak and to write with clarity and distinction. The dramatic, musical, and artistic talents of students are finely tuned through a variety of materials and exercises. KCS students are encouraged to use their talents for God's glory.

Students exhibit their artistic, musical, and speech talents in festivals and school programs. In both the elementary and the middle school, participation in the FACCS Regional and State Junior Creative Writing and Fine Arts Festival competitions is encouraged.

The Drama Department teaches the basic skills of oral communication, dealing with a variety of speech venues from impromptu to memorized text.

Creative writing is an integral part of the language program. Students are introduced to and encouraged to practice this highly defined skill. Categories in the creative writing division of language arts festival include two-word, sense, scripture, haiku, and free verse poetry, short stories, and essays.

## **Electives (Middle School)**

Art	Drama/Speech	Audio Visual	GOA (games/other activities)
Chorus/Worship Team	Publishing/Yearbook	Teacher's Aide	
Dance Worship Team	Spanish	Study Hall	

## **Eligibility**

Academic eligibility rules for all sports, offices, and other extracurricular activities require that participating students maintain a "C" average. Eligibility is determined on the day report cards are issued. Grades are computed on a weekly basis. Athletes who are ineligible for three weeks may be dropped from the team or squad for the remainder of the season.

## **Middle School Trip**

Each year the middle school faculty will select a location for the trip (ex. Washington; Boston; New York; Philadelphia; Chicago) on a rotating schedule annually. The eighth grade homeroom teacher plans and executes the scheduled activities. The trip is paid for by the students; and since the cost of the trip is based upon the number of students attending, the amount is non-refundable.

## **National Junior Honor Society**

Students in grades 7-8 who meet the requirements for membership outlined by our school's chapter are eligible to be invited for membership. Students must be at least in their second semester of seventh grade for consideration.

Qualifications for membership are based on the five pillars of NJHS: (1) Scholarship - Per national guidelines, students must have a cumulative GPA of 85, B, 3.0 on a 4.0 scale, or equivalent standard of excellence. (2) Service – This involves voluntary contributions made by a student to the school or community. (3) Leadership – Student leaders are resourceful, good problem-solvers, and idea contributors. Leadership experiences can be drawn from school or community activities while working with or for others. (4) Character – The students of good character is cooperative; demonstrates high standards of honesty and reliability; shows courtesy, concern, and respect for others; and generally maintains a clean disciplinary record. (5) Citizenship – The student understands the importance of civic engagement; has a high regard for freedom and justice; respects the U.S. form of government; respects the law for all citizens at the local, state, and federal levels; and demonstrates mature participation and responsibility in activities such as scouting, community organizations, or school clubs.

## **Spelling Bee**

The purpose of the school and FACCS Spelling Bees is to provide opportunities for the students to study, show commitment, develop poise, and expand themselves academically and socially.

## **Sports Program**

### **Physical Education**

Physical education is a requirement for all students in grades K5-8<sup>th</sup>. The PE program is in the form of directed play and skill activities under organized supervision. Students will wear regulation gym clothes, which must be purchased from the All Uniform Wear store at 8456 SW 8<sup>th</sup> Street. Each student must wear gym shoes and socks.

The only student exempt from PE is the one who brings a written excuse from the parent. After three written excuses, a doctor's statement must be presented. A student without a note is required to participate in physical education.

### **Interscholastic Sports (Additional fee)**

KCS maintains an active interscholastic sports program competing in basketball, volleyball, and soccer with other private schools. Team members are chosen from students in 3<sup>rd</sup>-8<sup>th</sup> grades, depending on the sport. They are expected to attend all scheduled practices and games and display exemplary sportsmanship.

The purpose for athletic activities is threefold:

1. To promote character development
2. To promote healthy competition and school spirit
3. To provide rigorous exercise for the body

Because of society's emphasis on athletics, the school expects its athletes to be positive leaders both spiritually and academically. The administration may suspend or permanently relieve a player from any team if that player's conduct, sportsmanship, or attitude makes him or her a poor testimony.

Athletes will ride in designated team vehicles for all away games. This provides for unity and team spirit. Students wearing a uniform represent this school, and their conduct reflects on the student body as a whole. Athletes must watch every aspect of their behavior whether during play, traveling, or in the stands. Fighting, abusive language, or poor conduct will not be tolerated and will subject the athlete to immediate removal from the team.

## DISCIPLINE

Even though the school may discipline a child during the school day, according to the Bible, the parents have the primary responsibility to do so. Parental cooperation is a necessary dimension to any successful discipline procedure. It is important that the parent and the faculty, staff, and administration of KCS work together to produce young people who excel in the virtues expounded in the Scriptures. *"Finally, brothers, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable—if anything is excellent or praiseworthy—think about such things."* (Philippians 4:8)

### Philosophy

In keeping with the biblical definition of discipline as a form of teaching, the philosophy of King's Christian School is to define and implement biblical principles of discipline in a threefold way: (1) to guide the student in understanding God's mandates for interpersonal behavior; (2) to establish and maintain order and harmony conducive to a profitable academic and spiritual environment; and (3), as a secondary role, to initiate biblically mandated restoration. It is the goal of King's Christian School to teach academic, spiritual, and personal self-discipline in a nurturing and positive environment.

Students are expected to act like children of the King, both at school and away from school. Scriptural standards for living harmoniously in God's family include respect for God and His Word, for authority, for the rights, feelings, and property of others, and for oneself. In an effort to uphold these scriptural standards concerning conduct, certain guidelines are set forth. Our students are expected to practice courtesy, kindness, thoughtfulness, and honesty at all times, not just at school. They are exhorted: *"And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through him."* (Colossians 3:17)

### Procedures

In the interest of maximizing the learning experience and recognizing the necessity for consistent discipline in the school environment, King's Christian School has developed a specific method of dealing with discipline which includes the teacher, the student, and the parents (or guardian).

Teachers have the responsibility of managing behavior in the classroom and anywhere on school grounds or official off-campus activities. Godly self-control is one of the most emphasized spiritual virtues found in Scripture (Gal. 2:20, 5:22, 23; Phil. 4:13; I Pet. 5:8). It is important that parents and students understand what is expected of a member of the KCS family, so that they can experience a sense of security and fairness in the consistent enforcement of policies and procedures. Where discipline is held in high esteem, punishment is kept to a minimum. When it becomes necessary for a

student to receive correction, it is done prayerfully, lovingly, fairly, and swiftly. KCS does not utilize corporal punishment at any level.

**Policies**

Pre-school and kindergarten students do not receive demerits. In these grades, there is a separate disciplinary referral form which allows the teacher to indicate the misbehavior which occurred. Usually, these younger students are given time-outs either in the classroom or during recess and/or the parents are spoken to.

When an elementary or middle school student commits an offense, the teacher will either give a warning or tally, or issue a disciplinary referral form with the appropriate number of demerits. Referrals will then be sent to the office where accurate records will be kept. All referrals will be sent to the parents. The parent is to sign the referral and the student is to return it to the teacher the next day. Causes for disciplinary action include, but are not limited to, the following:

**Minor to Moderate Offenses**

Lack of classwork/homework	Lack of neatness	Misconduct in cafeteria/lines/restroom
Papers unsigned/unreturned (take-home paper form, electronic report card, homework sheet, disciplinary referral, Detention/Sat. School notice, office form, etc.)	Violation of school or PE uniform code	Misconduct in extended care/recess
Lack of materials	Lateness to class	Pushing/shoving/horseplay
Lack of responsibility	Not working	Throwing objects
	Gum-chewing	Lack of respect/uncooperative attitude
	Note-passing	Irreverence in chapel
	Excessive talking/class disruption	Other – as deemed necessary by the teacher
	Out of seat without permission	

**Severe Offenses**

Lying	Profanity/vulgarity/cursing/taking the Lord’s name in vain
Cheating	Stealing (including borrowing without permission)
Deliberate defiance	Vandalism
Fighting	Bullying
Inappropriate physical contact	Other – as deemed necessary by teacher

**Demerit System**

Minor to moderate offenses	1 to 5 demerits each
Severe offenses	10 or more demerits each

- For every ten (10) demerits received in a grading period, the student must serve a one-hour after-school detention. There will be a \$5 fee which we ask the parents to have the child pay (either from savings or earned from service performed at home). If the fee has to be billed to the account, there will be an additional \$5 charge.
- For every 25 demerits, the student must attend Saturday School. There will be a \$25 charge (\$30 if billed to the account).
- For 50 demerits, the student will be suspended (in or out of school) for one day. In-door suspensions may involve doing community service like cleaning tables and sweeping the floor, etc.
- For 75 demerits, the student will be suspended for two days.
- For 100 demerits (or other major infraction of school rules), the student may be asked to leave KCS.

**Drinking and Drugs**

Drugs and alcohol are overwhelming, destructive temptations in our society. KCS has chosen the biblical position of total abstinence from any harmful chemicals. We see ourselves as a support structure for your family in guiding your children in good and godly ways. The Bible is clear in its principles as to the sin of drug and alcohol abuse. We will firmly, but lovingly, guide your children to abide by the standard, “Just say no.”

### **Probation**

A student who shows a propensity to misbehave or not complete school work may be placed on probation. The student will be given a probationary card which will need to be completed by the student's teacher(s) each day. Close communication between the parent and the school will be expected. The probationary period will last as long as the principal deems necessary but, hopefully, will be just long enough for the student to assume the responsibility needed to correct the situation. The student may still acquire demerits while on probation, but this will only prolong the probationary period or lead to dismissal.

### **Zero Tolerance Policy**

King's Christian School holds a zero tolerance policy regarding bullying, inappropriate advances, threats of violence or drug usage, intended or implied, either verbal or in written form. As a Christian School, KCS seeks to promote behavior and attitudes acceptable to God. (2 Timothy 1:7). Any student or parent who makes a threat of violence toward another student or parent, faculty or staff member, and/or acts upon such threats will be expelled from the school. All parents should discuss this policy with their children.

Any student who believes he or she has been or is currently the victim of bullying may report the situation to the principal. The student may also report concerns to the teacher who shall notify school administration.

## **KCS ELECTRONIC DEVICE/INTERNET USE POLICY**

The following is a set of regulations that govern the appropriate use of computers and other electronic devices for students enrolled at King's Christian School. While this policy cannot cover every aspect of computer use, it does address many of the major concerns. It is the attempt of this policy to detail in specifics the general expectation that all members of the King's Christian School community use the computers, other electronic devices, and the network in a safe, responsible, considerate and appropriate manner. In the rules below, "computer" is synonymous with any electronic device which has Internet access (e.g. smart phones, tablets, etc.).

1. The Internet is to be used by students solely for scholarly research and as a means of obtaining information for school approved purposes.
2. No instant messaging, blogging, emailing, texting, journaling, or any kind of posting to social media at school is permitted without direct teacher supervision.
3. Students are not to join chats at school unless they have a teacher's permission to do so as a legitimate class project. Frequently, it is impossible to really know with whom one is communicating; therefore, students are not permitted to reveal any information (name, address, phone number, etc.) about the school or other students at any time, from any electronic device, whether personal or school property.
4. The playing of games and music on computers in any classroom is prohibited during the school day, unless authorized by a faculty member.
5. Sound on electronic devices must be turned off, except when it is being used as part of the class.
6. Students are responsible for their assignments under all circumstances.
7. Students are not to change the name on their computer without approval.
8. King's Christian School currently uses an Internet filter to prevent students on campus from accessing inappropriate information online. However, no filter or blocking system is foolproof.

Therefore, any student who accidentally accesses inappropriate sites or information must immediately report the situation to the student's teacher or to an administrator of the school.

9. Students are to establish and maintain secure passwords that protect the privacy of the information on school electronic devices. Students must never reveal their password to anyone.
10. Students are never to access or try to access someone else's email, network, or Internet account.
11. Students are not to make any effort to bypass security systems or firewalls and/or gain access to school information that they do not have a right to see or that is not open to the public or school community. Violation of this rule is a form of hacking. Hacking of any sort is illegal. It is prohibited at any time and in any place. Hacking is a criminal act, could necessitate the involvement of the FBI by the school, and may be grounds for dismissal.
12. Students may not access their personal subscriber online services using school lines.
13. Material obtained through research on the Internet and then used in academic work for King's Christian School is to be properly documented. Plagiarism of any degree is inappropriate and prohibited. Since some material is unique to the Internet and can disappear overnight, documentation might necessitate the student saving data to their hard drive.
14. Students may not load new software on to the school's computers without a faculty member's permission. There is a risk that any new material may carry viruses.
15. Students shall observe all copyright laws, for printed and electronic material. The simplest rule to follow is that software you have not purchased should not be installed on your computer.
16. The sharing of storage drives is strictly prohibited. Students may not transfer information by infrared means without permission from a teacher.
17. Any software belonging to King's Christian School installed for specific courses is required to be returned or deleted at the end of the designated term.
18. Electronic devices may not be used to make sound or video recordings without the consent of all those who are being recorded.
19. Students are not allowed to change the screensavers and wallpaper or delete icons or menu shortcuts on KCS computers. If student is asked to select something for the computer it must be appropriate and tasteful. Violence, vulgarity and nudity may not be depicted on screens. King's Christian School faculty reserves the right to request the removal of material deemed offensive and may dispense an appropriate consequence.
20. Both printed and electronic media containing sexually explicit information, vulgarity and violence, are not permitted and will be grounds for referrals or dismissal from King's Christian School.
21. Students who maintain or post inappropriate text, visuals, graphics, photographs, etc. on a website or in blogging journals (such as Instagram, Facebook), etc. are subject to dismissal.
22. Students who post negative comments about the school, school employees or other students or who post threats or any statement not in accord with the school's philosophy are subject to dismissal.
23. Upon request of a King's Christian School faculty member or administrator, a student must provide access to his/her computer, tablet, or other electronic device. King's Christian School reserves the right to review any information stored on a student's cell phone, CD, USB drive, camera, or other

device. In addition, King's Christian School reserves the right to review the content of all information, emails, messages, searches, etc. on student computers or over the school's network.

24. Students are responsible for the proper care, handling, and storage of any school-owned electronic device or equipment which they use here at school.
25. Access to the Internet through King's Christian School is a privilege that will be suspended at any time if deemed necessary.
26. Students and their parents will read, sign, and comply with this internet use policy agreement and an electronic device use agreement as determined by grade level and/or activity.

## **DRESS CODE**

To encourage both modest and appropriate apparel, school uniforms have been selected and must be purchased from All Uniform Wear, 8456 SW 8th Street, 305-266-1262.

### **General**

1. Students are to be dressed in appropriate and complete uniform at all times while on campus, including dismissal. A complete uniform includes:
  - a. Uniform shirt or blouse
  - b. Uniform slacks, skirts, jumper, regular shorts (K2 – K5 only), skorts (K2-2nd grade only), or Bermuda shorts (1st – 8th grade only)
  - c. Proper shoes and socks (and stockings on cold days)
  - d. Belt for slacks or shorts with loops
  - e. Shirts and blouses tucked in.
  - f. Uniform jacket (if outerwear desired)
2. All uniforms must be purchased from All Uniform Wear. The King's Christian logo must be on all clothing as specified by the school (e.g. on pants/shorts pockets, skirt waistbands, etc.).
3. Uniforms must fit properly; oversized or undersized uniforms are not acceptable. Uniforms must also be in good condition (no holes, stains, tears, etc.). Uniforms may not be decorated with words, symbols, pictures, or patches.
4. Belts must be black or brown with plain buckles and must be worn with any pants or shorts with loops and must be visible at all times. Belts may not have writing or excessive ornamentation or design. Sash-type belts may not be worn.
5. Shirts must be tucked in at all times, with the belt or waistband showing.
6. Kinder and Elementary Students: Shoes must be primarily black, brown, white, grey, or dark blue in color, with minimal trim of another color and minimal ornamentation. Shoes may be sneakers (clean and neat); flat-heeled dress shoes; or other closed-toe conservative shoes. Open-toe shoes, sandals, or sling backs are not permitted. Kinders and other students who do not know how to tie shoelaces must have shoes with Velcro straps.
7. Middle School Students: Shoes must be of a closed-toe conservative style.
8. Shoes are to be worn with black or white socks without excessive ornamentation or design. Shoes that require laces must have coordinating laces that are laced up and tied. Velcro straps are required for those students who do not know how to tie shoelaces.
9. In cold weather, only KCS sweatshirts, sweaters, or jackets purchased from All Uniform Wear are permitted. A uniform shirt must be worn under all cold-weather apparel. Long-sleeve undershirts may be worn but must be of a solid color and be without writing.
10. Hats or caps are not allowed at school except when designated.
11. Jewelry (not including earrings) may be worn only by students in 3<sup>rd</sup> grade and up but may not be excessive or distracting in nature. Jewelry may not contain symbols which are suggestive, anti-establishment, or unpatriotic. Girls may wear no more than one earring per ear.

12. Body piercing, tattoos, dog collars, and other extremes in accessories are not acceptable.
13. PE uniforms should not be altered and may be worn under the regular school uniform on PE days.

### Guidelines for Boys

1. Boys' hair is to be neatly groomed, cut above the collar, above the eyebrows, and around the ears. Extremes in hair length, style, or color are not acceptable. Nothing shaved into the hair or eyebrows is allowed.
2. Earrings are not acceptable for boys.

### Guidelines for Girls

1. Girls' hair is to be combed and worn in a neat, conservative style at all times, with no obstruction to vision. Extremes in hair length, style, or color are not acceptable. Hair ribbons, hair ties, etc., are to be simple and conservative.
2. The skirt length should be within three inches of the crease of the back of the knee.
3. Only middle school girls may wear nail polish which must be in solid, neutral colors. Artificial nails and/or nail tattoos are unacceptable for school. Extremes in nail polish, makeup, or accessories are not acceptable and may be removed or confiscated at school if necessary.
4. In cold weather, solid color-coordinating leggings or tights may be worn under skirts.

### Christian T-shirt Days (last day of school week)

1. Students may wear any Christian-themed T-shirt (no homemade shirts allowed) and jeans.
2. Students may not wear combinations of T-shirts and uniform pants or uniform tops and jeans.
3. Jeans may not be bleached, faded, torn, nor decorated with words, symbols, pictures, pins, or patches. They may not be too loose, too tight, or too low in the waist.
4. Shorts may be worn only if they are knee-length, solid-color, and conservative in nature. Athletic (e.g. basketball-type) shorts are not acceptable.
5. Shoes are to be the same as those worn on regular school days.
6. Each student wearing Christian T-shirt and jeans is expected to give \$1 **to the homeroom teacher** toward the missions fund. Negligence in this area (**3 times**) will result in loss of T-shirt day privileges.

## UNIFORMS

Boys (K2-5 <sup>th</sup> Grade)		Girls (K2-5 <sup>th</sup> Grade)	
Polos w/logo	Royal Blue, Gold, Pink, or, for 2018-19 only	Polos w/logo	Royal Blue, Gold, Pink, or, for 2018-19 only
Pleated pants w/logo	Navy or Khaki	Skort ( <b>2<sup>nd</sup> gr. &amp; under only</b> )	Navy or Khaki
Shorts w/logo	Navy or Khaki	Skirt w/logo	Navy or Khaki
		Pleated pants w/logo	Navy or Khaki
		Bermuda shorts w/logo	Navy or Khaki
Middle School Boys		Middle School Girls	
Polos w/logo	Black, Gold, or Purple	Polos w/logo	Black, Gold, or Purple
Pleated pants w/logo	Khaki or Navy	Pleated Skirt w/logo	Black, Khaki, or Navy
Shorts w/logo	Khaki or Navy	Bermuda Shorts	Black, Khaki, or Navy
		Pants w/logo	Black, Khaki, or Navy

### Boys & Girls PE Uniforms (2<sup>nd</sup>-8<sup>th</sup>; optional for K5 & 1<sup>st</sup>)

T-shirt w/ Lion logo	Gold
Mesh shorts w/KCS logo	Purple

### Winter Clothing

K3-5 <sup>th</sup> Grade		Middle School	
Long-sleeve polos w/logo	Red (2018-19 only)	Long-sleeve polos w/logo	Black
Sweatshirt w/Lion logo	Purple	Sweatshirt w/logo	Purple
Fleece sweater w/Lion logo	Navy	Fleece sweater w/Lion logo	Navy

## CONCLUSION

We expect and appreciate the cooperative attitude of parents and students who uphold our standards of conduct and are positive examples to others.

If any problems or situations arise which are not discussed in this handbook, the administration and faculty will determine the course of action necessary to correct the problem.

## THE FINAL WORD

Enrolling a child in the proper school is an important decision—one of the most difficult a parent can make. There is, however, a far more crucial decision which faces each one of us. The Scriptures say, “...*man is destined to die once, and after that to face judgment...*” (Hebrews 9:27). With such an appointment already made, God’s Word continues... “*The wages of sin is death...*” (Romans 6:23).

In His infinite love, God made the ultimate sacrifice for man when He allowed His only Son, Jesus Christ, to die in our place. On a lonely hill, nailed to a cruel cross, He gave up His life. The wages of sin thus paid, God offers the gift of eternal life to those who trust Him for the forgiveness of their sins. He paid the price; He satisfied death’s demand.

And now we come to the second part of Romans 6:23... “*But the gift of God is eternal life through Jesus Christ our Lord.*” Receiving the gift is a matter of trust. When one accepts Jesus Christ as his personal Savior, he receives God’s gift of eternal life. God promises, “*I give them eternal life, and they shall never perish, no one will snatch them out of my hand.*” (John 10:28) Also, “*All those the Father gives me will come to me, and whoever comes to me I will never drive away.*” (John 6:37)

Have you made the decision to accept God’s offer of eternal life? If you have, you are “enrolled” in Heaven where you will live forever. If you haven’t, why don’t you do so today?



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**— KING'S —**  
**CHRISTIAN SCHOOL**

**LEARN. GROW. REACH.**

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Please sign and return this form to King's Christian School.

I certify that I have received the Parent/Student Handbook and understand that I am responsible for following the policies and procedures therein.

\_\_\_\_\_  
Child(ren)'s Name(s) Grade(s)

\_\_\_\_\_  
Print Father/Guardian's name

\_\_\_\_\_  
Father/Guardian's signature

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Print Mother/Guardian's name

\_\_\_\_\_  
Mother/Guardian's signature

\_\_\_\_\_  
Date: